



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
 Regular Meeting, Thursday, February 6, 2014
 3:05 p.m. –Board Room

Present:	<input checked="" type="checkbox"/> Kathy Berry	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input type="checkbox"/> Rick Castrapel
	<input checked="" type="checkbox"/> David Drury	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty	<input checked="" type="checkbox"/> Michael Heumann
	<input checked="" type="checkbox"/> Jose Lopez	<input type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Norma Nunez	<input type="checkbox"/> Ed Scheuerell
	<input checked="" type="checkbox"/> James Patterson	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Veronica Soto	<input checked="" type="checkbox"/> ASG Representative
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> Gaylla Finnell	Andrea Montano
Consultants:	<input checked="" type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Gloria Carmona	<input checked="" type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green
	<input type="checkbox"/> Todd Finnell	<input type="checkbox"/> Frank Rapp	<input type="checkbox"/> Sydney Rice	
	<input checked="" type="checkbox"/> Efrain Silva			
Visitors:	Terry Norris			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:05 pm on Thursday, February 6, 2014.

B. Approval of the Minutes

1. Regular Meeting of December 5, 2013

M/S (Patterson/White) to approve the minutes of the December 5, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. ATHL 140 – Baseball – Advanced (1)
- b. ATHL 141 – Softball – Women (1)
- c. ATHL 161 – Pre-Season Conditioning for Athletes (1)
- d. ATHL 162 – In Season Conditioning for Athletes (1)
- e. BLDC 160 – Construction Technical & Contract Documents (3)
- f. BLDC 201 – Construction Planning and Management (3)
- g. BLDC 210 – Construction Management & Organization (3)
- h. BUS 176 – Office Transcription (1)

M/S (Drury/Berry) to approve the deletion of items a. through h. above, effective 2014-2015, as presented. The motion carried.

2. Revised Courses

- a. **ATHL 120 – Intercollegiate Cross Country & PE (2)**
- b. **ATHL 122 – Intercollegiate Volleyball & PE (2)**
- c. **ATHL 124 – Intercollegiate Men’s Soccer & PE (2)**
- d. **ATHL 128 – Intercollegiate Men’s Basketball & PE 1 (2)**
- e. **ATHL 130 – Intercollegiate Women’s Basketball & PE 1 (2)**
- f. **ATHL 133 – Intercollegiate Baseball & PE (2)**
- g. **ATHL 135 – Intercollegiate Softball & PE (2)**
- h. **ATHL 137 – Intercollegiate Men’s Tennis & PE (2)**

M/S (Drury/Nunez) to approved the renumbering, increase of repeatability to 3 times, and updates to title and/or TOP code, prerequisite/recommended preparation, unit value and contact hours from 180 to 175 per new Commission On Athletics (COA) rules for items a. through h. above, effective 2014-2015, as presented. The motion carried.

David Drury explained that coaches can spend 350 hours with athletes, 175 hours in their sport and 175 hours conditioning. The hours must be tracked.

Kathy mentioned that the revision assists with FTES calculations.

- i. **AU T 120 – Automotive Machine Shop (4)**
- j. **AU T 122 – High Performance Engine Blueprinting I (4)**
- k. **AU T 125 – Automotive Brakes (4)**
- l. **AU T 155 – Suspension & Wheel Alignment (4)**
- m. **AU T 160 – Engine Performance Tune-Up (3)**
- n. **AU T 170 – Engine Diagnosis and Repair (3)**
- o. **AU T 210 – Automotive Air Conditioning (3)**
- p. **AU T 230 – Emissions Control & Computer Systems (3)**
- q. **AU T 231 – Auto Emission Control System (4)**

M/S (Nunez/Blek) to approve the removal or update to recommended preparation for items i. through q. above, effective 2014-2015, as presented. The motion carried.

- r. **CIS 125 – EXCEL II (1)**
- s. **HE 104 – First Aid and CPR (3)**
- t. **PE 143 – Advanced Basketball – Men (1)**
- u. **PE 144 – Advanced Basketball – Women (1)**
- v. **PSY 142 – Psychology of Adjustment (3)**
- w. **PSY 146 – Psychology of Human Sexuality (3)**
- x. **PSY 200 – Biological Psychology (3)**
- y. **PSY 204 – Developmental Psychology: Conception to Death (3)**
- z. **PSY 206 – Social Psychology (3)**
- aa. **PSY 208 – Abnormal Psychology (3)**
- bb. **PSY 212 – Research Methods in Psychology (3)**
- cc. **SOC 206 – Social Psychology (3)**

M/S (Soto/Drury) to approve any of the following updates as indicated in CurricUNET: subject code, title, description, content, objectives, prerequisites, methods of evaluation, and textbooks for items r. through cc. above, effective 2014-2015, as presented. The motion carried.

Veronica mentioned that the revisions addressed issues that needed to be corrected to meet C-ID requirements.

3. New Courses

- a. **ATHL 121 – Out-of-Season Intercollegiate Cross Country & PE (2)**
- b. **ATHL 123 – Out-of-Season Intercollegiate Volleyball & PE (2)**

- c. ATHL 125 – Out-of-Season Intercollegiate Men’s Soccer & PE (2)
- d. ATHL 126 – Intercollegiate Women’s Soccer & PE (2)
- e. ATHL 127 – Out-of-Season Intercollegiate Women’s Soccer & PE (2)
- f. ATHL 129 – Intercollegiate Men’s Basketball & PE 2 (2)
- g. ATHL 131 – Intercollegiate Women’s Basketball & PE 2 (2)
- h. ATHL 132 – Out-of-Season Intercollegiate Softball & PE (2)
- i. ATHL 134 – Out-of-Season Intercollegiate Softball & PE (2)
- j. ATHL 136 – Out-of-Season Intercollegiate Men’s Tennis & PE (2)
- k. ATHL 138 – Out-of-Season Intercollegiate Women’s Tennis & PE (2)
- l. ATHL 139 – Intercollegiate Women’s Tennis & PE (2)

M/S (Drury/Berry) to approve the addition of ATHL 121, 123, 125, 126, 127, 129, 131, 132, 134, 136, 138, and 139, to the credit curriculum, effective 2014-2015, as presented. The motion carried.

David Drury mentioned that the added courses would provide greater clarification for students by identifying the Women’s and Men’s courses in the schedule.

B. Degrees and Certificates

1. Deleted Specialization Certificate

a. Building Construction Technology: Project Management Specialization

M/S (Blek/Nunez) to approve the deletion of Building Construction Technology: Project Management Specialization Certificate, effective 2014-2015, as presented. The motion carried.

Efrain Silva explained that this specialization deletion is part of a restructuring process.

2. Inactivated Degree and Certificate

a. Legal Assistant Program – Degree and Certificate

M/S (_____/_____) to approve the inactivation of the Legal Assistant Program - Degree and Certificate Program for a period not to exceed 3 years, effective 2014-2015, as presented. The motion was WITHDRAWN

This proposal was requested to be removed by Craig Blek. Upon further review of students in this major the department would like to keep this program active for another year.

3. Revised Degrees and Certificates

a. Alternative Energy-Solar Technology Certificate

M/S (White/Lopez) to approve the revision of the Electrical Technology: Solar Energy Specialization into the Alternative Energy-Solar Technology Certificate, effective 2014-2015, as presented. The motion carried.

Efrain Silva explained that this revision lines up to NABCEP which is a certification that is beneficial to students.

- b. Business Administrative Assistant Degree and Certificate**
- c. Business Office Technician Degree and Certificate**

M/S (Blek/Drury) to approve the update to the Business Administrative Assistant and Business Office Technician Degree and Certificate programs to reflect the removal of BUS 176 as a required course, effective 2014-2015, as presented. The motion carried.

d. Firefighter 1 Certificate

M/S (Nunez/Carreon) to approve the addition of FIRE 117 as a required course and to add PE 102 as an "or" option for PE 104 to the Firefighter 1 Certificate, effective 2014-2015, as presented. The motion carried.

Content in FIRE 117 is required of firefighters. More modifications will be coming in the near future.

e. Kinesiology for Transfer Degree

f. Physical Education Degree

M/S (Drury/Blek) to approve the revisions to the Kinesiology and Physical Education Degrees to reflect ATHL course revisions, effective 2014-2015, as presented. The motion carried.

g. Nursing (R.N.) Degree

M/S (Carreon/Drury) to approve the revision of the major prerequisite for the Nursing (R.N.) Degree from PSY 101 to PSY 204, effective 2014-2015, as presented. The motion carried.

Susan Carreon explained that the department is preparing for the transition to the Transfer Degree and the revision of the prerequisite aligns more accurately to the degree.

h. Psychology Degree (Psychology for Transfer)

M/S (Nunez/Soto) to approve the revision of the Psychology Degree Programs, from Associate in Arts (A.A.) Degree to Associate in Arts for Transfer (A.A.-T.) Degree, effective 2014-2015, as presented. The motion carried.

2. New Certificates

- a. Brakes, Suspension, and Steering Specialization Certificate**
- b. Electrical/Electronic and Air Conditioning Specialization Certificate**
- c. Engine Performance and Drivability Specialization Certificate**
- d. Engine Repair and Machinist Specialization Certificate**
- e. Transmission and Power Train Specialization Certificate**

M/S (Lopez/White) to approve the addition of the Specialization Certificates a. through e. above, effective 2014-2015, as presented. The motion carried.

Efrain Silva explained that the 39 unit Automotive Technology program is tied to ASE Certification. The restructuring allows students to obtain certification in specialized areas. Jose Lopez stated that these certificates are more practical for students.

III. Discussion Items

None

IV. Information Items

1. CurricUNET META

Michael announced that since funding has been provided, the META upgrade will be coming soon.

2. Corrections Officer Course

Kathy Berry stated that 2 new private prisons were going built in the Imperial Valley to be completed in April or May 2014. The prisons are federally funded and provide an employment opportunity for Imperial Valley residents. We were approached to train people to work in the prisons. Efrain Silva and Ed Wells have been working on a standard training for corrections which at this point is offered as Contract Education.

Efrain Silva – The prison administration will be doing their first hiring in May. There is a grant from the county for funding to offer the academy. The first academy is starting on Monday. 35 students are covered through the grant funding; additional students were able to attend for approximately \$2,000 to \$2,500. The training consists of 234 hours of instruction. Salary will start at \$28 per hour. Students are made aware of several things: there are no guarantees that they will be hired, they must be physically able to participate, must have a high school diploma, be 18 years of age, be drug tested, background checked, and will have their credit history checked. IVROP is currently handling the participant screening. Ed Wells is currently working on a course that will be able to be offered in the Fall 2014 semester.

V. Other Items

Efrain Silva introduced Lupita Cortez who will be completing SDSU internship hours with him.

VI. Next Regular Meeting: FEBRUARY 20, 2014, 3:05pm in the Board Room.

VII. The meeting adjourned at 3:40 p.m.