

IVC Academic Senate

Approved Minutes

April 4, 2007

- I. The meeting was called to order at 1:40 pm by President Carnes.

- II. **Roll Call**
Present: Olga Artech, Dennis Carnes, Dave Drury, Suzanne Gretz, Cesar Guzman, Carol Lee, Bobbie McClain, Armando Mendez, Barbara Nilson, Norma Nunez, Steve Pacheco, Thomas Paine, Bruce Seivertson, Mariaelena Thibodeaux, Lianna Zhao, David Zielinski, Frank Fernandez, James Patterson
Excused: Mary Lofgren, Cathy Zazueta, Sherry Zobel
Absent: Victor Zazueta, Gary Rodgers
Visitors: Kathy Berry, Dick Fragale, Travis Gregory, Victor Jaime, Sergio Lopez, Jan Magno, Diane Ortiz, Michelle Stevens, Robin Ying

- III. **Visitor Comments**
Steve Pacheco – inquired about the IVC group’s mission to China.
Victor Jaime – replied that this is an agenda item for the Board
Cesar Guzman – long time faculty should have red gowns. Also, he wanted to know what recruitment and/or publicity is provided for classes that start at mid-term.

- IV. **Information/Correspondence**
 1. President’s Comments – Eric Jacobson will be going on the China trip as a representative of the Academic Senate. Others going are Paul Pai, Gary Rodgers and Rom Medina, from the Board. Fragale indicated that \$12500 has been budgeted for the trip and the campus is to be reimbursed by the Liu Group for all expenses except for plane fare.

- V. **Consent Agenda**
M/S/C (Nunez/Nilson) to approve the minutes of March 21, 2007 with corrections.

- VI. **Academic and Professional Matters**
 1. Report from Curriculum and Instruction Committee – M/S/C (Nunez/Seivertson) to accept the recommendations from the C&I Meeting of March 29, 2007 for revised courses and distance ed courses: PHIL 108, LBRY 152, LBRY 156, and SPAN 110.

2. Institutional Goals by President Paul Pai for 2007/08 – Dr. Carnes read all nine items (see agenda). Concerns were expressed on the following:
#4 – Articulation – James Patterson asked for clarification from Carol Lee, IVC Articulation Officer, if there were problems. C. Lee stated that the campus is now in a renewal cycle with the 4-year institutions and felt there was no problem with this group. With the “secondary” articulations there is a push statewide for more articulations with high schools and ROP groups (Career Pathways). IVC has a small amount of articulations with the high schools and ROP but stated that expansion is being requested. C. Lee also stated that students are not matriculating, requesting credit and passing the exam to earn the credit. A lot of factors are involved but they are being worked on.
#5 – Budget – S. Gretz indicated that she did not like the statement in item 5 that used the word “above”. She felt “reasonable reserve” would be more appropriate. Funding should be made available for programs and students. D. Zielinski queried as to whether or not the college goals were in order of importance. D. Fragale indicated that they were not listed by priority.
5. Recycling (Stevens, Seivertson) – M. Stevens asked if her item could be moved ahead since she had another obligation. Dr. Carnes agreed. Environmental Science and the Ecology Club would like to make IVC a green campus. M. Stevens asked for the Academic Senate’s support to have more paper sent to recycling. She also introduced Diane Ortiz, President of the Recycling Club.
3. AS Representative for Policies and Procedures Committee – Carnes – the policy review is complete. The procedure review is 70% complete. D. Carnes will seek volunteers to assist himself, Seivertson, and Gretz.
4. Institutional Goal Setting, Steering Committee members – Carnes – committee needs faculty input over the next 5 year goals. He is seeking for volunteers to be on this committee.
6. AS Constitution and Bylaws revision (Zobell) – B. Seivertson and A. Mendez will collect information/input from the faculty. D. Carnes suggested that the recommended changes be presented at an early AS meeting during 2007-08.
7. Proposal for SLO standing committee and coordinator – Carnes – D. Carnes would like to propose to the Board a new standing committee on SLOs. Approximately 80% of the community colleges have a coordinator who receives either a stipend or re-assigned time. A healthy discussion arose with the following concerns: requirements, amount of stipend, make-up of the committee, full or part-time faculty, duties, and office space. D. Carnes asked the senators to bring a completed SLO Committee Worksheet to the next AS meeting.

VII. Discussion

1. Academic Senate Scholarship Fund Raiser – Follow Up – N. Nunez presented a copy of the flyer, designed by Gloria Carmona, for the Wine Tasting and Silent Auction Event set for May 1. M. Lofgren has already arranged for some donations. D. Carnes indicated Louie Wong has offered money and something for the auction. N. Nunez will contact Mr. Wong. There was a question as to whether donations and the ticket price could be written off for tax purposes. N. Nunez will discuss this with M. Lofgren. A deadline for donated items was discussed and it was stressed that this is not a “white elephant” auction.
 2. Parking Fines – Pacheco – concerned with new system and inability to reverse minor infractions. Discussion ensued. S. Lopez indicated this was not the forum to handle parking issues. It was suggested that this topic be moved to College Council.
 3. STRS retirement payment calculations – Update – D. Fragale said that this has been resolved for this year, but is still trying to find out if it has been resolved for the future.
 4. The role of volunteers on campus and in the classroom – Gregory – T. Gregory, Human Resources Director, provided a handout on Education Code, California Employment Laws and a sample IVC application form regarding volunteers. Concerns were expressed over the TB and background check. Kathy Berry informed the group of what nursing and childcare workers are required to provide. There were concerns on the length of time it takes to get the background checks.
 5. Technology Upgrade for Campus – R. Ying provided a handout indicating the plans for improvements.
- M/S/C (Drury/Seivertson) to table items 6 and 7 until the next meeting.
6. Reprographic control codes – Zobell
 7. Treasurer’s report, if and how often? – Zobell

VII. Committees

1. Budget and Planning –
Carnes – 2 technology positions were approved
Fragale – reported on how the bond money is currently being expended. Parking lot will take three months. At the next Board meeting the architect will present information on the start of construction for the science building.
2. C and I – see VI.1
3. College Council (Heumann) – no report

4. Equivalency (written from Kalin)
No action on one application because there wasn't a division representative present.
Equivalencies approved: one – engineering, one – physical science, one – non-credit ESL
Equivalencies denied: one – computer science, one - physics
One application for non-credit ESL was tabled for further discussion with the division chair.
5. Policies and Procedures Review – no report
6. Administrative Council – no report
7. Other – B. Seivertson would like to revisit the issue of campus housing now that funding is available for housing on public lands.

The meeting was adjourned at 3:30 pm.