

# IVC Academic Senate

Approved Minutes

October 18, 2006

- I. The meeting was called to order at 1:34 pm by President Carnes.  
Present: Olga Artech, Dennis Carnes, Suzanne Gretz, Melani Guinn, Cesar Guzman, Carol Lee, Mary Lofgren, Bobbie McClain, Barbara Nilson, Norma Nunez, Thomas Paine, Curt Riesberg, Bruce Seivertson, Mariaelena Thibodeaux, Cathy Zazueta, Victor Zazueta, David Zielinski, Sherry Zobell, Randy Andrade, James Patterson, Gary Rodgers
- Excused: Lianna Zhao
- Absent: Dave Drury, Armando Mendez
- Visitors: Eric Jacobson, Paul Pai, Frances Beope, Maria Neely
- II. **Visitor Comments**
1. James Patterson – as the Student Equity Coordinator reported that data were collected and will be presented to the Student Services Council.
- III. **Information/Correspondence**
1. President's comments- none
  2. Correspondence from the State Academic Senate – received a booklet describing some of the resolutions being presented at the Plenary AS Meeting.
- IV. **Consent Agenda**  
M/S/C (Nilson/Nunez) to approve the minutes of October 4, 2006 as corrected.
- V. **Academic and Professional Matters**
1. Election Bylaws amendment was approved by the senate (attached). The election will be held Oct. 31.
  2. M/S/C (Seivertson/Lee) to accept the following actions taken by the Curricular and Instruction Committee
    - a. Journalism Major revision
    - b. New Certificate – Court Services Specialist
    - c. New Courses
      - i. Chem 140, Integrated Chemistry
      - ii. CS 210, Object Oriented Programming Using Java
      - iii. CS 260, Data Structures Using Java
      - iv. CS 280, Assembly Language & Machine Organization
    - d. Add to IVC GE Requirements, Section B, Natural Sciences, BIOL 140, General Botany
- Cathy Zazueta suggested that when new courses are added to your division, convey this information to the library staff so they can have the books, AV material and technology that will support these courses.

3. Accreditation Update – G. Rodgers – all standards have been submitted except the standard on human resources. Hopefully by Oct 30 everything will be submitted to the editor.

## VI **Discussion**

1. Ethics Statement – Carnes – there will be brief workshops for the next few meetings on this topic. A worksheet was given with items gleaned from codes of ethics from other schools. Dennis reminded us that we are composing this for faculty, full and part-time, teaching and non-teaching only. Dr. Pai encouraged the Academic Senate to formalize a code of ethics. A lively dialogue ensued. Dennis asked that each senator read the various ethics items on the worksheet, note whether they agreed or disagreed and rank them as to importance before our next meeting.
2. Campus Student Housing – Seivertson – Bruce would like the college to pursue the possibility of providing student housing on campus. Background was given on other schools that have done this. A short discussion took place. Dennis said this can be brought up at Administrative Council. Curt would like to see solar panels be included in all buildings.
3. Unfreezing of positions – Carnes – are we ready to stop the freeze and if so, what should the criteria be? Items discussed included, how much is frozen, headcount, looking at the entire campus, not just faculty, and full time temp positions. We were informed that the Instructional Council has been working on this topic. It was recommended that College Council look into the thaw for all areas.

## VII. **Committees**

1. Budget and Planning - Carnes
2. C&I
3. College Council – C. Zazueta
4. Equivalency – Nilson – no meeting
5. Instructional Council – G. Rodgers
6. Policies and Procedures Review – Carnes
7. Administrative Council – Carnes

## VIII. The meeting was adjourned at 3:06 pm

<b>Imperial Valley Academic Senate</b>
Amendments to the By-Laws
Voting date: October 31, 2006
Voting place: Faculty Lounge
Article VII - The Bylaws may be amended by a majority vote of those full-time faculty members who vote.
Since the compressed calendar used at Imperial Valley College does not coordinate with the smooth transition of newly elected President and at-large senators to office, the following change in the bylaws concerning the election times for these offices is proposed:
<b>Present Wording</b>
<p>Section I. Nomination and Elections of Senate Members under Article IV</p> <p>A. The full-time faculty at large shall elect the Academic Senate President and senators in February of each year.</p> <p>B. For terms that expire on May 31<sup>st</sup> of that year, the secretary shall issue to each qualified member of the faculty a notice of vacancy and a blank declaration of candidacy.</p> <p>Section III. Terms of Office of Senators under Article IV</p> <p>A. For each member of the Academic Senate, with the exception of the president, shall serve three-year staggered terms, beginning June 1<sup>st</sup>, with one-third of the members being elected each year.</p> <p>B. The Academic Senate President shall serve a term of one year, including summer, effective June 1 through May 31 of the following year. The president may be re-elected for one term, but shall serve no more than three consecutive one-year terms.</p>
<b>Proposed Wording</b>
<p>Section I. Nomination and Elections of Senate Members under Article IV</p> <p>A. The full-time faculty at large shall elect the Academic Senate President and senators during <b>the first 6 weeks of spring semester</b> of each year.</p> <p>B. For terms that expire <b>on the last day of the spring semester</b> of that year, the secretary shall issue to each qualified member of the faculty a notice of vacancy and a blank declaration of candidacy.</p> <p>Section III. Terms of Office of Senators under Article IV</p> <p>A. Each member of the Academic Senate, with the exception of the president, shall</p>

serve three-year staggered terms, **beginning on the last day of spring semester**, with one-third of the members being elected each year.

- B. The Academic Senate President shall serve a term of one year, including summer, effective the **first day after spring semester ends to the end of spring semester** of the following year. The president may be re-elected ~~for one term~~\*, but shall serve no more than three consecutive one-year terms.

\* Please note that there is a proposed deletion of the words "for one term" to clarify the meaning of the sentence.