

SLO 8/29/2012

Meeting called to order.

1. Present: Daniel Gilison, Sydney Rice, Lisa Solomon, Sidney Horton, Mary Ann Smith, Frank Hoppe, Romano Sanchez Dominguez .

2. Frank Hoppe interim Committee Secretary.

5. SR: We'll try to have subsequent meetings in 2770C (or 2780D). SR Wants to bring student on. Can we meet during College Hour?

Discussion: No.

SR: Ok, 2<sup>nd</sup> Wednesdays from 3 – 4:30pm.

4. I'd like to also include a representative from part-time faculty. Mary Lofgrin from Counseling's, check her availability for the committee.

LS: Business & Admissions

MAS: Let's include someone from Career Counseling. Phyllis Gilliam? Maria Trajio the elder? Charlene Cruz, Matthew Thale.

DG: Maintenance & HR Business Office,

3. Changes in the process--

New email addresses:

[slo@imperial.edu](mailto:slo@imperial.edu)

[sao@imperial.edu](mailto:sao@imperial.edu)

SR: This semester all SLOs due by end of semester, NOT by week five of the next semester. All sent to department chair, then to the Dean, then to Kathy Berry. Thus the enforcement is out of our hands. Faculty need to get their SLOs in to their department chairs by 12/10/2012. Department heads send them to SR on 12/14/2012.

7. We need to collect data on which classes have SLOs by department so we can target the stragglers.

6. Changes to the website:

6a. MAS: Mike Nicholas asked for copies of our mission statement. No response. FH volunteered to scan it.

SR: We should revamp our website.

6b. Program-level outcomes (PLOs) will be used for flyers given out in Counseling.

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6c. LS: If we have 100% of submissions your department will get a catered lunch. Moved by MAS  
Seconded by SR. Question called by DG. Passed unanimously.

SH was looking for student promotion of SLOs. Maybe a benchmark survey (do a survey, win a prize) to assess what students know about them.

Motion to adjourn: unanimous.