

IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

MONDAY, SEPTEMBER 11, 2006

College Council Chair, Cathy Zazueta, called the meeting to order at 2:37 P.M.

Council members in attendance were as follows:

Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Cathy Zazueta, Faculty Representative (Chair)
Patti Biley, Faculty Representative
Michelle Stevens, Faculty Representative
Dennis Carnes, Alternate Faculty Representative

Frances Arce-Gomez, Classified Representative
Carol C. Ramirez, Classified Staff Representative

Rick Webster, CMCA Representative
Carlos Fletes, Alternate CMCA Representative

Frank Fernandez, Student Representative
Francisco Mariscal, Student Representative
Gustavo Rodriguez, Student Representative

Paul Pai, Ex Officio
Gene Hill, Ex Officio

Council members not in attendance were as follows:

Patricia Robles, Alternate Classified Representative
John Abarca, Classified Staff Representative (Vice Chair)
Kathy Berry, Administrative Representative
Vacant, Alternate Student Representative

Others present were:

Ted Ceasar; Dick Fragale; Michael Heumann; Gonzalo Huerta; Dr. Victor Jaime; Gary Rodgers; Dr. Lianna Zhao; David Zielinski; Follett Bookstore Representative, David Frazier; and Bookstore Manager, Alfonso Ruiz.

Recorder: Vikki Carr

PUBLIC COMMENTS

Michelle Stevens announced that she and Gonzalo Huerta had met with an IID representative to discuss a possible Request for Proposal to fund a solar energy project for the new Science and Technology building. She asked that a subcommittee be formed to gather information to develop the RFP for submission to the IID for funding.

NEW COLLEGE COUNCIL MEMBERS

Michelle Stevens replaces Lincoln Davis as Faculty Representative; and Francisco Mariscal and Gustavo Rodriguez are the new Student Representatives.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

M/S/C Sergio Lopez/ Rick Webster to approve the minutes dated August 28, 2006. Motion moved unanimously.

COMMENTS FROM THE COLLEGE COUNCIL CHAIR

College Council Chair, Cathy Zazueta, welcomed everyone and announced that Michelle Stevens, Gustavo Rodriguez and Francisco Mariscal were new members to the Council. She also stated that the Follett Bookstore Regional Manager asked to move their presentation to the first item of business. Members present agreed to hear the Bookstore presentation first.

HIGH BOOK PRICES

Follett Bookstore Regional Manager David Frazier presented a PowerPoint presentation and spoke regarding the issues and concerns over book prices. He introduced the company by stating that it operates over 750 bookstores nationwide and is one of the top four used book wholesalers. Everyone present received a packet from Mr. Frazier which included the Acumen, a Follett newsletter for faculty, a copy of his PowerPoint presentation slides and notes, and a copy of "Where the New Textbook Dollar Goes*..." published by the National Association of College Stores (NACS).

Mr. Frazier stated that, due to our geographical location, freight costs in our area are three percent (3%) instead of the one percent (1%) elsewhere. He also stated that the average price of a new textbook is \$72 and a used textbook is \$54.

Dennis Carnes asked if Follett prices are consistent throughout their bookstores. Mr. Frazier explained that most stores operate within a 25% margin profit and he stated that Follett is consistent throughout their stores. Dr. Carnes also asked if Follett's contracts with other college bookstores are the same as their contract with IVC. Mr. Frazier said it varied, depending on the negotiated contract.

Gene Hill asked Mr. Frazier to explain in layman's term the reason books were so expensive. Mr. Frazier states that it is due to small press runs and the cost of publishing. He stated that the average publication cycle for a textbook is two years.

There was discussion regarding e-texts. Sergio Lopez asked about the book rental program. Mr. Frazier stated that there are three different rental programs, which is called Rent-A-Text. He stated that this program also requires a two term commitment.

Efrain Silva asked if there was relief assistance for the Imperial Valley since we are the lowest per capita income in the state. He asked if adopting books early would be a way to help book

prices. Mr. Frazier stated that the earlier textbooks were adopted by the instructors, the earlier they can buy back textbooks from the students.

Gustavo Rodriguez asked if using recycled paper textbooks would make a difference in the price. Mr. Frazier stated that most books are already printed using recycled paper. Dennis Carnes asked if Follett Bookstore would consider alternatives to plastic bags, since they are mostly found in the trash can. Mr. Frazier stated that Follett used recycled plastic in the making of the bags. Dr. Robin Ying stated that selling the bags for twenty five cents would curb that issue.

Student newspaper ACCESS reporter) asked how the bookstore felt about reports that students are buying one textbook and having them copied in Mexicali. Mr. Frazier stated that it is frowned upon by publishers and believes it to be illegal.

Dennis Carnes stated that he felt that book prices were high and stated that the textbooks for his classes are approximately \$200. He stated that he has spoken to publishers in hopes of gathering the information necessary to make an informed decision on which books to use. He tells publishers that if they come out with a new edition of his textbook too quickly, he will no longer purchase their textbook. He stated that his concern is for the students, and that he advises them to seek purchasing books elsewhere. Mr. Frazier stated that perhaps the influence from instructors will motivate publishers.

Cathy Zazueta asked if the concerns voiced were similar to problems expressed at other colleges. Mr. Frazier stated that they were.

Michelle Stevens stated that she applauded Gustavo Rodriguez' question about recycled paper, and that she had gained some ideas from the discussion, such as using amendment inserts.

Dick Fragale announced that the college would be negotiating a new contract with the bookstore.

Cathy Zazueta thanked Mr. Frazier for his presentation.

REPORT FROM THE PRESIDENT

Dr. Pai reported the he had gone to a SDICCCA meeting in the morning and shared the following:

- Senate Bill SB361 provides the new Community College Funding Formula which was approved unanimously. This bill will provide the authority to release \$209 million and implement a simpler and fairer distribution of community college funding. He stated that the Governor has this bill on his desk and is expected to sign it during a signing ceremony with the author, Jack Scott. He also stated that this will become effective immediately and that would mean that IVC would receive a standard equivalent rate of \$4,367 for every FTE.
- Senate Bill SB1290 would require that each school building, as defined, constructed, reconstructed, modified, or expanded on or after January 1, 2007, on a community college campus be built in accordance with the Field Act or according to the California Building Standards Code, as adopted by the California Building Standards Commission. He stated that community colleges would go through the same regulations and requirements as universities and state colleges.

- Assembly Bill AB 2951 would increase capital facilities fees for community colleges. This bill was strongly opposed by the League as well as the UC and CSU systems as it would remove current restrictions which prevent public utilities from charging "capital facilities fees" to public institutions, including community colleges, in excess of their use. This bill also removes the requirements that capital facilities fees charged to public agencies be negotiated between parties.
- Assembly Bill AB2448 would require a community college, upon receiving federal funds provided under the federal Carl D. Perkins Vocational and Applied Technology Act of 1998, or any successor thereof, to develop a plan for enabling the development of course sequences that span courses provided in grades 7 to 12, inclusive, courses provided by regional occupational centers or programs, and courses provided by community college vocational education programs. The bill would require the plan to be adopted by the governing board of the community college district on or before July 1, 2008. Copies of the plan would be required to be submitted to the appropriate school districts and regional occupational centers or programs, and the chancellor. He stated that this does not affect IVC because ROP is not offered at the campus and indicated that it would affect four or five districts in San Diego that operate the program.
- He reported that IVC is doing a great job in retaining students. Reports show that IVC will have an increase in students and mentioned that other community colleges in San Diego have had growth, namely, Miramar with 8.2% increase, City College with 5-6% increase, Southwestern with 2% increase, Mesa with 1% increase and Palomar and Mira Costa about equal growth.

AREA REPORTS/UPDATES

INSTRUCTION/ACADEMIC SERVICES

Gary Rodgers reported that FTES are 56 students above the same time last year, which translates into a 2% increase. He stated that the head count is 393 more students over last year. The fill rate is above 94%.

ACCREDITATION UPDATE

Gary Rodgers reported that the Accreditation Steering Committee met last week and Standards 1 and 4 are complete. He stated that six out of eight standards on the website are linked. He invited members to the next Accreditation Steering Committee which will be held on September 29, 2006 at 2:00 p.m., in the Board Room.

BUSINESS SERVICES/BOND PROJECT UPDATES

Dick Fragale reported the following:

- He clarified the Phase I was for moving the sports fields and Phase 2 is for the completion of parking lot improvements. He stated that the bid for the parking lot improvements is \$120,000 less than the next lowest bidder. He stated that he hoped that the project would be completed by the spring semester. Dick Fragale also reported that he spoke to Sergio Lopez regarding parking issues that may arise from the project.
- He spoke to the architect and they stated that there is insufficient room to house solar system panels on the roof of the Science and Technology Center building. The architect will continue to investigate the feasibility of a solar system as he believed the overall cost to be ineffective.

Dr. Robin Ying suggested that the parking lot be used to house the solar panels.

Rick Webster stated that he was concerned that the solar panels would encumber Bond monies that were not intended for that use. He stated that a specific plan was created for the use of the Bond monies.

- Dick Fragale stated that he would schedule the architect to present at a future meeting.

STUDENT SERVICES UPDATE

Dr. Victor Jaime did not have updates to report.

ACCESO PROJECT UPDATE

Michael Heumann left before he could report.

TITLE V COOPERATIVE GRANT UPDATE

Dr. Lianna Zhao, Title V Cooperative (2+2 Computer Science and Nursing Programs) Grant Director, reported the following:

- There is continued work on the approval of the Associates of Science degree in Computer Science. She stated that there are meetings taking place to strategize on promoting students to the program.
- The Nursing Department received their first adult human patient simulator. She stated that the department is also working on ordering additional equipment. She stated that the external consultant's report regarding the RN to BSN program was positive.
- In the division of Student Services, academic advising for BS Nursing and Computer Science continues. She stated that a student newsletter was developed and distributed to promote both majors.
- The second year's (10-1-06 to 9-30-07) subcontract with SDSU Research Foundation was drafted, signed by IVC, and mailed to SDSURF for signature.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Frank Fernandez, ASG President, reported the following:

- The ASG had a successful welcome back event to promote club participation by students.
- Elections for the ASG Senate took place. He stated that there were 13 applications and 13 positions to be filled so no election was needed.
- Constitution Day will take place on Monday, September 18, 2006, and the first Sheriff of Iraq, Major Mark Stainbrook, will be the guest speaker.
- The College Council was thanked for their support regarding the high cost of textbooks issue.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were presented for their review:

- a. Academic Senate Minutes: June 7, 2006
- b. Administrative Council Minutes: August 8, 2006
- c. Planning and Budget Committee Minutes: August 23, 2006
- d. Curriculum and Instruction Committee Meeting Minutes: June 1, 2006

DISCUSSION AND INFORMATION ITEMSPARKING CONTROL APPEALS PROCESS

Sergio Lopez stated that he had made contact with other Region X community colleges to find out what process they had in place to deal with parking citations. Most colleges contract with a Hearing Officer who considers appeals for parking citations. He reported that Cerritos College offers training on parking issues and will be sending appropriate staff to be trained.

Sergio Lopez reported that on February 21, 2006, the Board **had** approved Phoenix Services to provide citation collections service.

Cathy Zazueta asked if this item had gone through the Campus Operations Committee yet. Sergio Lopez stated that it will, but that he had been asked to address this at the College Council before it had been heard at the Campus Operations Committee.

Sergio Lopez also stated that they are working on removing citations from the Banner System.

Gene Hill asked how George and Georgina's positions have changed. Sergio Lopez stated that they remain the same and indicated that they are the only two full-time staff.

[Michelle Stevens excused herself due to a class. Dennis Carnes was present, acting as the Alternate Faculty Representative.]

2006-2007 DISTRICT BUDGET

At this point, there was an overlap with Planning and Budget and College Council. It was decided that both meetings would occur since the same presentation for the budget would be given.

Dick Fragale and Carlos Fletes presented a PowerPoint presentation in detail. Some of the highlights included:

The Assumptions in developing the Final 2006-2007 Budget:

1. Loan of \$1,280,000 from State – payment of \$280,000 in 2006-2007, \$500,000 in 2007-2008 and \$500,000 in 2008-2009
2. 5.92% COLA for 06-07 \$1,750,669
3. 2.39 growth \$673,728 (this growth was reduced by 34% from the 3.64% district growth factor) SB361
4. Both Equalization and Partnership for excellence folded into base (approx. \$1.5 million)
5. The hiring freeze has been partially lifted allowing several faculty, administrative and classified positions to be replaced
6. No classified overtime is budgeted
7. Library books paid out of general fund (\$60,000); funded out of COPs in 2005-2006

8. Lighting retrofit (\$40,000), lawn mover and sidewalk sweeper (\$11,415) lease payments will be funded out of general fund (COPs in 2005-2006)
9. All 4,000 & 5,000 accounts will remain at same level as 2005-2006 (3/29/06)
10. All estimated cost of the STRS 2+2, SERP and PERS Golden Handshake retirement incentive programs is included
11. All adjunct/overload budgets will remain at 2005-2006 level
12. The winter and summer sessions budgets will remain at 2005-2006 level
13. Increase non-credit program funding by \$75,000.

Mr. Fragale and Carlos Fletes also discussed the analysis of projected reserves, obligations to consider, and possible revenue augmentations for 2007-2008.

Dennis Carnes stated that there needed to be more commitment to the Classified staff on overtime pay in the budget.

M/S Sergio Lopez/Dr. Robin Ying to accept the 2006-2007 District Budget.

Rick Webster stated that he was concerned about the increase in reclassifications that have recently occurred and asked if there was a plan to return the 5% that was withdrawn.

The motion to approve the budget was withdrawn due to concerns that it had not yet been heard by the Planning and Budget Committee. After some discussion, a second motion was placed.

M/S/C Efrain Silva/Dennis Carnes to accept the 2006-2007 District Budget. Rick Webster and Cathy Zazueta abstained.

RECOMMENDATION: HIRING OF A WEBMASTER

Dr. Robin Ying stated that this item would be discussed at the next Technology Council meeting and asked that it be deferred to the next meeting.

Motion by Dr. Robin Ying to adjourn the meeting. The meeting was adjourned at 4:36 p.m.

2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room

September 25	February 12 & 26
October 9 & 23	March 12 & 26
November 13 & 27	April 23
December 11	May 14
January 8 & 22	June 25