

IVC Academic Senate Meeting

Unapproved Minutes

20 October 2010, 1:30 p.m.

Board Room

I. Call to Order

The meeting was called to order at 1:30 p.m. in the Board Room by Senate President White.

Roll Call by Secretary Rapp:

Present: Kevin White, James Patterson, Cesar Guzman, Barbara Nilson, Eric Lehtonen, Daniel Gilison, Carol Lee, Robert Baukholt, Frank Rapp, Nannette Kelly, Mary Jo Wainwright, Jeffrey Beckley, Toni Pfister, Jill Kitzmiller, Kevin Marty, Cathy Zazueta, Norma Nunez, Stella Orfanos-Woo, Norma Scott, Elizabeth Trevino, Bruce Sievertson, Kathy Berry, Jesus Gallegos.

Absent: Mary Lofgren, Celeste Armenta.

Visitors: Trini Arguelles, Frances Beope, Alfredo Cuellar, Dolores Diaz, Sheila Dorsey-Freeman, Michael Heumann, John Lau, Frank Miranda, Efrain Silva, Lisa Simpson, David Zeilinski, Lianna Zhao.

Kevin White informed the Senate of the need to pull Discussion Item 1. from the agenda.

II. Visitors' Comments

There were no visitors' comments.

III. Consent Agenda

1. M/S/C (Patterson/Lehtonen) to approve the Academic Senate minutes of 6 October 2010 as corrected.
2. President White referred to the Curriculum Committee minutes of 26 August 2010, encouraging Senate members to read them in order to be better informed on important curriculum matters.

IV. Reports

1. President White:
 - introduced the issue of determining dates for a Senate retreat;

- informed the Senate that he has been working with Omar Ramos and Larry Valenzuela in the creation of a new IVC Academic Senate web page;
- discussed his meetings with IVC President Ed Gould, including their efforts to study other California community colleges' shared governance processes in order to develop a white paper on shared governance for IVC and to determine how shared governance should proceed when those involved in shared governance procedures are off campus;
- reported that he had registered for the California Academic Senate Fall Plenary to be held in Anaheim, November 11-13, 2010;

2. Past-President Sievertson:

- reported that he will be presenting a breakout session on adjunct faculty at the California Academic Senate Fall Plenary session.

3. Treasurer Norma Nunez:

- reported that the balance of \$8,633.60 remained stable as there were no Senate expenditures since the most recent senate meeting.

4. Vice-President of Instruction Kathy Berry:

- stressed the importance of completing book orders in a timely fashion and urged all Senators to communicate the need to do so in their respective divisions;
- publically expressed her gratitude to Linda Amidon and the rest of the Instruction Office staff for their hard work and dedication during the time that Vice-President Berry was away from campus for personal reasons;
- informed the Senate that the college is seeking a three-year Advanced Technological Education grant for developing the core curriculum for an alternative energy program;
- stated that there had been Emergency Medical Program training on campus the week of October 11 2010;
- stated that the Continuous Accreditation Readiness Team (CART) would meet on Friday, 22 October 2010 at 10:00 a.m. in order to review accreditation criteria;

5. Chief Financial Officer John Lau:

- There was no Chief Financial Officer's report at this time.

6. Basic Skills Coordinator Frank Rapp:

- informed the Senate that Basic Skills allocations for Imperial Valley College for the 2010/2011 academic year are still uncertain due to lack of communication regarding those allocations from Juan Cruz, state Basic Skills Coordinator, in the Chancellor's Office;
- reported to the Senate that the San Diego/Imperial Valley Basic Skills Region is promoting a Learning in Networks for Knowledge Sharing

(LINKS) event in Escondido on Friday 22 October 2010; Dr. Alfredo Cuellar, Angie Ruiz, Patti Biley, David Zielinski, and he are registered for this workshop

- informed the Senate that Dr. Lisa Brewster, San Diego/Imperial Valley Basic Skills Network Coordinator, will attend the IVC Basic Skills Committee meeting on Wednesday, 27 October 2010, to discuss IVC's Action Plan in regard to anticipated changes to the action plan template;
- Dr. Brewster will also present a workshop on the use of technology, especially as it applies to basic skills students.

7. Student Learning Outcomes Coordinator Toni Pfister:

- informed the Senate that she would be sending an e-mail reminder that Student Learning Outcome assessment cycle reports from Spring 2010 are due by the end of the Fall 2010 semester;
- informed the Senate that she will be scheduling dates for four mini-workshops on SLO cycle assessment to be held in the faculty lounge.

8. Associated Student Government Jesus Gallegos:

- reported that he shall be attending the California Community College Student Affairs Association meeting in Costa Mesa on Friday, 22 October 2010;
- reminded the Senate that the ASG will be hosting the Pumpkin Patch campus open house event on Saturday, 30 October 2010.

9. Contingent Faculty Representative Norma Scott:

- reported that, to date, eighty out of approximately two hundred adjunct faculty had expressed interest in forming an adjunct faculty union.

10. Guest: CCA/CTA Representative Lisa Solomon:

- reported that CTA/CCA President Gayla Finnell had sent an e-mail regarding the academic calendar and that feedback had been received and could still be sent to the Academic Calendar Committee.

V. Action Items: Academic and Professional Matters

1. M/S/C (Patterson/Nunez) to approve the inclusion of the ESL Department Chair as a membership change to the Imperial Valley College Basic Skills Committee.
2. President White introduced Frances Beope who reported on a joint effort by staff and students to canvas Imperial County communities in support of Measure J; she further reported that another such effort would be conducted on 29 October 2010 and that "Yes on J" lawn signs could be acquired from Senator Cesar Guzman.

M/S/C (Patterson/Nilson) that the Academic Senate support voter passage of Measure J.

Discussion regarding the Measure J issue ensued.

The vote was 13 for/3 against/2 abstained. Motion approved.

3. M/S/D (Kitzmilller/Zazueta) to endorse a campus policy of using doorblocks on all classroom doors with the exception of the classroom doors in the 2700 building.

Discussion regarding the use of doorblocks ensued.

The vote was 1 for/15 against/2 abstained. Motion failed.

VI. Discussion and Information Items

1. President White reminded the Senate that this item had been pulled from the agenda.
2. President White ceded the floor to Mary Jo Wainwright who reported that she had received several more responses to the equivalency questionnaire, resulting in a total of twenty-four responses. Members of the Equivalency Committee will develop the Imperial Valley College Equivalency Standards from the responses received. The equivalency standards and procedures thus developed will be presented for approval by a vote of the IVC faculty; anyone wishing to read the standards and procedures prior to the vote should contact Senator Wainwright for a copy of the proposed document.

President White encouraged all Senators to report on this issue to their departments and divisions.

3. President White ceded the floor to Carol Lee who reported on the variety of proposed academic calendars.

Discussion regarding the calendars and the various ramifications of the alternatives ensued.

Carol Lee informed the Senate that she would take their concerns to the calendar committee.

Kathy Berry reminded the Senate that the calendar needed to be filed by January 2011.

Frances Beope reminded the Senate that, as the calendar is a negotiable item, negotiations needed to be conducted prior to its being filed in January 2011.

4. President White stated that the idea of a College Hour for Imperial Valley College would be deferred to a later meeting

5. Secretary Rapp reported that one faculty member had declared candidacy for the At-Large Senate opening ending 31 May 2013 and that no faculty members had declared candidacy for the At-Large Senate opening ending 31 May 2011. He further stated that the opening ending 31 May 2011 would be advertised one additional time, through 5:00 p.m. Thursday, 28 October 2010, which would then be followed by an election for the two openings.

6. *“For the Good of the Order”*— No “For the Good of the Order” discussion was instigated.

VII. Committee Reports

No Committee reports were heard.

VIII. Adjournment

M/S/C (Guzman/Nunez) to adjourn. The meeting was adjourned at 3:02 p.m.

The next regularly scheduled meeting of the Imperial Valley College Academic Senate will be on Wednesday, 3 November 2010 at 3:00 p.m. in the Board Room.