



**IMPERIAL VALLEY COLLEGE  
SLO COMMITTEE MINUTES**  
Regular Meeting, Wednesday, April 10, 2013  
3:30 p.m. – SME Conference Room 2770C

<b>Present:</b>	<input checked="" type="checkbox"/> Sydney Rice (Coordinator)	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Frank Hoppe
	<input checked="" type="checkbox"/> Sidne Horton	<input type="checkbox"/> Mary Lofgren	<input checked="" type="checkbox"/> Audrey Morris
	<input type="checkbox"/> Sandie Noel	<input type="checkbox"/> Romano Sanchez-Dominguez	<input checked="" type="checkbox"/> Mary Ann Smith
	<input checked="" type="checkbox"/> Lisa Solomon		
<b>Visitors:</b>			
<b>Recorder:</b>	Dixie Krimm		

**I. Opening of the Meeting**

**Call to order**

Sydney Rice called the regular meeting of the Imperial Valley College SLO Committee to order at 3:40 pm on Wednesday, April 10, 2013.

**II. Action/Discussion Items**

**1. Approval of the Minutes: February 13, 2013 Meeting**

*M/S (Gilison/Solomon) to approve the minutes of the February 13, 2013, regular meeting of the SLO Committee, as presented. The motion carried with one abstention (Mary Ann Smith).*

**2. Accreditation**

**A. Interview**

- Sydney reviewed discussion with accreditation committee; showed them the report and explained our processes.
- ACCJC asked about our DE program and course offerings
- Sydney explained that it was not an issue when she became coordinator but was aware that DE will be held to the same standards for SLOs as face to face courses.
- ACCJC questioned if the SLO repository was in paper format only; Sydney explained that we were moving toward eLumen or TracDat and to providing technical support for faculty once implemented. Most importantly was to get to proficiency and that is where we are.

**B. Exit Interview Recommendations (rough)**

Faculty and others responsible for SLOs have the effectiveness of producing those outcomes as a component of their evaluation

Consistently assess and document progress for institutional goals, student achievement, SLOs and Student Support Services using data and other evidence.

Evaluate a complete assessment process for SLOs including information competency to assure continuous quality improvement.

### C. Thoughts?

Of the above recommendations:

- Of the first recommendation: Lisa Solomon provided her understanding that Barbara Beno (ACCJC) wanted SLOs to be part of faculty evaluation and faculty unions strongly objected to the recommendation.
- Of the second recommendation: Sydney stated that this was expected and we were aware of the problems with assessment tracking; we are assessing but it is difficult to data mine when everything is in binders.
- Of the third recommendation: Frank Hoppe discussed ideas for addressing information literacy using library services. Please refer faculty to Frank Hoppe for more information.
- Comment regarding DE: Daniel Gilison mentioned that a handful of courses would be offered via Distance Education in the fall and the college would continue to increase offerings moving forward.

### 3. Decision on TracDat vs. eLumen

#### A. Testing

- Sydney explained the general differences between [TracDat](#) vs. [eLumen](#); eLumen is a very dynamic program with a greater learning curve than TracDat although both systems would present a new format to tracking assessments that would require substantial training. eLumen is rubric driven whereas TracDat has more flexibility in gathering assessment data. With both programs assessment retraining would be necessary. Mary Ann Smith asked if instructors could use rubrics with TracDat; Sydney stated that they could and that it would be best to use the same rubrics to provide data tracking consistency.
- Daniel Gilison asked about the cost; Sydney stated that they were similar in cost and that Todd Finnell would assist in obtaining funds for whichever program the committee decided on.
- Committee members discussed the pros and cons of rubrics for assessments as a form of data collection. At this time faculty would not be able to test the products.

#### B. Decision Date

- The committee needs to make a decision by the end of the semester so the product can be purchased over the summer and implementation can begin in the fall.
- Sydney will contact the TracDat representative to set up a demonstration.

### 4. What's coming up

#### A. PLOs – due from all degrees/certs/programs by the end of the term

#### B. SLOs – due at the end of the term, continuing to catalog

- Sydney stated that the items above are being worked on.

### 5. SAOs

#### A. Do we need to still collect them as we have?

#### B. Part of program review forms.

- Service Area outcomes are currently included as part of program review. The committee agreed that SAOs should continue to be included in program review and copies of the SAO sections should be sent to the committee at the end of the program review process.

## **6. Pay of Part-time Instructors**

### **A. Extra duty contracts**

- If the part time faculty is the lead for the course and they turn in reports on time they are entitled to an extra hour of pay.
- It has been the responsibility of the department to turn in the extra duty contract to human resources.
- Sydney commented that part time faculty leads may be more responsive if they receive pay.

## **7. SLO Coordinator Position – What’s going on elsewhere?**

- Sydney – re-assigned time may be replaced by stipends.
- Daniel – this would allow coordinators to teach more
- Sydney – contacted other colleges (Shasta, College of the Desert, Hartnell, and Monterey) to see how they work with SLOs; Shasta does not have a coordinator; another college (could not recall which one) provides 100% release time for the coordinator, this coordinator serves several functions: SLOs, program review, educational master planning, teaching, and extra pay to equal the 100%.
- Audrey will contact COD

## **8. End of the year celebration? Ideas?**

- Sydney would like the committee to host something for the entire campus as a thank you for all of the work that was put in over the year.
- Suggestions for location and refreshments were made; Sydney will contact Vikki Carr to use the area in the administration building.

## **9. Plans for next year?**

- Discussion for this item was tabled until the next meeting

## **10. Meeting at the end of the month? May?**

- Next meeting: May 8, 2013, 3:30pm, room 2770C

## **11. The meeting adjourned at 4:32 p.m.**