



ON-CAMPUS FOOD SALES FORM

Adopted by Board of Trustees resolution #3437, 10/11/72
Amended 10/8/73, 9/10/75, 9/9/81, 10/09/91

A. ACTIVITY

- (1) Name of Organization_____
- (2) Type of Event_____
- (3) Type of Food_____
- (4) Location of Event_____
- (5) Date of Event _____ Time:_____

All requests for Food Sales (or Gifts) must be submitted **two weeks or two regularly scheduled Senate Meetings in advance**. Supervision shall be by the Food Sales Committee and any additional persons the Administration may appoint from time to time.

B. POLICY

- (1) Food sold or given away (Gifts) on campus must be prepared or supervised by a Certificated Food Handler. (Food Handling Permits should be processed through the County Health Department at least two weeks in advance.)
- (2) Food, if transported, must meet county regulations.
- (3) Food sales or gifts may only be conducted by properly chartered campus organizations in good standing.
- (4) County regulations must be followed at all times.
- (5) The food sale and gift policy shall be administered equally and fairly to all applicants without regard to race, religion, sex, or political belief.
- (6) No more than 3 food sales permitted during a 90 day period.

C. SIGNATURES INDICATING APPROVAL OF REQUEST

(not necessarily in indicating order):

- (1) Club Officer_____ Date:_____
- (2) Club Advisor_____ Date:_____
- (3) Student Affairs Specialist_____ Date:_____
- (4) A.S.G. President_____ Date:_____
- (5) Dean of Student Affairs & Enrollment Svcs._____ Date:_____