

**IMPERIAL VALLEY COLLEGE  
CREDIT FOR PRIOR LEARNING:  
INDUSTRY RECOGNIZED CREDENTIAL EVALUATION PETITION FORM**

Please read all the instruction on the reverse side of the form, fill out the form completely and attach all relevant documentation.

**STUDENT INFORMATION:**

Name \_\_\_\_\_ G00 \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Last, First, MI (Please Print) Student ID # Cell/Daytime Phone #

I understand the following:

- I must be enrolled at Imperial Valley College, in good standing and have 2.0 cumulative GPA.
- I must have a student education plan on file.
- The course I am requesting a credit evaluation for must be listed in the IVC catalog. I have not previously enrolled in and am not currently enrolled in the course.
- I understand that CPL units will not apply toward the 12-unit residency requirement, nor will they apply toward unit load requirements.
- I have the ability to accept or deny credit earned.
- CPL credit awards may not be honored by other institutions.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**REQUESTED CREDIT EVALUATION:**

(To be completed by the student) TERM (Circle One): **Fall** Winter Spring Summer YEAR: \_\_\_\_\_

(attach a copy)

**Industry Recognized Credential:** Include Credential Name and Year Issued (Please Print)

\_\_\_\_\_  
**Course Identification for Credit Evaluation:** Course Prefix and Number Course Title Units

**INSTRUCTOR OF RECORD IDENTIFICATION, DIVISION AUTHORIZATION, GRADE ASSIGNMENT:**

(To be completed by the Faculty and Administrators)

\_\_\_\_\_  
Faculty Name (Please Print)

Evaluation Date: \_\_\_\_\_

Course Credit Awarded: Yes No

Faculty Note: \_\_\_\_\_

Grade to be awarded: \_\_\_\_\_

\_\_\_\_\_  
Faculty Signature and Date

Approved\_\_\_\_ Denied \_\_\_\_

\_\_\_\_\_  
Department Chair Signature and Date

Approved\_\_\_\_ Denied \_\_\_\_

\_\_\_\_\_  
Division Dean Signature and Date

Approved\_\_\_\_ Denied \_\_\_\_

\_\_\_\_\_  
VP of Instruction or Designee Signature and Date

**STUDENT CREDIT INDICATION:** Accept \_\_\_\_\_ Deny \_\_\_\_\_ Appeal \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**ADMISSIONS & RECORDS OFFICE:** Processed by: \_\_\_\_\_ Initials: \_\_\_\_\_ Posting Date: \_\_\_\_\_  
Name (Please Print)

## Industry Recognized Credentials

Students seeking credit through evaluation of industry recognized credential must complete the CPL – Industry Recognized Credential Evaluation petition available in the Counseling or Records office and attach a copy of the credential to be evaluated.

Prior to completing the CPL- Industry Recognized Credentials petition, students are encouraged to seek guidance from the academic department or a counselor. Not all courses are available for CPL credit. CPL is not advised for courses used to satisfy UC, ADT or University major prep requirements. Not all institutions honor CPL credits. Pass along will be at the discretion of the receiving institution.

CPL opportunities best correlate with the following academic disciplines:

- Administration of Justice
- Business Administration and Management
- Cyber-Security
- Industrial Technology
- Fire Science
- Health Occupations
- Information Technology

### Determination of Eligibility for Credit for Prior Learning

- The student must be in good standing and currently enrolled at the college.
- Current students must have an education plan on file.
- The course is listed in the current Imperial Valley College Catalog
- The student is not currently enrolled in the course to be challenged
- CPL units are not applicable to meeting of such unit load requirements as Selective Service deferment, Veterans, or Social Security benefits.
- CPL units shall not be counted in determining the 12 semester hours of credit in residence required for an Associate degree.

### Student Instructions:

1. The student submits the CPL – Industry Recognized Credential Evaluation Petition and a copy of the industry recognized credential documents to the department chair or faculty designee for review.

### Faculty and Department Instructions:

1. The department chair or faculty designee will determine if the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record. The appropriate faculty shall sign the petition with the recorded grade.
2. Forward the completed petition and supporting documents to the Dean for Approval. Grading options must be in compliance with the Course Outline of Record.