#### IMPERIAL VALLEY COLLEGE

Science, Mathematics, and Engineering Division

# Mathematics Department Approved Minutes April 24, 2012

#### CALL TO ORDER

The meeting was called to order at 3:44 p.m.

## **DEPARTMENT MEMBERS PRESENT**

O. Hernandez, J. Kitzmiller, E. Lehtonen, A. Leon, J. Nelipovich, B. Nilson, B. Riehle, M. Shokoufi, A. Voldman, and R. Castrapel, Math Department Chair

### **DEPARTMENT MEMBERS ABSENT**

A. Cozzani (Excused),

#### DEPARTMENT ADJUNCT MEMBERS PRESENT

Caroline Bennett

## STAFF PRESENT

C. Cortés-Ramirez

### **COUNSELING LIAISON**

L. Mazeroll

#### **DEAN**

### **GUESTS**

### **APPROVAL OF MINUTES**

The minutes for February 7, 2012, were approved unanimously, as presented (MSC-B. Nilson/A. Leon).

### **DEPARTMENT MATTERS**

Communications:

Division Chair/Department Coordinator Election Update: R.Castrapel reported that there is still no update. It hasn't been decided whether there will a Math Chair or Coordinator.

Fall 2012 Schedules: R. Castrapel reported that he made a few changes to what he previously sent out. All courses have rooms assigned to them. Carol is cross checking to make sure there are no mistakes. M. Shokoufi asked if the psychology dept was going to have a stats course F'12. M. Shokoufi recalls lower class quotas for the new courses (M061, 071, 081, 091). R. Castrapel used the numbers given to him by instruction (quota 35). Discussion followed. B. Nilson asked R. Castrapel if he was expecting faculty to submit their approved schedules at this meeting. At this time R. Castrapel would just like feedback. B. Nilson said that even though it's not on the agenda you still need to announce which books each of the committees said and make sure that everybody has that and everybody agrees. R. Castrapel agreed and said they also need common final. R. Castrapel has M080 from A. Leon and M090 from Jill. B. Nilson reviewed/revised the M090 and will be ready today. She will send to Cari to put on Math Lab webpage and email to the rest of the faculty. M. Shokoufi has ok'd M070 and B. Riehle will review and make changes

if needed. M. Shokoufi voiced concern over not having papercut and asked R. Castrapel to please email copy of the finals this week.

Textbooks:

M061 - J. Kitzmiller reported that they will be using the same book (M070 Martin-Gay). They will be using the first six chapters.

M071 - B. Nilson reported that they will be using Pre-Algebra book (blueberries cover) by Martin-Gay

M081 & 091 – J. Nelipovich reported that they will be using Beginning &Intermediate Algebra (orange cover) by Blitzer.

- L. Mazeroll stated that students utilizing GI Bill will not be paid for online remedial courses.
- B. Riehle asked if there were course outlines for the new courses and will there be common finals. Course outlines are in CurricUNET. M. Shokoufi suggested not having common finals for at least a year. B. Riehle disagrees and feels that the common final brought all into synchronization. The reason why they went to common final was because some adjunct instructors were not covering the whole course outline or only giving finals that were over the last chapters. Common Final also helped adjuncts by taking part of their workload off of them and giving them a guideline for their finals. Discussion followed. Faculty will think about common final and vote when they come back in the fall whether to keep it or not.
- M. Shokoufi and B. Riehle will be working on SLOs for the new courses during the summer.

Other Department Items: None

# **OTHER**

None

## **ADJOURNMENT**

The meeting was adjourned at 4:37 p.m.

cc: T. Aguirre, SME Division Dean

K. Berry, Vice President for Academic Services

Approved on September 4, 2012 Recorder: Ofelia Duarte