ADMINISTRATION OF JUSTICE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

The Administration of Justice Program involves the study of the theory and practice of law enforcement, police work, and the court and corrections systems. These core and elective courses provide the student with a base of knowledge and proficiency in the general area. Law enforcement, whether as a line officer, deputy sheriff, marshal or state traffic officer, offers a rewarding opportunity to serve society. Specialized officers such as game wardens, forest rangers or criminal investigators make unique contributions throughout our state and nation. They investigate crime, present cases in court and render other service to the justice system and the people. Much of their job now consists of actively serving the many social needs of their community.

PROGRAM LEARNING OUTCOMES

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:

www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine

www.CSUMentor.edu – CSU System Information

www.universityofcalifornia.edu/admissions/index.html - UC System Information

www.aiccu.edu – California Independent Colleges and Universities, Association of

http://wiche.edu/wue - Western Undergraduate Exchange Programs

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC's program is a good base for transfer.

- Police Officer
- Industrial Security Officer
- Deputy Sheriff
- Evidence Technician
- Animal Control
- Computer
- Forensics
- Highway Patrol Officer
- Alcoholism Counselor
- Police Clerk
- FBI Agent
- Accident Investigator
- Polygraph Operator
- Forest Ranger
- Customs Agent
- Investigator Trainer
- Drug Enforcement
- Insurance Investigator
- Code Enforcement
- Border Patrol Agent
- Criminal Investigator
- Legal Secretary
- Fingerprint Classifier
- Store Detective
- Security Specialist
- Matron
- Police Dispatcher
- Warden
- Park Ranger
- Correctional Counselor
- Law
- Paralegal
- Probation Officer
- Parole Agent
- Counselor
- Private Detective
- Jailer
- Officer Agent Drug Abuse
- Corrections Officer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: **http://www.imperial.edu/courses-and-programs/programs-of-study/**

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: **www.imperial.edu/students/financial-aid-and-scholarships/**

ADMINISTRATION OF JUSTICE

ASSOCIATE DEGREE PROGRAM

ADMINISTRATION OF JUSTICE - A.S. DEGREE
Twenty-four (24.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (18.0 units)

AJ	100	Introduction to Administration of Justice	3.0
AJ	102	Concepts of Criminal Law	3.0
AJ	104	Legal Aspects of Evidence	3.0
AJ	106	Principles and Procedures of the Justice System	3.0
AJ	108	Public Safety Report Writing (Formerly AJ 120)	3.0
AJ	110	Law Enforcement Community Relations	3.0

II. Acceptable courses for the major (Select a minimum of 6.0 units)

AJ	121	Law Enforcement Field Operations (3.0)
AJ	141	Arrest and Firearms (3.5)
AJ	222	Criminal Investigation (Formerly AJ 122) (3.0)
AJ	223	Juvenile Control (Formerly AJ 123) (3.0)
AJ/SOC	224	Criminology (Formerly AJ 124) (3.0)
CSI	100	Introduction to Corrections (3.0)
CSI	104	Concepts of Probation and Parole (3.0)

Total Major Units	24.0
IVC Graduation Requirements and GE Pattern:	24.0-30.0
Electives (as needed to reach 60 degree applicable units)	____
Total Maximum Units:	**60.0**

CERTIFICATE PROGRAM

ADMINISTRATION OF JUSTICE CERTIFICATE
Twenty-two (22.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (22.0)

AJ	100	Introduction to Administration of Justice	3.0
AJ	102	Concepts of Criminal Law	3.0
AJ	104	Legal Aspects of Evidence	3.0
AJ	106	Principles and Procedures of the Justice System	3.0
AJ	110	Law Enforcement Community Relations	3.0
AJ	223	Juvenile Control	3.0
ENGL	110	Composition and Reading	4.0

Total Certificate Units	22.0
Total Maximum Units:	**22.0**