MINUTES



STAFFING COMMITTEE— REGULAR MEETING Wednesday, May 1, 2013 – 10:00 A.M. Administration Building Board Room

The Staffing Committee Chair Travis Gregory called the meeting to order at 10:05 a.m.

MEMBERS PRESENT

- ✓ Travis Gregory, Administrative Rep (Chair)
- ✓ Todd Finnell, Administrative Rep
- ✓ Tina Aguirre, Alt Administrative Rep
- ✓ Norma Nunez, Faculty Rep (Co-Chair)
- ✓ Lorrainne Mazeroll, Faculty Rep Eddie Chang, Alt Faculty Rep
- ✓ Frances Arce-Gomez, Classified Rep Silvia Murray, Classified Rep
- ✓ Raquel Gonzalez, Alt Classified Rep

- ✓ Vikki Carr, Confidential Rep
- ✓ Linda Amidon, Alt Confidential Rep
- ✓ Jeff Cantwell, Management Rep Becky Green, Alt Management Rep
 - Rudy Robles, Student Representative Lisa Tylenda, Student Representative
- ✓ Jonathan Carrillo, Student Representative

Recording Secretary: Jessica Waddell

APPROVAL OF MINUTES DATED MARCH 18, 2013

M/S/C Nunez/Mazeroll to approve the minutes of April 24, 2013 with amendments.

DISCUSSION AND INFORMATION ITEMS

- 1. Staff Requests Prioritization: Chair Gregory
 - The committee discussed and reviewed the draft Staffing Plan.
 - The committee agreed that the information regarding all replacement positions needs to be taken out of the plan.
 - Member Finnell asked if the staffing plan must look at the prior year or should it use the new information only. Kathy Berry responded that without the information from the prior year, it might seem unclear.
 - Member Amidon stated that it is important to show our progress on previous goals established.
 - Member Finnell stated that he thinks the role of the committee is to take the new positions requested and rank them; not to account for all positions and hires.
 - Visitor Berry stated that having the information in a table would make more sense and be clearer.
 - Member Amidon stated that the plan should include all groups, not just faculty.
 - Member Finnell added the request to include information on all hires approved by the board.
 - Member Amidon suggested that the table of information should include columns that show hired position and what goal it linked to.
 - Chair Gregory stated that the data from the RTH form needs to be changed to ask requestor questions from staffing plan.
 - The committee would like to site the FCMAT information to make it more clear for readers
 - The committee would like to include information regarding reclassifications in the staffing plan.

- 2. EEO Template: Chair Gregory
 - Chair Gregory explained the EEO draft and requirements from the Chancellor's Office. He also stated that the EEO Plan will be sent to all appropriate participatory governance committees and then sent to the Board of Trustees for adoption.
 - Member Amidon suggested having more members from the community on the advisory committee.

ACTION ITEMS

1. Recommendations of Staffing Plan to EMPC

M/S/C – Nunez/Cantwell to approve plan with modifications. Motion Carried.

Final Plan will be sent to all committee members.

2. Recommendations of EEO Plan to Superintendent/President

M/S/C – Nunez/Cantwell to authorize the EEO Plan with any corrections and or modifications that need to be made.

Motion Carried.

Final Plan will be sent to all committee members.

ADJOURNMENT

Chair Gregory adjourned the meeting at 11:13 a.m.

2012-2013 Staffing Committee Meeting Schedule 10:00 a.m. in the Board Room

2013	
May 22	June 17