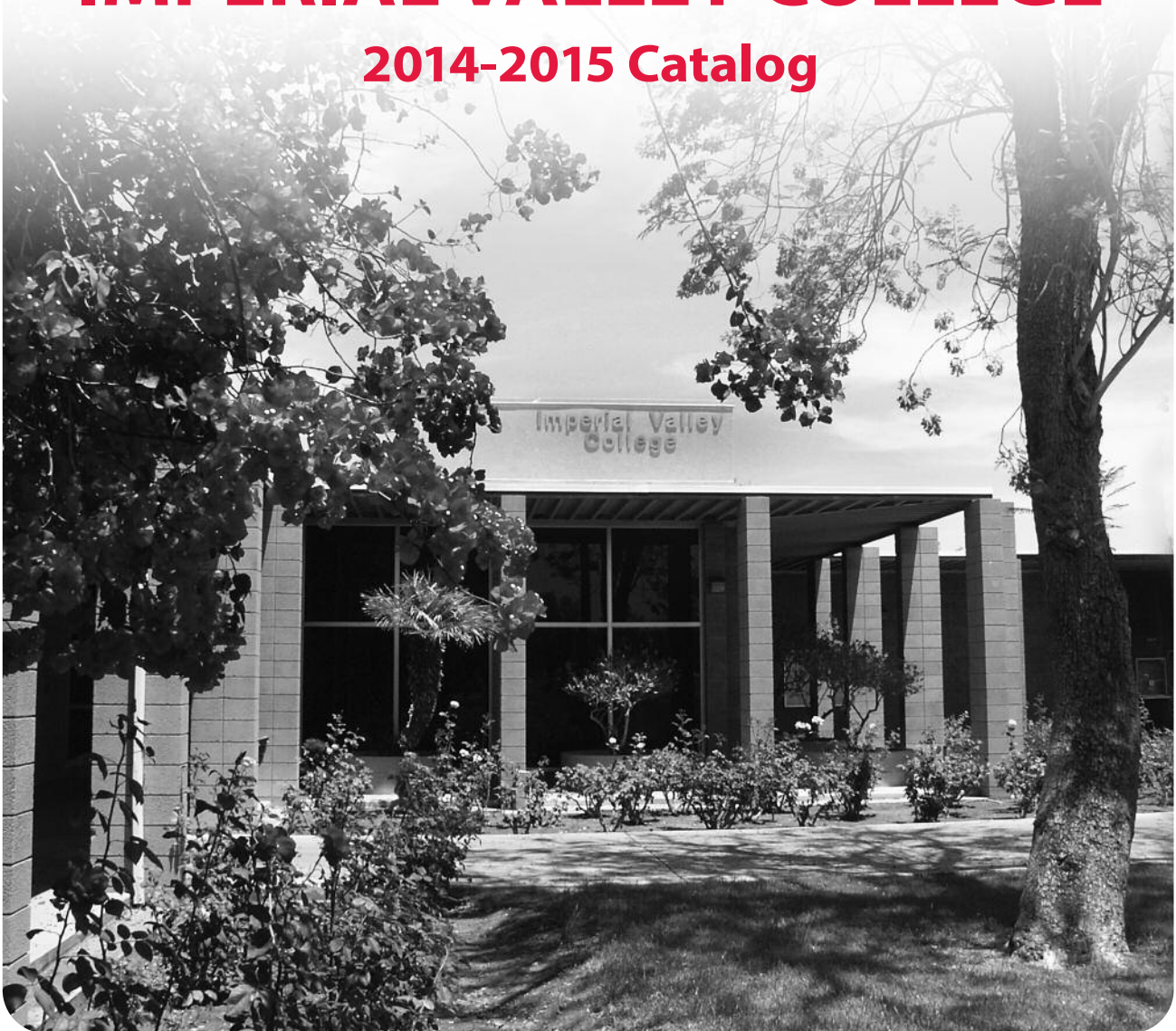


# IMPERIAL VALLEY COLLEGE

## 2014-2015 Catalog



Imperial Valley College welcomes you and wishes to take this opportunity to congratulate you on your decision to accept the challenge of further education. This catalog is your guide to and through this college and the many educational programs which it offers. You will find the information which you must have to succeed and those rules and regulations which govern the college and each student. It is your obligation to become thoroughly familiar with the content of the catalog. It has been prepared with your success in mind!

### IMPERIAL COMMUNITY COLLEGE DISTRICT

380 E. Aten Road • Imperial, CA 92251-0158 • (760) 352-8320 • [www.imperial.edu](http://www.imperial.edu)

### Accredited by

#### Accrediting Commission for Community and Junior Colleges (ACCJC) Of the Western Association of Schools and Colleges (WASC)

10 Commercial Boulevard, Ste. 204, Novato, CA 94949

(415) 506-0234. [www.accjc.org](http://www.accjc.org)

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For the policy and process for filing formal complaints please visit the ACCJC website at: [www.accjc.org/complaint-process](http://www.accjc.org/complaint-process)

#### Commission on Accreditation of Allied Health Education Programs (CAAHEP),

Upon the recommendation of the Committee on Accreditation of Educational Programs  
for the Emergency Medical Services Professions (CoAEMSP).

1361 Park Street, Clearwater, FL 33756. Ph: (727) 210-2350. [www.caahep.org](http://www.caahep.org)

#### California Association of Alcohol and Drug Educators (CAADE)

P.O. Box 7297, Ventura, CA 93006. Ph: (805) 641-1677. [www.caaade.org](http://www.caaade.org)

#### California Board of Registered Nursing

P.O. Box 944210, Sacramento, CA 94244-2100. Ph: (916) 322-3350. [www.rn.ca.gov](http://www.rn.ca.gov)

#### California Board of Vocational Nurse and Psychiatric Technicians

2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833. Ph: (916) 263-7800. [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)

#### California Commission on Peace Officers Standards and Training

1601 Alhambra Blvd., Sacramento, CA 95816-7086. Ph: (916) 227-3909. [www.post.ca.gov](http://www.post.ca.gov)

#### California State Fire Marshal/State Board of Fire Services

P.O. Box 94246, Sacramento, CA 94244-2460. Ph: (916) 445-8444. [www.fire.ca.gov](http://www.fire.ca.gov)

#### National Automotive Technicians Education Foundation, Inc. (ASE Certified NATEF)

101 Blue Seal Drive, S.E., Suite 101, Leesburg, VA 20175. Ph: (703) 669-6650. [www.natef.org](http://www.natef.org)

### A member of

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League for Innovation in the Community Colleges

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San Diego and Imperial Counties Community Colleges Association (SDICCCA)

### Approved for

The Veterans Administration

## Disclaimer

Imperial Valley College is committed to providing students with the most accurate, current information available regarding the College's programs, courses, regulations, and policies. However, there may be times when course changes concerning prerequisites, content hours, or units of credit are determined after publication of the catalog or when district policy or state regulations dictate a change in current practice. When such a circumstance arises, every effort will be made through the college website ([www.imperial.edu](http://www.imperial.edu)), class schedules, public media, and at the time of registration to notify students of any changes in the course descriptions or college policies, as presented herein. Students with questions or concerns about a specific course need to contact a counselor at (760) 355-6246 or contact the appropriate division office as noted with the "List of Courses." Questions or concerns regarding standard practice and process can be directed to the Office of Admissions and Records at (760) 355-6201.

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## Imperial Valley College President's Message

Congratulations on becoming an Imperial Valley College student. This is now your college and we will do everything we can to make sure you get the support you need to succeed. Whether you are here to obtain your associate degree, transfer to a four-year college, improve your job skills or change careers, your success is our goal, and we will work with you to make it happen.

This is a great time to be part of IVC. We offer excellent educational opportunities delivered by a well-qualified, professional faculty using state-of-the-art equipment. Our student-oriented support staff is committed to providing high quality support services to assist you in achieving your educational goals.

You are being educated in what has become a nearly brand new campus. Since 2004, our Valley residents have authorized a combined \$138 million in capital construction and modernization at IVC. It has transformed our 50-year-old campus and you are among the first students who will be benefiting from this expansion and modernization.

During the 2014-15 academic year, we will begin offering classes out of our two new Career Technical buildings. The 60,000 square feet of classrooms and labs that are being used for the first time in the Fall 2014 semester join our magnificent 70,000 square-foot two-story 2700 Building we opened in January 2010. We have increased our classroom space and also added 21st-century training technologies to some of our older buildings. And in that regard, sometime during the 2014 Academic Year you will see the obsolete 500 building, which from 1960 to 1962 housed the full IVC campus, demolished.

But college isn't just about academics or facilities. In your IVC experience, we will also present you with opportunities to make friends and develop leadership skills through our Associated Student Government and many clubs on campus. There also will be opportunities to participate in athletics, performance groups and other activities that enrich your educational experience.

Please consider this catalog your roadmap to success. It is a handbook with a wealth of information that will guide you in your educational journey. It also contains information that will assist you with college finances, registration and admission, academic advising, career and personal counseling and other services we offer to help you succeed here.

There is a long tradition here of the close relationships our students have with faculty and staff, and IVC has a long history of helping Imperial Valley students achieve their dreams.

As you join a long line of Imperial Valley College students, you will find excellent curriculum, outstanding instructors, dedicated student service professionals and a staff all committed to enhancing your learning.

Our Board of Trustees, employees, and volunteers at IVC will work hard to help you succeed. We ask that you develop effective time management and financial planning skills, balance those inevitable life challenges that you will encounter and above all commit yourself to a focus on learning.

A handwritten signature in black ink, reading "Victor M. Jaime". The signature is written in a cursive, flowing style with a large initial "V" and "J".

**Victor M. Jaime, Ed.D.**  
Superintendent/President

## Board of Trustees

Imperial Valley College is part of the Imperial Community College District. In December 2011, new trustee areas were formed. Now residents will vote for candidates in their trustee area.

The Imperial Community College District's Board of Trustees is an independent policy-making body that reflects the public interest in board activities and decisions. A seven-member Board of Trustees is elected by trustee area.

It is the responsibility of each Board member to represent the interests of his or her respective area. Board members take seriously their obligation to represent the overall public interest and to maintain continuity in the leadership of the Imperial Community College District.



**Louis Wong**  
Area 1



**Karla A. Sigmond**  
*Board President*  
Area 2



**Jerry D. Hart**  
Area 3



**Rudy Cardenas, Jr.**  
Area 4



**Juanita Salas**  
Area 5



**Romualdo J. Medina**  
*Clerk*  
Area 6



**Steven M. Taylor**  
Area 7

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## District Administration

Superintendent/President  
Vice President for Academic Services  
Vice President for Business Services  
Vice President for Student Services,  
Technology and Research  
Dean of Arts, Letters and Learning Services

Dr. Victor M. Jaime  
Dr. Nicholas Akinkuoye  
John Lau

Todd Finnell  
James Patterson

Dean of Counseling  
Dean of Economic and Workforce Development  
Dean of Health and Sciences  
Dean of Student Affairs and Enrollment Services  
Administrative Dean for Human Resources  
Director of Nursing

Ted Ceasar  
Efrain Silva  
Tina Aguirre  
Sergio Lopez  
Dr. Shawn Larry  
Susan Carreon

# IMPERIAL VALLEY COLLEGE

## 2014-2015 ACADEMIC CALENDAR

### Fall Semester 2014

August	15	Friday	Orientation (Service Day – All Faculty and Staff)
	18	Monday	Fall 2014 Semester Begins
	23	Saturday	First Day of Fall 2014 Saturday Classes
September	1	Monday	Holiday (Labor Day) – Campus Closed
November	11	Tuesday	Holiday (Veterans Day) – Campus Closed
	27-29	Thursday-Saturday	Holiday (Thanksgiving) – Campus Closed
December	13	Saturday	Fall 2014 Semester Ends
	15-19	Monday-Friday	No Classes – Campus Open
	22-31	Monday-Friday	Winter Recess – Campus Closed

### Winter Session 2015

January	1-3	Thursday-Saturday	Winter Recess – Campus Closed
	6	Tuesday	Winter Session 2015 Begins
	19	Monday	Holiday (Martin Luther King’s Birthday) – Campus Closed
February	6	Friday	Winter Session 2015 Ends

### Spring Semester 2015

February	16	Monday	Holiday (Presidents’ Day) – Campus Closed
	17	Tuesday	Spring 2015 Semester Begins
April	6-11	Monday-Saturday	Spring Recess – Campus Closed
May	25	Monday	Holiday (Memorial Day) – Campus Closed
June	12	Friday	Spring 2015 Semester Ends
	13	Saturday	Commencement

### Summer Session 2015

June	24	Wednesday	Summer Session 2015 Begins
July	3	Friday	Holiday (Independence Day) – Campus Closed
	30	Thursday	Summer Session 2015 Ends

## HISTORY OF THE COLLEGE

Imperial Valley College celebrated the 50th anniversary of its Aten Road campus in 2012. The opening of the IVC campus in September of 1962 was the culmination of years of hard work by visionary citizens to finance and build a freestanding community college in Imperial County.

Work to establish what today is the Imperial Community College District had originated three years before the opening of the IVC campus. The State Department of Education approved a recommendation on July 10, 1959, to establish a community college district in Imperial County. The Imperial County Superintendent of Schools then set a date for an election at which all qualified voters residing within the boundaries of the seven high school and unified school districts were eligible to vote. The election was held on October 6, 1959; and by an overwhelming vote, the Imperial Valley Junior College District was established. This was followed by the election of the first Board of Trustees, one from each of the seven high school or unified school districts served by the Imperial Junior College District. Approval for construction of a campus followed in 1960 when District residents set an all-time state record, voting by a ratio of thirteen to one in favor of bonds to finance a new IVC campus on Aten Road.

### IVC Roots Run Deep

But even though the grand opening of the main campus in 1962 signaled a new era for higher education in the Imperial County, IVC's roots run even deeper into the county's heritage. Exactly 40 years before the opening of the new campus, classes of Central Junior College began on the grounds of Central Union High School in El Centro—in September 1922. Two years later, in the fall of 1924, instruction began on a second college, Brawley Junior College, on the grounds of Brawley Union High School.

Under the administration of the Central Union High School District, IVC gained recognition as an accredited institution of higher education. As the institution grew with the community, this growth was reflected in the steady rise in enrollment and in the diversity of courses and curricula.

Central Junior College first conferred the Associate in Arts degree in 1934. Enrollment increased in both schools until World War II, when attendance dropped sharply. Brawley Junior College was forced, by lack of attendance, to discontinue classes at the close of the 1947 school year.

In the fall of 1951, Central Junior College students petitioned the Central Union High School Board of Trustees for a more representative name for the college because it was now serving students from all of the Imperial Valley. The Board agreed to change the college's name to Imperial Valley College.

The IVC and the new college district finally received its own campus in 1962. The facility consisted of a library, science laboratories, fine arts rooms, a student activities building, academic classrooms, administration and faculty offices, social science rooms, physical education shower and locker rooms, and agricultural education classrooms and a shop. Over the next two decades, additional buildings were funded from various sources.

### Campus Expansion

A steady growth pattern began in April 1967 with the addition of a gymnasium that was designed to house sporting and theater events. It was dedicated on May 26, 1966, as the John A. "Buck" DePaoli Sports Complex in honor of the late John A. "Buck" DePaoli who served IVC for 30 years, of which 14 years were as Superintendent/President.



The Meyer Center for Business and Commerce was dedicated February 20, 1972.

Other major building projects that followed included:

- The Associated Students Activities Building, 1971;
- The Spencer Library Media Center, in 1975, named in honor of the late Terrel Spencer, President Emeritus and IVC's second President.
- The Swimming Pool Complex, 1975;
- The Preschool, 1981.

In November 1986, Imperial Valley College began construction of a 17,500 square foot fully state funded building that now houses Health Technologies programs as well as the Disabled Students Program and Services. The \$2.2 million project was completed at the end of 1987.

IVC passed its second General Obligation bond in 1987: A \$2.5 million measure that allowed the college to do major campus refurbishing and other general improvements including the opening of an extended-campus center in El Centro, rejuvenating classrooms, the library, the college center, the counseling center, the print shop; doubling the size of the Meyer Center for Business and Commerce; and computerizing the energy control system.

In May 1999, the Spencer Library Media Center opened a 4,200 square foot addition that houses the Learning Center and Tutoring Center. The \$1,000,000 project included a complete renovation of the existing library.

In April 2002, the Jean Raulston Reading/Writing Lab was relocated to the newly constructed 2600 building, sharing space there with the Pauline Benoit Rice Language Lab.

The Childhood Education Center celebrated its grand opening on October 28, 1991, and the Infant Care Center was built and opened for service in June of 1999.

## Campus Redefined

Thanks to the passage of two additional board measures (in 2004 and 2010), the IVC campus marked its 50th Anniversary with a dramatic transformation, adding facilities as it redefines itself as an institution committed to both sustainability and mobility for future generations.

This milestone was recognized in 2010 when Imperial Valley College received a regional planning award for design, development and implementation of its campus expansion project.

The Compass Blueprint Excellence Award for Visionary Planning for Prosperity was presented by the Southern California Association of Governments. IVC was one of four projects in Southern California to receive a 2010 Excellence Award and was the only Community College to receive one.

This award winning expansion plan includes Xeriscape landscaping and people-scaled features have not only altered the aesthetics of this campus, but have redefined the pivotal role integrated uses can play with the incorporation of expanded public transit facilities. Funding has come through a variety of sources including the \$58.6 million Measure L bond issue passed in 2004 and the \$80 million Measure J measure approved in 2010.

Transportation improvements have been funded in partnership with the U.S. Department of Transportation and the Imperial County Transportation Commission (ICTC).

IVC and the ICTC have partnered to develop new transit centers on campus which have improved the safety and security of transit riders. Other circulation improvements have included two new entrances to the campus.

The most significant new building in this expansion is the 2700 building. It is a 70,000 square foot, two-story, classroom and laboratory building that opened to students in January 2010. This building became the first LEED certified science building (silver) in Southern California and the first publicly-owned LEED certified building in Imperial County.

Measure J provided the funding for two new Career Technical Education (CTE) buildings which are scheduled to open for classes in the Fall 2014. These CTE buildings will be home to classrooms that will be training our residents for the careers of the future, including alternative energy development as well as law enforcement, emergency medical technician, and automotive technology. The buildings are also built to LEED standards.

Amid all of this expansion, IVC also will be losing a historic part of the campus when the 500 buildings are demolished. These "tin" buildings were once situated on the Imperial High School grounds and housed the IVC campus when it first became a district in 1960. They were later moved to their current location and housed the Imperial Valley campus of San Diego State University for time as well as other IVC offices. The demolition is part of an agreement with the State of California when it provided matching funds for renovation of other classrooms on campus.

Meanwhile, the 900 building, renovated in 2013, is now home to several of the departments that were once located in the 500 building.

The following Superintendent/Presidents have served the District and College since its formation:

<b>Milo P. Johnson</b>	<b>1960-1963</b>
<b>Dr. Terrel Spencer</b>	<b>1963-1978</b>
<b>Dr. Dan Angel</b>	<b>1978-1981</b>
<b>Dr. John A. DePaoli</b>	<b>1981-1995</b>
<b>Dr. Gilbert M. Dominguez</b>	<b>1996-2002</b>
<b>Dr. Paul Pai</b>	<b>2003-2007</b>
<b>Dr. Ed Gould</b>	<b>2008-2011</b>
<b>Dr. Victor Jaime</b>	<b>2012-Present</b>



## Strategic Plan

In 2008, IVC formed a strategic planning committee that included representatives from all shared governance constituencies including faculty, classified staff, students, and administration. The purpose of the committee was to develop the IVC's Strategic Plan after receiving input from the Educational Master Plan on the prioritized short-term and long term goals of the college. The committee assessed the stated priorities and the college resources for achieving those priorities.

In 2009, a Strategic Plan was developed which synchronized the goals of the Educational Master Plan. This all inclusive framework enabled the college to identify the most critical and campus-wide priorities and strategic goals for the college as follows:

- Strengthen and expand support services to respond to changing student needs
- Increase access to continuing and higher education opportunities for all
- Enhance professional development
- Adapt to a changing fiscal environment with a sound fiscal strategy
- Strengthen internal and external organizational communications practices

The Strategic Plan addresses how the college can best implement planned improvements based on the institutional resources, required and desired timeframes, and final recommendations and strategies of the Educational Master Plan, all in line with IVC's mission and vision. Specific objectives were also identified under each of the five goals listed above.

## Educational Master Plan

The Educational Master Plan was developed in collaboration with the members of the Imperial Community College District Board of Trustees, faculty, staff, students, and administration. This Plan provides a sense of vision and a guide for multi-year planning. A comprehensive analysis of both internal and external environments influencing future development of the College, and an examination of the present and anticipated development of both the instructional and support services areas is outlined in the Master Plan. The plan may be found on our website at [www.imperial.edu](http://www.imperial.edu) or by contacting the President's office at (760) 355-6219.

## Accreditation

Imperial Valley College is officially accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, which is recognized by the Council for Higher Education Accreditation and the U.S. Department of Education; California Association of Alcohol and Drug Educators; California Board of Registered Nursing; California Board of Vocational Nurse and Psychiatric Examiners; Commission on Accreditation of Allied Health Education Programs (CAAHEP); Commission on Peace Officers Standards and Training; and the California State Department of Education. Accreditation reports are available and may be reviewed at the office of the Superintendent/President.

## College Mission

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

## Types of Courses and Programs

In order that Imperial Valley College may achieve its goal of serving all students who desire to learn, a variety of courses are offered. Some equip a student with job entry-level skills, and other courses provide a general education for all students to assist them in living meaningful and productive lives in a complex society. Still other types of courses provide the basis for professional training offered by four year colleges and universities. Regardless of the interests of the students, the first two years of college work normally can be completed at Imperial Valley College. Thus, students have an opportunity to begin their advanced education while still residing at home. Not only can this opportunity be of great financial assistance, but it offers an excellent transition between the high school campus and the large, often impersonal, four-year college campus. The intimate, though scholarly, atmosphere of the college, the opportunity for each student to know instructors personally, and the chance to participate in the counseling program, all offer invaluable opportunities to the student. Not only can the student receive excellent personal assistance with work, but the opportunities for leadership in student affairs are increased.

Through the counseling program, a close scrutiny is given to the courses in which a student enrolls. The student plans ahead, sets up goals and systematically includes those courses of study that will be of the greatest benefit.

Many of the needs of the student who seeks employment at the end of the sophomore year can be met by a variety of occupational courses. In addition to offering a breadth of education, these courses meet specific needs in the shortest possible time to prepare the student for a field of employment.

These courses also offer a well-organized general education program to meet the needs of the individual who has only two years to devote to post-high school education. The community college program also includes courses of study which may be taken by adults who can demonstrate their ability to do college work but who have not had the opportunity to complete high school. Evidence of success in classes of college level will permit these adults to continue their educational endeavors.

Coordinated with the general divisions of courses at the college are programs designed with specific types of students in mind: students who can devote only evenings to school; students who cannot fully participate in regular classes on the main campus; students who can coordinate their college study with a program of employment; the outstanding high school 11th and 12th grade students who can profit by special work at the college level; and students with disabilities.

## Degrees

The Board of Trustees, on recommendation of the Superintendent/President and faculty of the college, is authorized in accordance with Article 12, Section 102, of the State Administrative Code, Title 5, to confer the Associate in Arts (A.A.), the Associate in Science (A.S.), the Associate in Arts for Transfer (A.A.-T), and the Associate in Science for Transfer (A.S.-T.) degrees. Conditions under which the degrees are granted are outlined in the section on graduation requirements.

The community college degree is awarded to a student who fulfills a two-year organized program of work, either occupational-vocational-technical or lower-division four-year college. A student who wishes to transfer to the upper division of a four-year college must satisfy the course, unit, and grade requirements of the college he/she wishes to enter.

## Institutional Student Learning Outcomes

The graduates of Imperial Valley College will demonstrate communication skills, critical thinking skills, personal responsibility, information literacy, and global awareness as a result of their educational experience at this institution.

<b>IMPERIAL VALLEY COLLEGE</b>	
<b>Strive for Five: Defining Student Learning Outcomes</b>	
The college maintains educational standards as measured by student learning outcomes. Upon completion of a degree, program, or certificate a student will complete coursework demonstrating competency in the following areas:	
<b>INSTITUTIONAL LEARNING OUTCOMES (ILOs)</b>	<b>STUDENT LEARNING OUTCOMES (SLOs)</b>
<b>Communication Skills (ILO1)</b>	A student will demonstrate effective communication skills by: <ul style="list-style-type: none"> <li>• Listening</li> <li>• Speaking</li> <li>• Reading</li> <li>• Writing</li> <li>• Interpreting Art</li> <li>• Creating Art</li> </ul>
<b>Critical Thinking Skills (ILO2)</b>	A student will demonstrate the ability to think critically by: <ul style="list-style-type: none"> <li>• Analyzing</li> <li>• Problem Solving</li> <li>• Creative Thinking</li> <li>• Computing</li> </ul>
<b>Personal Responsibility (ILO3)</b>	A student will demonstrate responsible behavior by: <ul style="list-style-type: none"> <li>• Being Self-Aware</li> <li>• Self-Motivating</li> <li>• Demonstrating Workplace Skills</li> <li>• Striving for Personal Health and Wellness</li> <li>• Meeting Deadlines and Completing Tasks</li> <li>• Using Student Services as Needed</li> <li>• Demonstrating Fiscal Literacy</li> </ul>
<b>Information Literacy (ILO4)</b>	A student will demonstrate the ability to seek and use information by: <ul style="list-style-type: none"> <li>• Researching</li> <li>• Using Technology</li> </ul>
<b>Global Awareness (ILO5)</b>	A student will demonstrate awareness of their place in this world by: <ul style="list-style-type: none"> <li>• Respecting Diverse People and Cultures</li> <li>• Protecting the Environment</li> <li>• Engaging in or assessing artistic endeavors</li> <li>• Describing one's place in history</li> </ul>