



Imperial Valley College
Environmental Health & Safety Committee
Tuesday, January 31, 2012
Administration Board Room
3:30pm



Chairman Tim Nakamura called the meeting to order at 3:37pm

Committee Members in Presence:

Ted Ceasar	Rosanna Lugo
Samantha Garcia, Student Representative	Tim Nakamura, Chair
Becky Green	Rick Webster
Oscar Hernandez	Miriam Trejo
Sergio Lopez	

Recognition of visitors:

Jeff Green, Imperial Valley Emergency Communications Authority
Erik Corona, Senior Campus Safety Officer/ Field Training Officer

M/S/C (Garcia/Ceasar) to approve the agenda as submitted for January 31, 2012

M/S/C (Green/Garcia) to approve the minutes from November 22, 2011 as submitted

Public Comment

NONE

Information

A. Mass Notification Update

Chairman Nakamura informed the committee that a few vendors have come by and displayed their product. Todd Finnell spoke to Chairman Nakamura and Rick Webster in regards to the campus's capabilities.

Rick Webster informed the committee that a representative from Informational Technologies that a software was purchased with the talk-a-phone booths and has the same capabilities as the vendors could provide. The software that was purchased has the same capabilities and additional licenses would have to be purchased. More information will be given after the next construction meeting.

Sergio Lopez suggested at a construction meeting that talk-a-phone poles should be placed on the outskirts of campus.

A demo will be available tomorrow in room 903 at 3:00pm.

B. MOUs with local radio and TV stations for mass notification

Bill Gay was not in attendance at the meeting to report on the MOUs. The item will be placed on the next agenda for discussion.

C. Threat from students and repercussions

Senior CSO Corona informed the committee of issues that have taken on campus where students are threatening employees and other students on campus. Corona stated nothing too big has happen this semester and past semesters have been worse.

Chairman Nakamura added that there have been a lot of incidents in the past with students “crashing” and with the new policies for enrolling, graffiti problems have dropped and other issues and incidents involving aggressive students has dropped.

D. Alert U Registration

Chairman Nakamura informed the committee that monthly tests are being ran. He asked Sergio Lopez if the Associated Student Government could assist with the enrolling. Lopez confirmed that the ASG will be assisting with enrolling students in the future at information booths.

E. CERT training for spring update

Chairman Nakamura informed the committee that he and a few other employees will be attending a “train the trainer” training to have more people on campus trained for emergencies.

F. Date for campus evacuation drill

Chairman Nakamura asked the committee if they knew of a time that would work best for the campus to hold an evacuation drill.

Sergio Lopez stated that when the campus is busiest would be the best time.

The committee suggested avoiding midterms and finals.

Chairman Nakamura would like to hold the drill sometime before spring break.

Sergio Lopez suggested taking a date to Administrative Management to have a date locked in for the emergency drill.

Chairman Nakamura informed the committee that new evacuation maps have been posted around campus with an updated date in green.

G. “Zombie” preparedness kit demo

Chairman Nakamura informed the committee that he does have a “zombie” preparedness kit. FEMA has a site where people can build their own kit and can prepare people for any natural disaster.

Chairman Nakamura will have a demo at the next meeting. He is looking at having a booth set up sometime in April in hopes of assisting students in creating their own kits in preparing students for emergencies.

Unfinished Business

A. Approval of the expenditure for an 800 mhz radio for the College Campus.

Chairman Nakamura informed the committee that he is still attempting to locate the radio that the campus had in the past. He has discussed with Jeff Green in regards to the 800 mhz radio for the College Campus.

Green is at the committee to discuss the purchasing of the 800 mhz radio. He is unsure of which one the college had in the past but the “yellow” radio is mostly utilized for fires and not knowing whether the college has one or not, ICOE has over 74 radios purchased and distributes them to each school on campus. His point of contact person at ICOE to assist in tracking the radios was not in but he is going to continue to track the radio down.

Sergio Lopez stated that two radios were available on campus in the past. One was located in the President’s Office and the other with the Dean of Instruction.

Green added that a mutual aide radio would be of best use for the college. In the event of a phone system going down, this would be the best form of communication for the college to contact emergency teams.

Every emergency response team has a radio and one should ideally be kept on campus. Green informed the committee that training will need to be given. An eight hour course is offered at no cost to agencies and a four hour refresher course is available. The college would have to coordinate the time and date and the training can be scheduled. The course is based on radio usage and etiquette scenarios may be set up with schools.

Green informed the committee that the price range for the radio is within \$2500 to \$4000. He suggested the college attempt to obtain a radio through ICOE.

The committee decided to contact ICOE in regards to having a radio donated.

Adjournment

The meeting was adjourned at 4:12pm