

IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

Monday, June 26, 2006

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:43 P.M., on Monday, June 26, 2006.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)
Efrain Silva, Administrative Representative
Marion Boenheim, Administrative Representative
Kathy Berry, Alternate Administrative Representative

Patti Biley, Faculty Representative
Lincoln Davis, Faculty Representative (Vice Chair)
Cathy Zazueta, Faculty Representative

John Abarca, Classified Staff Representative
Carol C. Ramirez, Classified Staff Representative

Frank Fernandez, Student Representative

Paul Pai, Ex Officio

Council members not in attendance were as follows:

James Patterson, Alternate Faculty Representative
Patricia Robles, Classified Representative
Frances Arce-Gomez, Alternate Classified Representative
Rick Webster, CMCA Representative
Leonard Fabian, Alternate CMCA Representative
Francisco Mariscal, Student Representative
Rhonda Gomez, Student Representative
Claudia Castro, Alternate Student Representative
Gene Hill, Ex Officio

Others present were:

Marilyn Boyle; Gloria Carmona; Dr. Jim Fisher; Bill Gay; Dr. Victor Jaime; Sergio Lopez; Dr. Lianna Zhao.

Recorder: Shirley Hofer-Bell

PUBLIC COMMENTS

Efrain Silva commented over an Imperial Valley Press article highlighting local high school athletes transferring to colleges outside the Valley. He wondered why IVC was not acknowledged.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

M/S/C M. Boenheim/E. Silva to approve the minutes of May 22, 2006.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- There is a compromise between the State Senate and Assembly for California's community college budget. Also approved to go forward is SB 351 which is a major funding formula change. Student enrollment fees will be reduced to \$20 per unit effective January 1, 2007. There is a \$30 million increase in noncredit funding. There will be \$279.6 million available for one-time funding opportunities.
- Dr. Jaime, Gene Hill and Dr. Pai will be making a trip to Los Angeles to raise private funds from YK America International Group, a local developer, to make the summer outreach program a reality. This program, if funded, will reach every local high school graduate encouraging them to enroll at IVC.
- In the last three years Imperial County has had the highest college going rate. The emphasis needs to be student success and not just access to classes.

STUDENT SERVICES UPDATE

Dr. Jaime submitted a written report for the month of May. He also stated that the portable building housing the Upward Bound/Talent Search/Assessment Center will be moved by August 14, and until then the offices will be temporarily located in the 1700 Building. Preparation is underway for the Upward Bound Summer Residential Program at the University of California, San Diego. This is an intense academic program for 50 Upward Bound high school freshman and sophomores.

ACCESO PROJECT UPDATE

Gloria Carmona, ACCESO Project Counselor, stated the following:

- Nineteen faculty members and one administrator participated in the Summer Technology Camp that took place during June 12-16. The purpose of the camp was to teach faculty how to use technology to develop or enhance online courses. Twelve pc tablets were distributed to participating faculty. On the last day of the camp faculty attended a technology conference in San Diego.
- The grades of those students taking online courses in the spring semester are being studied, and changes will be recommended to improve the distance education program.

TITLE V COOPERATIVE GRANT UPDATE

Dr. Lianna Zhao, Title V Cooperative (2+2 Computer Science and Nursing Programs) Grant Director stated the following:

- All IVC courses for RN to BSN Program have been developed and approved by the Curriculum and Instruction Committee.
- A demonstration mannequin has been ordered for the Nursing Skills Lab.
- There were more interested students than places for the program.
- The nursing accrediting agency recommended a nursing consultant from Texas University. This consultant is scheduled to visit the SDSU west campus, east campus and IVC sometime this summer.
- One computer science course has been approved by the Curriculum and Instruction Committee and three more courses are on the way.
- The need for computer equipment has been evaluated
- Work is progressing for a more aggressive promotion of the Computer Science program.
- In Fall 2006, a bus tour of high technologies companies in San Diego will take place.
- A robot lab is proposed for the computer science labs at IVC.
- The first reimbursement to SDSU to cover expenses from October 1, 2005 to March 31, 2006 has been completed.
- A 25% time Title V Secretary has been hired.
- The Title V 2+2 Program Specialist (66%) and the Grant Specialist (34%), Marilyn Boyle, has been hired for this position.
- An overview of the project was presented to the Kiwanis Club on May 26.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Frank Fernandez, ASG President, reported the following:

- The ASG has conducted a survey of students, faculty and staff to determine if a change in the smoking policies should be proposed. The ASG will consider changing the smoking policy in the fall, and they will take their recommendation to the various shared governance groups. A survey of other community colleges in our Region is also being conducted. Results of the surveys are as follows:

RESULTS	Faculty	Staff	Students	Totals
Leave smoking policy as is.	23 (24.2%)	20 (32.3%)	211 (23.8%)	254 (24.3%)
Establish smoking areas.	18 (18.9%)	15 (24.2%)	243 (27.3%)	276 (26.4%)
Eliminate smoking on campus.	54 (56.8%)	27 (43.5%)	434 (48.9%)	515 (49.3%)
Totals	95	62	888	1,045

- The ASG has also conducted a survey of students' satisfaction of the Health Services Program. The questions asked in the survey and responses are as follows:

QUESTION	YES	NO
Do you have health insurance?	416	471
Do you know how to use the Health Services?	509	348
Have you used the Health Services?	168	737
Were you satisfied?	206	101
Is having to pay a \$14 health fee a burden?	148	715

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed:

- a. Academic Senate Minutes: May 17, 2006
- b. Administrative Council Minutes: May 9, 23, 2006
- c. Construction Planning Ad Hoc Committee Minutes: April 26, May 12, 2006
- c. Curriculum and Instruction Committee Minutes: May 4, 18, 25, 2006
- e. Insurance Committee Minutes: April 27, 2006
- f. Planning and Budget Committee Minutes: May 17, 24, 2006

OPENCOMM

Lincoln Davis stated that complaints have been received by the Title IX Officers regarding improper comments being made on OPENCOMM. There needs to be training on how to use this communication tool properly and guidelines for “netiquette.” Patti Biley stated that she was tired of the personal attacks and offensive language used on OPENCOMM.

Kathy Berry stated that as of June 30, 2006, Opencomm and Allusers e-mail groups will be split. Everyone will be in the Allusers group, but if an individual wants to be in the Opencomm group an individual may choose to do so and must agree in writing to the Condition of Use. There will be a disclaimer so the District will not be held liable.

RECOMMENDATION ON COMMUNICATION CHANNELS THROUGHOUT THE COLLEGE

Ted Ceasar stated that Dr. Pai is asking College Council to address ways to improve communication channels so everyone will feel like they are a part of the process.

Dr. Pai referred to the August 2005 Leadership Retreat outcomes which identified the following challenges:

- trust issues
- working in silos
- communication

Cathy Zazueta stated that Dr. James Patterson made the suggestion of having a “college hour” once per month which would be free time to talk to each other, an hour for everyone to address the same theme.

Patti Biley would like to see a formalized channel of communication on what is happening in the Academic Senate and the Instructional Council for everyone to focus on topics of academics.

Bill Gay distributed information on a method of resolving communication problems by establishing an Ombuds Office. This would be a way to manage and facilitate those individuals with issues. The suggestion box process needs to be reviewed.

An online newsletter for both faculty and classified was suggested, and Bill Gay said he would work on this.

Ted Ceasar suggested that a Task Force be established in the fall to look at the issue of improving communication channels for the campus community. This topic will be discussed at the next meeting.

TECHNOLOGY UPDATE AND TECHNOLOGY COUNCIL

Kathy Berry updated the College Council on the following:

Technology applications have been implemented to (1) develop accurate FTES reports; (2) install a remedy process for generating the 320 Report; (3) develop and deploy a data analyst report application for real-time enrollment information, classroom assignment for use by the Instruction Office, Counseling, and the divisions; (4) streamline the course catalog and schedule production; (5) deploy Tutor Track and Lab Track software to meet apportionment data requirements in the Tutorial Lab; (6) pilot wireless hot points for instruction use; (7) subscribe to eBooks for the Library making 2,708 books available.

The Banner Version 7 conversion plan was reviewed.

It was stated that the establishment of the Technology Council will streamline the information technology decision making and problem solving process to make it more efficient. Work groups will be established to deal with specific tasks or issues.

M/S/CC. Zazueta/M. Boenheim that the College Council approves the proposed Technology Council structure and process.

The meeting was adjourned at 3:58 p.m.

2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room

July 24	January 8 & 22
August 28	February 12 & 26
September 11 & 25	March 12 & 26
October 9 & 23	April 23
November 13 & 27	May 14
December 11	June 25