IVC Academic Senate

Approved Minutes

December 15, 2004

I. The meeting was called to order at 2:01

Present: Olga Artechi, Roberta Bemis, Nina Blair, Dennis Carnes, Dave Drury, Suzanne Gretz, Joel Jacklich, Kris Leppien-Christensen, Mary Lofgren, Ralph Marquez, Barbara Nilson, James Patterson, Mariaelena Thibodeaux, Daniel Trax, Cathy Zazueta, Lianna Zhao, Sherry Zobell, Eric Jacobson, Kendra Jeffcoat, Irene Garcia, Karen Collins, Randall Carson

Excused: Jeff Beckley

Absent:

Visitors: Eileen Buckel, Ted Ceasar, Andrew Chen, Dawn Chun, Gonzalo Huerta, Janeen Kalin, Carol Lee, Jan Magno, Dr. Pai, Gary Rodgers, Val Rodgers, Efrain Silva, Kathy Westerfield, Victor Zazueta

II. **Visitor Comments**

- Andrew Chen stressed that he was stressed because there is not a waiting list associated with Banner.
- Kris Leppien-Christensen commented that it was nice to receive flyers from the candidates for the special election just held.

III. **Information/Correspondence**

1. Yula Flournoy, ASCCC South Representative was introduced. She went to school at IVC and now teaches at San Jacinto. She explained that the Executive Board is there to help the individual senates. She also asked faculty members (they do not have to be a member of Academic Senate) to apply to serve on one of the state committees.
2. ASCCC President's Update, November 2004 was received. Topics include: 75/25 ratio, equity and diversity, budget, alternative funding, and others.
3. Dr. Pai has asked the Academic Senate to conduct and evaluation of him during Spring 05.
4. The Disciplines List hearings will be conducted January 28, 2005 in Millbrae and February 18, 2005, in Ontario. The information provided at these hearings will be used to determine which revisions will be forwarded to the Academic Senate's Spring Plenary Session.
5. Each college may nominate one faculty member to receive the "Stanback-Stroud Diversity Award". Completed applications must be received in the Academic Senate Office in Sacramento by 5:00 p.m., February 9, 2005.
6. The Academic Senate for California Community Colleges has secured federal funds for training of occupational education faculty.

IV. **Consent Agenda**

The following items were approved as a block. M/S/C (Zhao/Nilson)

1. Approval of minutes from 1 December 2004 meeting
2. Recommendation from Curriculum & Instruction: Course Deletions
   Delete CIS 200
3. Recommendation from Curriculum & Instruction: Major Revisions
   Computer Information Systems (delete CIS 200)
4. Recommendation from Curriculum & Instruction: Certificate Revisions
   Computer Information Systems (delete CIS 200)
   Employment Readiness (add WE 220 as an option)
5. Recommendation from Curriculum & Instruction: New Curriculum
   ELTT 101 – Electrical Trades I
   ELTT 102 – Electrical Trades II
   ELTT 103 – Electrical Trades III
   ELTT 104 – Electrical Trades IV
6. Recommendation from Curriculum & Instruction: Selection of CMS
   that the ETUDES-NG be implemented as IVC's Distance Education Learning Course Management System (CMS).

V. **Assessment Time**

The IVC Student Equity Plan presentation is due by January, 2005. The committee, Victor Jaime, Dawn Chun, Kendra Jeffcoat, James Patterson, Tom Hudson, and Jan Magno, will be asking for an extension.

VI. **Academic and Professional Matters**

1. The special election held December 14, 2005 was certified. M/S/C (Bemis/Leppien-Christensen). Mary Kay Borchard is the new at-large senator.
2. Resolution 50 – Institutional Student Learning Outcomes was passed. M/S/C (Zazueta/Blair)
3. James Patterson will draft a letter to Dr. Pai declining to endorse SDSU-IV in their educational goals, but giving him support in his cooperation, coordination, and collaboration when working with SDSU-IV.
4. There was a lively discussion on the implementation of Banner concerning wait lists, adding and dropping of students, etc. A motion was made to thank the Banner Implementation team and let them know we look forward to more changes. M/S/C (Bemis/Nilson). Kathy Westerfield urged all to give feedback after spring registration was over.
5. Dr. Jeffcoat reported that Grossmont College was interested in partnering with IVC on a Title 3 grant. Lianna Zhao asked if an institution could be involved in both a Title 5 grant and a Title 3 grant. Dr. Jeffcoat will provide follow-up.

VII. **Committees**

1. Curriculum & Instruction – Carol Lee
   - Faculty prioritization pending funding
   - Curriculum retreat during flex week
2. College Council – Ted Ceasar
   - Voted to endorse PTAC as the IMT oversight committee
   - Growth planning draft was reviewed
   - Looking into a ride share program
3. Administrative Council – Lianna Zhao
   - Data from different college can be collected
   - Dr. Pai will establish a shared governance flow chart
   - Space allocation for new offices was discussed
4. Equivalency – Joel Jacklich
   - 4 new packets were reviewed
   - 6 old packets were finalized
5. Planning and Budget – Eric Jacobson
   - Individual division capital outlay was approved
6. Standards and Practices - none
7. Educational Policies – Suzanne Gretz
   - Lots of stuff was discussed and then turned over to Kathy Westerfield
8. Faculty Professional Development – Cathy Zazueta
   - A panel discussion on effective teaching techniques will be presented during flex week.

VIII. **Discussion**

1. A lively discussion ensued on the compressed calendar. Hopefully all faculty will have an opportunity to further discuss this topic during flex week.
2. Student complaint policy will be an action item in January.
3. Dr. Jeffcoat reported on the following:
   - Adjuncts will receive email accounts
   - Adjuncts Orientation will be January 11
   - Adjuncts and new hires will have a potluck
   - WASC team will come to campus March 15 to do a workshop
   - Thanked all tenure review committees for their hard work

IX. Meeting was adjourned at 4:02 pm