



IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

MONDAY, MARCH 12, 2007

College Council Vice Chair, John Abarca, called the meeting to order at 2:36 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative
Patti Biley, Faculty Representative
Michelle Stevens, Faculty Representative
Dennis Carnes, Alternate Faculty Representative

John Abarca, Classified Staff Representative (Vice Chair)
Carol C. Ramirez, Classified Staff Representative
Patty Robles, Alternate Classified Representative

Vikki Carr, CMCA Representative

Frank Fernandez, Student Representative
Sunni Pyron, Student Representative
David Lopez, Student Representative

Paul Pai, Ex Officio
Gene Hill, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Frances Arce-Gomez, Classified Representative
Carlos Fletes, Alternate CMCA Representative
Rick Webster, CMCA Representative
Mirella Cobarruvia, Alternate Student Representative

Others present were:

Gary Rodgers; Victor Jaime; Marilyn Boyle; Dawn Chun; Frances Beope; Lianna Zhao

PUBLIC COMMENTS

Dr. Michelle Stevens announced the spring 2007 environmental lecture series and stated that "Magic in the Imperial Valley; Our Colorado Desert Ecosystem" lecture would be presented by Diane Lindsay, author of several books on the Anza Borrego/ Colorado Desert Ecosystem.

Patty Robles announced the Customer Service Committee's Ice Cream Social to be held on April 4, 2007, from 11:00 a.m. to 2:00 p.m. She stated that all staff were invited and asked Efrain Silva to encourage the extended campus staff to attend the event.

APPROVAL OF MINUTES

M/S/C Frank Fernandez/Kathy Berry to approve the minutes dated February 26, 2007, with the following corrections:

Dr. Robin Ying stated that on Page 4, "Dr. Robin Ying reported that the department is in the process of replacing computers," should read, "Dr. Robin Ying reported that the department has replaced computers."

Dawn Chun stated that on Page 4, she would like to add, "After the meeting, she found that the 83.3 FTEs were not included."

Motion moved unanimously.

REPORT FROM THE PRESIDENT

Dr. Pai announced the following:

- He announced that the fill rate for Monday through Thursday day classes is at 95% with Monday through Thursday evening classes accounting for 80% filled. He stated that enrollment on Friday and Saturday classes is equivalent to one weeknight's, Monday to Thursday.
- He has asked the Business Services office to do a budget printout with the restricted amount printed.
- He announced that the hiring freeze would be lifted. He stated the freeze was placed in the fall 2005 and upon the recommendation of the Planning and Budget Committee, he will lift the freeze altogether.

Patty Robles asked how soon the freeze would be lifted. Dr. Pai stated that it would be effective Tuesday, March 13, 2007.

There was discussion as to the overtime monies. Dr. Pai clarified that the \$110,000 allocated for overtime is limited by the availability of those funds. There was no other funds allocated for overtime past the \$110,000.

AREA REPORTS/UPDATES

INSTRUCTION/ACADEMIC SERVICES

Gary Rodgers reported the following:

- Summer schedule Flexie would be available by the end of the week.
- Divisions are inputting their classes for the fall semester in Banner.
- Maintenance will have a power shut down on Saturday, March 17th that will include:
 - Assessment Center
 - Math Lab
 - Maintenance Shops and Warehouse
 - 400 Building (Science)
 - 1100 Building (Industrial Tech)
 - 1200 Building (Industrial Tech)
 - 1300 Building (Industrial Tech/Art)
 - 1600 Building
 - Tool Room
 - College Center
 - East Gym
 - Softball and Baseball Fields
 - Water Plant

He stated that they are looking for classrooms to relocate the classes.

ACCREDITATION UPDATE

Gary Rodgers reported that the Accreditation Logistics Committee met on March 2nd and are preparing for the visit that will take place March 20th through March 22nd. He reported that an addendum to the self study report has been completed.

Vikki Carr announced the Welcome the Accreditation Team event which will be held at 8:00 a.m. on Tuesday, March 20th in the College Center.

BUSINESS SERVICES

There was no report as Dick Fragale was absent at the meeting.

STUDENT SERVICES

Dr. Victor Jaime reported the following:

- He would provide a monthly report at the next meeting.
- He stated that the main goal has been high school contact.

ACCESO

Dawn Chun reported the following:

- \$20,000 was set aside for 7 mini grant winners at about \$3,000 each which will be used for technology.
- She stated that Gloria Carmona is reviewing courses to be offered online next year.
- She reported that through ACCESO funds, Tony Pfister, Gaylla Finnell, and Mary Jo Waintwright attended the League of Innovation conference at New Orleans.
- Mary Jo spoke and stated that the conference was a good opportunity and she learned about distance education and SLO's. She stated she came away feeling that IVC was ahead of the curve in comparison to other colleges. She stated that IVC should be proud. Efrain Silva concurred.

TITLE V COOPERATIVE GRANT

Dr. Lianna Zhao reported the following:

Computer Science Program

- IVC offered three pilot computer science classes for Spring 2007. Sixteen students were enrolled.
- IVC Computer Science Program Development Team consulted SDSU Computer Science Program Development Team regarding courses to be offered in the curricula to streamline the transfer process.
- Room 1704 was fully operational with the installation of software and a network printer but the lab is small. Discussions are ongoing to move the computer science lab into larger Room 1705 shared with the networking and PC repair labs.
- SDSU-IV's computer science BA curricular proposal was submitted to the Chair of the Computer Science Department on the San Diego Campus.
- Meetings were held and the decision was made by the IVC Title V Computer Science Program Development Team to hire Bill Root as a computer science consultant at IVC. He will be working to increase enrollment. Initial plans included developing a strategic plan to spearhead advertising efforts aimed specifically at the local high schools, local businesses, and IVC. Activities including an informational dinner and tour of SDSU have been tentatively scheduled.

Nursing Program

- IVC offered two pilot CHEM 140 classes for Spring 2007, a newly developed lower division course for BSN program. Twenty-eight students were enrolled.
- SDSU is searching for a full-time RN to BSN coordinator of nursing. An ad was placed in the Imperial Valley Press in January. SDSU got five applications. Interviews will be held in March.
- A brochure to advertise the RN-BSN program was developed and four-hundred of them were mailed to community colleges, hospitals, prisons, and health departments in Imperial and San Diego Counties, as well as in Yuma.
- Ottem, RN-BSN adviser at SDSU, met with Gomez and Orfanos-Woo, IVC Nursing Counselor to discuss admission issues.
- SDSU School of Nursing Director Todero, Adviser Ottem, Prof. Hadley and Admissions Staff Ling met with IVC students and hospital RNs, and the nursing CLAB luncheon to be held on March 1.

- The SDSU room is being created where 90-120 San Diego RN-BSN students will meet over TV with 30 SDSU-IV students this summer.
- Eleven RN to BSN applications have been received from RNs, but transcripts are missing.
- Recruitment of students to the RN-BSN program's first cohort is our major challenge. Though Ottem and Toderio say they will be more flexible in admitting this first cohort of RNs than future cohorts, many RNs still need to meet the essential prerequisites of the CSU admission requirement, among which are Critical Thinking (A3), and, Math/Quantitative Reasoning (B4) – courses. We are working with other divisions on campus to see if the eight-week short term classes can be arranged this semester.

Student Services

- Continues to solicit and advise students interested in the programs along with students that are currently in the program.
- Publicized and organized an informational tour for SDSU officials who were to tour IVC and SDSU-IV to observe facilities and meet with students, as well as visit local hospitals.

Management and Evaluation

- Besides coordinating Title V activities, the supporting team completed the IVC Y1 Inventory of Equipment, POs and JVs.
- SDSU-IV Y1 budget adjustment, Y1 carry over distribution, and Y2 budget adjustment were finalized.
- Project's Y2 funds were reconciled between Banner and Projected budget.

LEARNING SERVICES

Dr. Robin Ying reported the following:

- The college has converted from 6.0 to 7.3.2 Banner with minor issues.
- The California Solutions Center was established by SunGard to assist colleges with their unique needs was set up two years ago in San Diego and are now doing official releases. He stated that very few schools are using this center.

ASSOCIATED STUDENT GOVERNMENT

Frank Fernandez reported the following:

- He announced that the Student Health & Wellness Fair would be held on Tuesday, March 20th through Thursday, March 22nd, in the amphitheatre area. He stated that 20 different groups would be on hand for the event.
- ASG & SPA will have the Field of Flags event on March 20th at 6:00 p.m. and a Board of Supervisor will speak.

MINUTES FROM STANDING AND AD HOC COMMITTEES

1. Curriculum & Instruction, February 15, 2007.
2. Academic Services, February 21, 2007.
3. Bond Oversight Committee for Measure L, February 23, 2007
4. Insurance Committee, February 26, 2007
5. Planning and Budget , February 28, 2007

DISCUSSION AND INFORMATION ITEMS

None.

ACTION ITEMS**Nomination and Election of College Council Chair**

Vice Chair Abarca stated that the Standing Rules for College Council were attached for review and reference to members. He announced that the election of the Council Chair was taking place due to Cathy Zazueta being on a leave of absence and the new chair would serve the remaining 1 ½ years.

Vice Chair Abarca opened the floor for nominations.

Carol Ramirez nominated John Abarca for chair. John accepted the nomination.

M/S/C Michael Heumann/Dr. Patti Biley to close the nominations. John Abarca was unanimously elected as chair.

M/S/C Dr. Patti Biley/Dr. Robin Ying to add Election of College Council Vice Chair to the agenda.

M/S/C Efrain Silva/Michael Heumann to open the floor for nominations.

Kathy Berry nominated Dr. Michelle Stevens. Dr. Michelle Stevens accepted the nomination.

M/S/C Kathy Berry/Dr. Robin Ying to close the nomination. Dr. Michelle Stevens was unanimously elected as vice chair.

Standing Committees Flow Chart

Dr. Paul Pai stated that he had met with John Abarca, Dr. Dennis Carnes and Eric Jacobson to discuss the change to the flow chart. He explained the change included a dashed line running from College Council to the Superintendent/President instead of a solid line. He stated that there was an explanation box on the flow chart.

There was discussion about the dashed and solid line differences. Dr. Pai clarified that the College Council makes recommendations to the Superintendent/President and then he may recommend an item to the Board.

Dr. Dennis Carnes stated that several years ago the role of the College Council was much different than it is now. He stated that the committee basically reviewed minutes and now they have become a stronger body which he is supportive of. He stated that it is important to note that items discussed at College Council are different than those discussed at Academic Senate. He stated the flow chart was fine as presented.

M/S/C Michael Heumann/Kathy Berry to approve the Standing Committees Flow Chart. The motion moved unanimously.

Student Equity Plan

Dr. Victor Jaime stated that he was presenting on behalf of Dr. James Patterson who is the student coordinator for the Student Equity Plan. He stated that all colleges are required to have a student equity plan and this is the first year that it is required to be filed with the Chancellor's Office. He stated the report reflects the access given through the eyes of the community.

M/S/C Michael Heumann/Efrain Silva to approve the Student Equity Plan.

There was discussion as to items on the report and how numbers were reported. Dr. Jaime stated that information was extracted from both Anita and Banner. There was further discussion on outreach done to attract the least represented numbers such as the Native American population. Dr. Jaime stated that this plan solicits discussion and helps with input.

Dr. Jaime stated that this report has gone to the Academic Senate, will be presented to the Board, and will then be filed with the state.

Efrain Silva asked if he could receive additional break down of the data that would show ESL apart from Basic Skills.

The motion moved unanimously.

ADJOURNMENT

M/S/C Dr. Patti Biley/Dr. Michelle Stevens to adjourn the meeting at 3:46 p.m.

2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room

March 26	May 14
April 23	June 25