



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, September 10, 2007 – 2:30 P.M.  
Administration Building Board Room

College Council Chair, John Abarca, called the meeting to order at 2:35 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative  
Bruce Seivertson, Faculty Representative  
Armando Mendez, Alternate Faculty Representative [3:10 p.m.]

John Abarca, Classified Representative (Chair)  
Carol Cortes-Ramirez, Classified Representative  
Patty Robles, Alternate Classified Representative

Carlos Fletes, CMCA Representative

David Lopez, Student Representative  
Ingrid Soto, Student Representative  
Sam Felix, Alternate Student Representative

Gene Hill, Ex Officio [2:42 p.m.]

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Robin Ying, Administrative Representative  
Efrain Silva, Administrative Representative  
Patti Biley, Faculty Representative  
Frances Arce-Gomez, Classified Representative  
Rick Webster, Alternate CMCA Representative  
Gary Rodgers, Ex Officio

Others present were:

John Lau; Tony Ojeda, Sam Felix, Laura Hartsock, Diedre Pollock, Lianna Zhao; Marilyn Boyle; Travis Gregory; Frances Beope; Tom Morrell; Dawn Chun

### **MEMBERSHIP CHANGES**

Dr. Bruce Seivertson announced Armando Mendez as the Alternate Faculty Representative. David Lopez announced Sam Felix as the Alternate Student Representative.

### **PUBLIC COMMENT**

There was no public comment.

### **APPROVAL OF MINUTES DATED MONDAY, AUGUST 27, 2007**

M/S/C Sergio Lopez/Carlos Fletes to approve the minutes dated August 27, 2007 with the correction on Page 4:

~~Exercise Science Chair David Drury~~ **Exercise Instructor Jeff Deyo** stated he was in support of housing and felt that it would be beneficial to IVC.

Motion carried.

## **AREA REPORTS/UPDATES**

### **Instruction/Academic Services**

Vice President for Academic Services Kathy Berry reported the following:

- Winter and spring class schedules are in progress. Division secretaries have a timeline and Matthew Thale will be meeting with them to go over the schedule.
- Some staff will be attending the Basic Skills training at College of the Desert on Friday, September 14<sup>th</sup> which will be paid from the \$800,000 received for basic skills.
- Ag Instructor Pat Pauley informed her that a pumpkin patch would be offered this year with the help of Cal Poly Pomona's Ag Department.

Sergio Lopez asked to check with counsel if selling of seeds was going to take place. Kathy Berry stated there would not be selling of seeds. She stated there would be pumpkins and hay rides.

### **Accreditation Process**

Vice President for Academic Services Kathy Berry reported the following:

- The addendum to the Self Study Report will go to the Board on September 12<sup>th</sup> and then it will be sent to the Accreditation Team. A signature from representatives will be needed after it is approved.
- The accreditation visit will take place October 22 through October 25, 2007.

### **Business Services/Bond Projects Update**

Vice President for Business Services John Lau reported the following:

- Meetings are taking place regarding the construction of eight projects. He stated priorities and monies needed to be assigned to each project and would bring to the next College Council meeting a list.
- He will bring the budget for approval to the next College Council meeting.
- Some budget issues need to be addressed and he will bring them to Council late October or November to discuss.

### **Student Services**

Vice President for Student Services Dr. Victor Jaime was not present at the meeting. He provided an attachment with August updates for Student Services.

### **ACCESO – Dawn Chun**

Project Director/ACCESO Dawn Chun reported the following:

- The ACCESO Help Desk is slowing down but they have received calls at 4:30 a.m.
- On October 12<sup>th</sup> there will be a one-day technology camp. New online instructors that received training in August will be showing what they have done for their new online classes which will be delivered in spring 2008.

Carlos Fletes asked if all online students are local. Dawn Chun stated that not all are local students. Michael Heumann stated that some students are military.

**Title V Cooperative Grant**

Dr. Lianna Zhao was not present at the meeting. This item was tabled.

**Learning Services**

Dean of Technology/Learning Services Dr. Robin Ying was not present at the meeting. This item was tabled.

**Associated Student Government**

ASG President David Lopez reported the following:

- Constitution Day will take place on Monday, September 17, 2007. He stated ASG televisions in the College Center would be set to allow students to view General Colin Powell recite the Preamble of the U.S. Constitution. He stated Political Science Instructor Kevin White would speak after the televised reading of the Preamble.
- On Thursday, September 20, 2007, ASG will be celebrating Hispanic Heritage Day by featuring Los Alacranes with Ramon "Chunky" Sanchez and his brother Ricardo. He stated the performance would take place at noon for about an hour.

**President's Update**

Interim Superintendent/President Gary Rodgers was not present at the meeting. This item was tabled.

**MINUTES FROM STANDING AND AD HOC COMMITTEES**

Minutes for the following minutes were received:

1. Administrative Council, 08/14/07
2. Planning and Budget Committee, 8/22/07

**DISCUSSION AND INFORMATION ITEMS**

**1. Parking/Traffic**

Dr. Bruce Seivertson passed out copies of emails he received regarding the parking and safety concerns. He stated that new students may not stay if they find parking too difficult.

Patty Robles spoke and stated that a classified member had done an unofficial count of 510 staff members with only 187 reserved parking spaces.

Travis Gregory stated that the employee numbers were high and Sergio Lopez stated that the number of reserve parking spaces given were low.

Carlos Fletes asked if there were alternatives to the parking issues and stated he did not feel the parking issues would be going away. He stated that staff needed to make adjustments to walk longer distances.

John Lau stated that the parking design needs to be checked with cost versus benefit. He stated he had no preconceived ideas of how the parking should be fixed and stated his concern comes from the standpoint of budget allocation.

Dr. Seivertson stated traffic is sometimes backed onto Aten Road. He stated that as a former planning professional, he would do a flow pattern to alleviate some of the congestion.

Sergio Lopez handed out the IVC Campus Map & Directory and a Parking Control report on parking spaces. He stated the parking near human resources has been reestablished and stated Lot C has a new ticket machine. He stated that part of Lot C will be removed as that will be the staging area for the new science building and the parking would be moved further north. He stated the majority of the growth will take place north. He stated other parking spaces will need to be moved and reserved parking spaces will be relocated. He stated there is plenty of parking and it is a matter of knowing where the parking spaces are. He stated that an entrance to the maintenance area is being constructed which will allow access for deliveries.

There was some discussion regarding the new applied science building. Kathy Berry stated that construction of the new applied science building would take place six months after the construction of the science building.

Sergio Lopez stated there would be another entrance to Lot D which will also have reserved parking. Sergio stated there will be four entrances to campus.

John Lau stated that Campus Operations would be reviewing a traffic study that will be conducted in late November or early December by traffic engineers.

There was further discussion as to the rerouting of vehicles when parking lots are moved and the concern for safety in the parking lots.

Marilyn Boyle asked if there has been thought given to a multi level parking structure. Sergio Lopez stated there was and stated that a multi level parking structure brings new issues with it.

Dr. Seivertson asked if stop signs were required at an egress. Sergio Lopez stated that is where most accidents occur and CalTrans placed the stop signs not IVC.

Chair Abarca encouraged everyone to attend the next Campus Operations Committee to make recommendations. He stated there were very few staff members that attended the last Campus Operations meeting. Dr. Seivertson stated that faculty had classes. Sergio Lopez stated he would take emails to Campus Operations.

## **2. New Website**

This item was tabled due to Dr. Robin Ying not attending the meeting.

**ACTION ITEMS**

**1. Election of Vice Chair**

Chair Abarca stated that now that College Council has a full membership the election of a Vice Chair would take place. The election of the Vice Chair was taking place due to Dr. Michelle Stevens leaving IVC. She had been Vice Chair since March 12, 2007.

Chair Abarca opened the floor for nominations.

Sergio Lopez nominated Michael Heumann for vice chair. Michael accepted the nomination.

M/S/C Sergio Lopez/Kathy Berry to close the nominations. Michael Heumann was unanimously elected as vice chair.

Michael Heumann will serve as Vice Chair for two years (September 2007 to September 2009).

**ADJOURNMENT**

M/S/C Sergio Lopez/Carol Cortes-Ramirez to adjourn the meeting at 3:20 p.m.

**2007-2008 College Council Meeting Schedule  
at 2:30 p.m. in the Board Room**

<b>2007</b>		<b>2008</b>	
September 24	November 26	January 14 & 28	April 14 & 28
October 8 & 22	December 10	February 11* & 25	May 12
		March 10	June 9** & 23

\* Spring Semester Begins

\*\* Monday after Graduation

Overload rate for 177-day members