



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA
Regular Meeting, Thursday, September 19, 2013
3:05 p.m. – Administration Building Board Room**

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of September 5, 2013

M _____/S _____ to approve the minutes of the September 5, 2013, regular meeting of the Curriculum Committee, as presented. The motion:

II. Action Items

A. Credit Courses

1. Revised Courses

- a. CHEM 204 – Organic Chemistry I (5)
- b. CHEM 206 – Organic Chemistry II (5)

M _____/S _____ to approve the revision of textbooks and methods of evaluation for CHEM 204 and CHEM 206, effective 2013-2014, as presented. The motion:

B. Curriculum Policies and Procedures

1. AP 4025 Philosophy and Criteria for Associate Degree and General Education

M _____/S _____ to approve the revisions to Academic Procedures (AP) 4025, Philosophy and Criteria for Associate Degree and General Education, effective as of this date of September 19, 2013, as presented. The motion: CARRIED FAILED TABLED

2. AP 5055 Enrollment Priority

M _____/S _____ to provide Academic Senate with the recommendation to adopt AP 5055 Enrollment Priority, as presented/revise/amended. The motion: CARRIED WITHDRAWN TABLED

III. Discussion Items

1. AP 4101 Independent Study

IV. Information Items

V. Other Items

VI. Next Regular Meeting: OCTOBER 3, 2013, 3:05pm in the Board Room.

VII. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, September 5, 2013
 3:05 p.m. – Administration Building Board Room

Present:	<input checked="" type="checkbox"/> Kathy Berry	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input checked="" type="checkbox"/> Rick Castrapel
	<input checked="" type="checkbox"/> David Drury	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty	<input checked="" type="checkbox"/> Michael Heumann
	<input type="checkbox"/> Jose Lopez	<input checked="" type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Ed Scheuerell
	<input checked="" type="checkbox"/> James Patterson	<input type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Veronica Soto	<input checked="" type="checkbox"/> ASG Representative
	<input checked="" type="checkbox"/> Kevin White	<input checked="" type="checkbox"/> Cathy Zazueta	<input type="checkbox"/> Allyn Leon	Jonathan Carrillo
Consultants:	<input checked="" type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Gloria Carmona	<input checked="" type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green
	<input checked="" type="checkbox"/> Todd Finnell	<input type="checkbox"/> Frank Rapp	<input type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Brian McNeece
	<input type="checkbox"/> Efrain Silva			
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:06 pm on Thursday, September 5, 2013.

B. Approval of the Minutes

1. Regular Meeting of May 2, 2013

M/S (Patterson/Castrapel) to approve the minutes of the May 2, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. **MUS 104 – Intro to Twentieth-Century Music (3)**
- b. **VN 089 – Individual Studies: Vocational Nursing (1)**

M/S (Castrapel/Drury) to approve the deletion of MUS 104 and VN 089, effective 2014-2015, as presented. The motion carried.

2. Revised Courses

- a. **AG 110 – Environmental Science (3)**
- b. **AHP 100 – Medical Terminology (3)**
- c. **ENVS 110 – Environmental Science (3)**

M/S (Gilison/Drury) to approve the textbook revision for AG 110, AHP 100, and ENVS 110, effective 2013-2014, as presented. The motion carried.

d. BUS 220 – Principles of Managerial Accounting (4)

M/S (Nunez/Drury) to approve the revision to objectives and core content for BUS 220, effective 2013-2014, as presented. The motion carried.

e. CS 220 – Introduction to Object-Oriented Programming Using Java (4)

M/S (Castrapel/Drury) to approve the revision to the SLO's, core content, and textbooks for CS 220, effective 2013-2014, as presented. The motion carried.

This revision does not affect prerequisite validation.

f. MATH 091 – Intermediate Algebra (5)

M/S (Castrapel/Drury) to approve the correction to objectives for MATH 091, effective 2013-2014, as presented. The motion carried.

g. NURS 125 – Nursing Process and Applications II (8.5)

M/S (Carreon/Drury) to approve the revision to description, SLO's, and textbooks for NURS 125, effective 2014-2015, as presented. The motion carried.

3. New Courses

- a. **NURS 081 – Individual Studies 1st semester: Nursing (1)**
- b. **NURS 082 – Individual Studies 2nd semester: Nursing (1)**
- c. **NURS 083 – Individual Studies 3rd semester: Nursing (1)**
- d. **NURS 084 – Individual Studies 4th semester: Nursing (1)**
- e. **NURS 107 – Nursing Fundamentals (6)**
- f. **NURS 108 – Gerontology Nursing (2)**
- g. **NURS 109 – Pharmacology (1.5)**
- h. **NURS 127 – Medical Surgical Nursing I (4)**
- i. **NURS 128 – Nursing Care of the Childbearing Family (4.5)**
- j. **NURS 217 – Medical Surgical Nursing II (4)**
- k. **NURS 218 – Nursing Care of the Childrearing Family (4.5)**
- l. **NURS 219 – Psychiatric and Mental Health Nursing (3)**
- m. **NURS 227 – Medical Surgical Nursing III & Preceptorship (8)**
- n. **NURS 229 – Nursing Trends (1)**

M/S (Carreon/Drury) to approve the addition of items a. through n. above, to the credit curriculum, effective 2014-2015, as presented. The motion carried.

Discussion: Susan Carreon explained that the changes have come from the Board of Nursing. The conceptual primer was changed. The old curriculum will be phased out. New students will be admitted under the new courses and program. Kathy Berry mentioned that the units for the program have been reduced.

B. Degrees and Certificates

1. Inactive Degrees and Certificates

a. Human Relations Degree and Certificate Program

M/S (White/Drury) to approve the inactivation of the Human Relations Degree and Certificate Program, effective 2014-2015, as presented. The motion carried.

Discussion: The inactivation document provided explains the rationale behind the inactivation. Students who have this major declared will be directed to alternative programs. Kathy Berry mentioned that the committee would work on further discussion regarding the discontinuance policy for non-CTE programs.

2. Revised Degrees and Certificates

a. Alcohol and Drug Studies Degree and Certificate

M/S (Nunez/Soto) to approve the addition of ADS 240 to the required courses and move of ADS 230 to elective section II. for the Alcohol and Drug Studies Degree and Certificate, effective 2014-2015, as presented. The motion carried.

Discussion: No increase in units.

b. Anthropology Degree

M/S (Soto/White) to approve the substantive change for the Anthropology Degree Program from A.A. Degree to A.A.-T Degree, effective 2014-2015, as presented. The motion carried.

c. Nursing – Associate Degree

M/S (Carreon/Drury) to approve the substantive change for the Nursing Associate Degree Program, effective 2014-2015, as presented. The motion carried.

III. Discussion Items

1. Stand-Alone Training Refresher

Michael Heumann and Dixie Krimm reviewed the Stand-Alone Course Training documents.

IV. Information Items

1. Curriculum Institute Update

Dixie reviewed notes from the institute (for information on the items below please refer to the resources folder on the curriculum committee webpage):

- Attended Stand Alone Training
- ADT proposal process
- Hours to Units
- Course repetition
- TOP Codes and MIS Data Element review
- Combating unit creep
- Met with Chancellor's Office staff to review curriculum reporting issues

Kathy:

- Common core assessment will be an upcoming issue in 2015. It will change curriculum in the K-12s. More critical thinking will be required.

2. Assessment/Placement Criteria – Todd Finnell

- Multiple assessment measures are required for incoming students.
- Handouts provided. The goal is to be consistent with what CSU's accept.
- This item will be brought back for approval at future meeting.
- Norma Nunez stated that legislature has changed "Matriculation" to "Student Success and Support". SAT, ACT, EPT and EAP are accepted at the CSU. Accuplacer does not go away yet, but this will provide the multiple measures to assist with student success.

3. AP 5055 Enrollment Priority – Todd Finnell

- Enrollment priority across all areas to match CCLC template.
- Must be in place by Fall 2014.
- See table for Group priority. Orientation, assessment and education plans must be in place to receive priority registration. There is a 90 unit cap; students over 90 units go to the bottom of list. High degree programs will be excluded from the 90 unit cap.
- Kathy Berry asked if the Curriculum Committee should recommend which high unit programs would need to be excluded. Todd Finnell confirmed that it would be a good idea as someone would need to determine the recommendation.
- The highest group will apply for the student that belongs to multiple groups. For example, an ambassador who is also an EOPS student would receive EOPS priority. Group 7 could effectively have lower priority following their first semester. This is very common among colleges.
- Daniel Gilison mentioned the possibility of having a winter intersession so the committee may need to revise the word “summer” to intersession to cover summer or winter sessions.
- Todd Finnell – We are going to try to revise the time frame windows for priorities; larger time frames.
- Dave Drury is concerned about Group 5 due to out of town functions; since their priority has been lowered it may be difficult to meet Athletic requirements if they are unable to adequately register.
- Todd Finnell – A task force was in charge of determining the priority groups. As a process of discussion, revisions can be recommended.
- Concern was expressed about how the groups were put together. Ed Scheuerell also expressed that Athletic students missed classes for games and would like to see if there is a way to allow those students to register early to help with their success.
- Veronica Soto mentioned that the students should check to find out if they qualify for any of the other programs that will help improve their priority.
- An average of 135 student athletes may be affected.
- Michael Heumann – revisions could be recommended and then voted on at the next curriculum meeting.

V. Other Items

Catalog deadline is end of fall semester. Veronica Soto – we need to be careful revising courses and losing UC transferability. Courses also need to meet C-ID requirements when those courses are included on ADTs.

VI. Next Regular Meeting: SEPTEMBER 19, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 4:26 p.m.



AP 4025 Philosophy and Criteria for Associate Degree and General Education

Reference:

Title 5, Section 55061;

Accreditation Standard II.A.3

The Board of Trustees, on recommendation of the ~~President~~ CEO and faculty of the college, is authorized in accordance with the California Administrative Code, Title 5, Section 55805, to confer the Associate in Arts (A.A.), ~~and the Associate in Science (A.S.)-degrees, and the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) degrees.~~ Conditions under which the degrees are granted are outlined in the ~~section on~~ graduation requirements section of the General Catalog (A.A. and A.S.) and (the link, <http://www.sb1440.org/Home.aspx> takes you to the Chancellor's Office SB 1440 Home page; where are IVC's transfer degrees located?).

The community college degree is awarded to a student who fulfills a two-year organized program of work, either occupational-vocational-technical or lower-division four-year college. A student who wishes to transfer to the upper division of a four-year college must satisfy the course, unit, and grade requirements of the college he/she wishes to enter.

ASSOCIATE DEGREE GRADUATION REQUIREMENTS

Associate in Arts (AA) or the Associate in Science (AS) Degrees

~~Upon completion of the following requirements, students at Imperial Valley College will be granted the degree of Associate in Arts or Associate in Science, depending upon the major completed.~~

~~Responsibility for filing a petition for graduation rests with the student. This petition is to be filed with the Registrar no later than the end of the fourth week of each semester. **Summer graduates must petition no later than the end of the fourth week of the Spring semester.**~~

~~Additional Associate Degree(s) or Major(s) may be earned if the student completes those required courses and units beyond the prior degree(s) or major(s). Courses used in one major may be utilized in other majors as they apply. If a student breaks continuous enrollment, he/she will also be responsible for additional graduation~~

requirements or required courses in the major as designated by the current catalog in effect.

The requirements for graduation represent State and institutional minimum general requirements as well as the firm commitment on the part of Imperial Valley College to the principles of general education. These requirements in general education are designed to develop the potential of every student, broaden their outlook, and contribute to the realization of the well-balanced whole person.

~~I. ACQUISITION OF MAJOR CONSISTING OF EIGHTEEN UNITS (UNLESS OTHERWISE DESIGNATED) IN A SPECIFIED FIELD OF STUDY~~

Students may satisfy the major requirement in the following fields of study. Individual courses of study for each major are listed after the Courses of Instruction.

- ~~A.S. Administration of Justice~~
- ~~A.S. Agricultural Business Management~~
- ~~A.S. Agricultural Science~~
- ~~A.S. Alcohol and Drug Studies~~
- ~~A.A. Anthropology~~
- ~~A.A. Art~~
- ~~A.S. Automotive Body Repair and Painting~~
- ~~A.S. Automotive Technology~~
- ~~A.A. Behavioral Science~~
- ~~A.S. Business Administration~~
- ~~A.S. Business Financial Services~~
- ~~A.S. Business Management~~
- ~~A.S. Business Marketing~~
- ~~A.S. Business Accounting Technician~~
- ~~A.S. Business Administrative Assistant~~
- ~~A.S. Business Office Technician~~
- ~~A.A. Communications Arts~~
- ~~A.S. Computer Information Systems~~
- ~~A.S. Correctional Science~~
- ~~A.S. Early Childhood Education~~
- ~~A.S. Emergency Medical Services~~
- ~~A.A. English~~
- ~~A.S. Fire Technology~~
- ~~A.A. French~~
- ~~A.A. General Major~~
- ~~A.S. General Science~~

~~A.A. Human Relations
A.A. Humanities
A.S. Interdisciplinary
A.S. Journalism
A.A. Legal Assistant
A.A. Liberal Studies
A.S. Library Technician
A.S. Life Science
A.S. Mathematics
A.A. Music
A.S. Nursing Registered (RN)
A.S. Nursing Vocational (VN)
A.A. Patient Services Administration
A.S. Physical Education
A.S. Physical Science
A.S. Pre-Engineering
A.A. Psychology
A.A. Rehabilitation Technician for the Physically Limited
A.A. Social Science
A.A. Spanish: Native
A.A. Spanish: Non-Native
A.A. or A.S. Transfer Studies*
A.S. Water Treatment Technology
A.S. Welding Technology~~

~~*Degree may only be awarded **once** with the student's choice of an A.A. or A.S. degree.~~

~~II. UNITS, GRADE POINT AVERAGE, RESIDENCE AND FINANCIAL OBLIGATIONS REQUIREMENTS~~

~~A. Sixty (60) degree applicable units.~~

~~B. Grade point average of 2.0 or better for all degree applicable college work.~~

~~C. Forty-five (45) degree applicable units in residence or the last fifteen (15) degree applicable units at IVC.~~

~~In-residence units refer to those units taken at Imperial Valley College in which a student is enrolled, attends class sessions of one semester's duration, and receives a passing grade. Credit by examination, extension credits, military credits, and/or credit by petition do not qualify a student for in-residence units.~~

~~Units toward an Associate in Arts or Associate in Science degree at Imperial Valley College must be from a college or university which, at the time the units were completed, was accredited by one of the regional accreditation agencies recognized by the most current COPA edition.~~

~~D. Settlement of all financial obligations to the college.~~

~~III. INSTITUTIONAL REQUIREMENTS~~

~~A. American Institutions (Select One Option):~~

~~Option 1: Political Science 102 (formerly Political Science 2)~~

~~AND~~

~~One course selected from: History 120 (formerly History 17A)~~

~~OR~~

~~History 121 (Formerly History 17B)~~

~~Option 2: Political Science 052 (formerly Social Science 052)~~

~~(Non transferable; AA/AS degree only)~~

~~B. Health Education: Health Education 102 (Formerly HE 1) or Health Education 100 (formerly HE 3) (Veterans only)~~

~~NOTE: This requirement is waived for students who have completed ADN or LVN Majors. Veterans and active duty military personnel may be granted two units of college credit to fulfill the Health Education Requirement if military service has been continuous for at least six months. Copies of the DD-214 or DD-215 forms covering all periods of military service must be on file in the Veterans Office to officially request Health Education credit.~~

~~C. Physical Education 100 (Formerly PE 25) (2 units) and One (1) Physical Education Activity Course (1 unit)~~

~~NOTE: Veterans and active duty military personnel may be granted two units of college credit to fulfill the elective Physical Education activity requirement if military service has been continuous for at least six months. Copies of DD-214 or DD-215 forms covering all periods of military service must be on file in the Veterans Office to officially request PE credit.~~

IV. STATE COMPETENCY REQUIREMENTS

A. Math Competency: A successful score on the Mathematics Assessment Test or Math 090 with a grade of “C” or better or a higher level Math with a grade of “C” or better.

B. Reading Competency: A successful score on the Reading Assessment Test or ENGL 089 (formerly ENGL 12B) with grade of “C” or better or ENGL 111 (formerly ENGL 11) with a grade of “C” or better.

Disclaimer: The assessment examinations used to clear the math and reading competencies are currently under review for upgrading and possible change(s) to meet compliance standards of state regulations. This information was not available at the time the catalog went to press.

Imperial Valley College is committed to providing students with the most accurate, current information available regarding the College's programs, courses, regulations, and policies. However, there may be times when changes concerning state regulations are determined after publication of the catalog, which may dictate a change in current practice. When such a circumstance arises, every effort will be made through the class schedules, public media, and at the time of registration to notify students of any changes in the course descriptions or college policies, as presented herein.

V. GENERAL EDUCATION

A minimum of eighteen (18) units is required. To include a minimum of six (6) units in Area A (three [3] units for each part); a minimum of three (3) units from Area B; a minimum of three (3) units from Area C; and, a minimum of three (3) units from Area D. In area E, three (3) units are to be selected from any of the four areas (A, B, C & D) as determined by the student's option.

A. LANGUAGE AND RATIONALITY Units

- | | |
|--|---|
| 1. English Composition (3 units required) | |
| — (with a grade of “C” or better) | |
| — ENGL 101 Reading & Composition | 3 |

2. Communication & Analytical Thinking (3 units required)

CIS 101 Intro. to Information Systems	3
ENGL 111 Reading IV: Anal & Crit Reading	3.5
ENGL 201 Advanced Composition	3
ENGL 240 Intro. to Tech & Report Writing	3
ENGL 250 Creative Writing	3
ENGL 270 Introduction to Linguistics	3
JRN 100 Introduction to Journalism	3
MATH 110 Number Systems in Elementary Math	3
MATH 112 Geometry in Elementary Math	3
MATH 120 Intro Statistics w/Applications	3
MATH 122 Finite Mathematics	3
MATH 130 Programming in FORTRAN	3
MATH 150 College Algebra	4
MATH 170 Intro Calculus w/Applications	4
MATH 190 Pre-Calculus	5
MATH 192 Calculus I	5
PHIL 106 Logic	3
SPCH 100 Oral Communication	3
SPCH 180 Argumentation and Debate	3

B. NATURAL SCIENCE (3 units required)

AG 110 Man and His Environ (same as ENVS 110)	3
AG 120 Soil Science	3
AG 170 Entomology	3
ANTH 100 Physical Anthropology	3
ASTR 100 Principles of Astronomy	3
BIOL 090 Anat & Physiology for Health Occ	3
BIOL 100 Principles of Biological Science	4
BIOL 120 General Zoology I	4
BIOL 122 General Zoology II	4
BIOL 200 Human Anatomy and Physiology I	4
BIOL 202 Human Anatomy and Physiology II	4
BIOL 204 Human Anatomy	4
BIOL 206 Human Physiology	4
BIOL 220 General Microbiology	5
CHEM 100 Introduction to Chemistry	4
CHEM 200 General Inorganic Chemistry I	5
ENV T 100 Intro to Environmental Technology	4
ENVS 110 Man and His Environ (same as AG 110)	3

GEOG 100	Physical Geography	3
GEOL 100	General Geology	3
GEOL 110	Earth and Space Science	3
PHSC 110	Physical Science	3
PHYS 100	Intro to Physics for Health Prof.	5
PHYS 200	General Physics I	4
PSY 200	Biological Psychology	3

C. HUMANITIES (3 units required)

AMSL 100	American Sign Language 1	4
AMSL 102	American Sign Language 2	4
AMSL 200	American Sign Language 3	3
ART 100	History & Appreciation of Art	3
ART 102	History & Appreciation of Art	3
ART 104	History & Appreciation of Modern Art	3
ART 106	Women Artists	3
ENGL 102	Introduction to Literature	3
ENGL 220	Survey of American Literature I	3
ENGL 221	Survey of American Literature II	3
ENGL 222	Survey of World Literature	3
ENGL 223	Survey of World Literature	3
ENGL 224	Survey of English Literature	3
ENGL 225	Survey of English Literature	3
ENGL 228	Intro to Bible as Literature	3
ENGL 230	Intro. to Film History & Criticism (same as HUM 230)	3
+ENGL 260	The Mexican American in Literature (same as SPAN 260)	3
+ENGL 261	The Mexican American in Literature (same as SPAN 261)	3
FREN 100	Elementary French	5
FREN 110	Elementary French	5
FREN 200	Intermediate French	4
FREN 210	Intermediate French	4
FREN 220	Inter French Reading & Writing	3
FREN 230	Intermediate Conversational French	3
FREN 232	Intermediate Conversational French	3
HIST 110	History of Western Civilization	3
HIST 111	History of Western Civilization	3
HUM 100	Introduction to the Humanities	3
HUM 230	Intro. to Film History & Criticism (same as ENGL 230)	3
MUS 100	Introduction to Music Foundations	3
MUS 102	Intro. to Music Lit & Listening	3

MUS 104	Intro. to 20th Century Music	3
MUS 154	Chamber Singers	1
MUS 156	College-Community Chorus	1
MUS 171	Chamber Orchestra	1
MUS 172	College-Community Band	1
MUS 173	Concert Band	1
MUS 174	Estudiantina	1
MUS 178	Symphony Orchestra	1
MUS 200	History & Literature of Music I	3
MUS 202	History & Literature of Music II	3
PHIL 100	Introduction to Philosophy	3
PHIL 102	Introduction to Philosophy	3
PHIL 104	Ethics	3
PHIL 108	Religions of the Modern World	3
SPAN 100	Elementary Spanish	5
SPAN 101	Elementary Spanish	2.5
SPAN 102	Elementary Spanish	2.5
SPAN 110	Elementary Spanish	5
SPAN 111	Elementary Spanish	2.5
SPAN 112	Elementary Spanish	2.5
SPAN 113	Beg. Conver. Spanish & Culture	2.5
SPAN 114	Beg. Conver. Spanish & Culture	2.5
SPAN 200	Intermediate Spanish	5
SPAN 210	Intermediate Spanish	5
SPAN 220	Bilingual Spanish	5
SPAN 221	Bilingual Spanish	5
SPAN 222	Bilingual Oral Spanish	3
SPAN 225	Intro. to Spanish American Literature	3
+SPAN 260	The Mexican American in Literature (same as ENGL 260)	3
+SPAN 261	The Mexican American in Literature (same as ENGL 261)	3
+SPAN 262	Intro. to Mexican American Studies	3
THEA 100	Introduction to Theatre	3

+Ethnicity Courses

D. SOCIAL AND BEHAVIORAL SCIENCES (3 units required)

AG 160	Food & Fiber in a Changing World	3
ADS 120	Introduction to Counseling (same as PSY 120)	3
ADS 160	Human Svcs in a Changing Society (same as SOC 160)	3
ANTH 102	Cultural Anthropology	3

ANTH 104	California Indians	3
ANTH 106	Indians of North America	3
ANTH 108	Indians of the Southwest	3
ANTH 110	Intro to Archaeological Site Survey	3
ANTH 112	Intro to Archaeological Excavations	3
CFCS 104	Early Childhood Socialization: Children, Family and Community	3
CFCS 106	Developmental Psych of Children (same as PSY 106)	3
CFCS 108	Adv Developmental Psychology and Observation	3
CFCS 220	Infant/Toddler Development	3
CFCS 240	Understanding Exceptional Students (same as DSPS 240)	3
DSPS 240	Understanding Exceptional Students (same as CFCS 240)	3
ECON 101	Introduction to Microeconomics	3
ECON 102	Introduction to Macroeconomics	3
GEOG 102	Cultural Geography	3
GEOG 104	Economic Geography	3
HIST 100	Early World History	3
HIST 101	Modern World History	3
HIST 122	History of Imperial Valley	3
HIST 130	Comp History of the Americas	3
HIST 131	Comp History of the Americas	3
HIST 132	Mexican and the Amer Southwest	3
HIST 170	Oral History	3
POLS 100	Intro to Political Science	3
POLS 104	Comparative Politics	3
POLS 106	Intro. to International Relations	3
PSY 101	Intro to Psychology	3
PSY 106	Developmental Psych of Child (same as CFCS 106)	3
PSY 120	Introduction to Counseling (same as ADSS 120)	3
PSY 142	Psychology of Adjustment	3
PSY 144	The Psych of Interpersonal Relationships	3
PSY 146	Psychology of Human Sexuality	3
PSY 202	Learning	3
PSY 204	Developmental Psychology: Conception to Death	3
PSY 206	Social Psychology (same as SOC 206)	3
PSY 208	Abnormal Psychology	3
SOC 101	Introductory Sociology	3
SOC 102	Contemporary Social Problems	3
SOC 110	Marriage and the Family	3
SOC 206	Social Psych (same as PSY 206)	3

~~—E. ELECTIVE (3 units required)~~

~~In Area E, three (3) units are to be selected from among the four areas (A, B, C and D) identified above as determined by the student's option.~~

The awarding of an associate degree at Imperial Valley College represents more than an accumulation of units. The General Education program is a series of courses designed to lead students through patterns of learning experiences that will allow them to develop a breadth of knowledge to gain a command of subject areas and methods of inquiry that characterize the liberally educated person.

Through general education, students are encouraged to increase their skill level and expand their understanding of the physical world and the complex inter-relationships of individuals and groups within their social environments; understand the various modes of inquiry of the major and certificate disciplines; deepen appreciation of artistic and cultural heritages, and become aware of other cultures and times; strengthen their ability to communicate, reason, and critically evaluate information both orally and in writing; acquire a positive attitude toward learning, and develop self-understanding. As a result, they are better able to recognize, understand, and act upon the complex personal, social, scientific, and political issues that confront them daily.

After successfully completing the general education curriculum at Imperial Valley College, students will have a broad understanding of mathematics, science, social science, humanities, and the arts. In addition, students will demonstrate ability to:

- Communicate effectively and analytically in writing, listening and speaking.
- Develop critical and constructive thinking for problem solving and value discrimination.
- Understand social interaction by learning of other cultures and times and the complex interrelationships of individuals and groups within their social environments.
- Develop the ability to adapt to new environments and technologies.
- Develop responsibility for individual actions and respect for diverse people and cultures.

Requirements for the Associate in Arts (AA-T) or Associate in Science for Transfer (AS-T)

California Community Colleges are now offering associate degrees for transfer to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

To view the most current list of Imperial Valley College Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please go to <http://www.sb1440.org/Home.aspx>. Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

Graduation from Imperial Valley College with one of the Associate degrees is based upon the completion of 60 units of lower division college work, including the requirements listed in the graduation requirements section of the General Catalog. Effective for all students admitted to a community college for fall 2009 or thereafter, each course counted toward the unit requirement for the major or area of emphasis must be completed with a grade of "C" or better.

AP 5055 Registration Priorities

*Reference: Education Code Sections 66025.8, 66025.9, and 78212;
Title 5, Section 58108*

Enrollment in specific courses or programs may be limited as follows:

- A. Students may enroll in no more than 19 credit units per semester and no more than 9 credit units per summer session. Concurrently enrolled high school students may enroll in no more than 11 credit units per semester and no more than 6 credit units per summer session as defined in Administrative Procedure 5011. Students who have extenuating circumstances and who need to enroll in more than the allowed limit must meet with a counselor to discuss their options.
- B. Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites. [See BP and AP 4260 - Prerequisites and Co-requisites]
- C. Enrollment may also be limited due to the following legal or practical considerations:
 - 1. Health-and-safety considerations
 - 2. Facility limitations
 - 3. Faculty workload
 - 4. Availability of qualified instructors
 - 5. Funding limitations
 - 6. Regional planning constraints
 - 7. Legal requirements imposed by statutes, regulations, or contracts.
- D. With respect to students on probation or subject to dismissal, the college may limit enrollment to a total number of units or to selected courses for students who have appealed and been granted permission to set aside their dismissal as determined by the Admissions, Registration, and Petition (ARP) Committee.

The District will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four-year college or university, or career advancement.

Students will have the following registration priority, in the order of priority listed below:

1. (Category 1) - Students who have completed orientation, assessment, and developed student education plans and are eligible as a member of the armed forces or a veteran pursuant to Education Code section 66025.8 or as a foster youth or former foster youth pursuant to Education Code section 66025.9;
2. (Category 2) - Students who have completed orientation, assessment, and developed student education plans and are eligible and receiving services through Disabled Student Programs and Services or Extended Opportunity Programs and Services;
3. (Category 3) - Students who are continuing students, not on academic or progress probation for two consecutive terms as defined in these policies and procedures, and first time students who have completed orientation, assessment, and developed student education plans.

These registration priorities apply to courses offered during summer or intersessions.

Registration priority specified above shall be lost at the first registration opportunity after a student:

- Is placed on academic or progress probation or any combination thereof as defined in Board Policy and Administrative Procedure 4250 for two consecutive terms; or
- Has earned ninety (90) or more degree-applicable semester or quarter equivalent units at the district.

For purposes of this section a unit is earned when a student receives a grade of A, B, C, D or P as defined in Board Policy and Administrative Procedure 4230. This 90-unit limit does not include units for non-degree applicable English as a Second Language (ESL) or basic skills courses, or to students enrolled in high unit majors or programs as defined by the Chief Instructional Officer (CIO).

The District shall notify students who are placed on academic or progress probation, of the potential for loss of enrollment priority. The district shall notify the student that a second consecutive term on academic or progress probation will result in the loss of priority registration as long as the student remains on probation.

The District shall notify students who have earned more than 67 units, that enrollment priority will be lost when the student reaches the unit limit of 90.

Appeal of Loss of Enrollment Priority

Students may appeal the loss of enrollment priority when the loss is due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student, or when a student with a disability applied for, but did not receive a reasonable accommodation in a timely

manner. The Chief Student Services Officer (CSSO) or his/her designee will determine the appeal in his/her sole discretion.

The District will ensure that these procedures are reflected in course catalogs and that all students have appropriate and timely notice of the requirements of this procedure.

Registration Priority Groups

Group 1 (Category 1)	Military and veterans up to 15 years after date of honorable discharge; and, current and former foster youth up to age 24; AND who have completed orientation, assessment, and developed student education plans.
Group 2 (Category 2)	Students who are eligible and are receiving services through DSPS, EOPS, and/or CalWORKS AND who have completed orientation, assessment, and developed student education plans.
Group 3 (Category 3)	Continuing students, not on academic or progress probation, with 45-90 IVC degree-applicable units AND who have completed orientation, assessment, and developed student education plans.
Group 4 (Category 3)	College-ready upon entry based on participation in ASPIRE or IVUP Programs (2-year eligibility provided student is not on academic or progress probation) AND who have completed orientation, assessment, and developed student education plans.
Group 5 (Category 3)	Groups designated as performing college service, to include the following: Associated Student Government (ASG), Ambassadors, and eligible Athletes AND who have completed orientation, assessment, and developed student education plans.
Group 6 (Category 3)	Continuing students, not on academic or progress probation, with 30 or more units, but not more than 44.5 IVC degree-applicable units AND who have completed orientation, assessment, and developed student education plans.
Group 7 (Category 3)	Recently graduated high school students and first-time to college students who have completed orientation, assessment, and developed student education plans.
Group 8 (Category 3)	Continuing students, not on academic or progress probation, with 0.5 – 29.5 units AND who have completed orientation, assessment, and developed student education plans.
Group 9	New applicants who have applied but have not completed orientation, assessment, and developed student education plans.
Group 10	Open enrollment – includes students with 90 or more IVC degree-applicable units and students on academic or progress probation.



AP 4101 Independent Study

Reference:

Title 5, Section 55230 et seq.

Distance Education is the only form of independent study currently offered at Imperial Valley College. Please refer to AP 4105 for additional information.

AP 4101 Independent Study

References:

Title 5 Sections 55230 et seq.

Note: *This procedure is **legally required**. Local practice may be inserted here, but must include the following:*

- Procedures for approval of independent study programs
- Academic standards for independent study that are the same as those applied to other credit courses or noncredit courses.
- Procedures for evaluation of student progress
- Access to the instructor at least equivalent to that commonly available to students in courses conducted by other instructional methods

Revised 9/05, 2/08

58051
58003.1

EdCode 66700
70900

70902 and 78310, Education Code.

5 CCR § 55240

Cal. Admin. Code tit. 5, § 55240

TITLE 5. EDUCATION
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES
CHAPTER 6. CURRICULUM AND INSTRUCTION
SUBCHAPTER 3. ALTERNATIVE INSTRUCTIONAL METHODOLOGIES
ARTICLE 3. INDEPENDENT STUDY

§ 55240. Instruction.

The instructor assigned to a course conducted pursuant to this article shall:

- (a) Be qualified to provide service in that capacity during the period in which that service is rendered;
- (b) Be responsible for the supervision, control, and evaluation of the course and the enrolled students;
- (c) Provide orientation, guidance, and information regarding course content materials and services for each student as soon as possible subsequent to the student's official enrollment by the college; and
- (d) Provide each student with the instructor's consultation schedule for the semester, quarter, or other prescribed term of the course. This schedule is to be included in the written record of student progress required by section 55234.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

AP 4101 INDEPENDENT STUDY

References:

Title 5 Sections 55230 et seq.

Independent Study

Independent studies are courses designed for independent-motivated students to pursue intellectual inquiry outside of regularly scheduled course offerings. These are to be supervised by instructors, generally involving substantial, student-instructor interaction. Each course shall be initiated on an individual basis via an agreement between the student and an instructor.

These courses are not designed to substitute for other courses offered by the academic departments.

Enrollment shall be through courses numbered 249A (1 semester unit), 249B (2 semester units), and 249C (3 semester units). One unit of credit requires a minimum of 48 hours of lecture, study, or laboratory work.

Academic Standards

Academic standards applicable to courses of independent study shall be the same as those applied to other credit courses as appropriate at the District.

Procedures for Evaluation

Procedures for evaluation of student progress shall be in accordance with regulations established by the District. A grade report by an instructor on appropriate records bearing the student's name for purposes of state apportionment shall certify the adequate and proper progress toward accomplishment of the course objectives is being maintained by the student.

Availability of Instructor

Independent study students shall have access to the instructor equivalent to access given to students enrolled in courses conducted by other instructional methods, including office hours.

Instructors are responsible for assisting the student in developing the proposal, granting instructor approval of the proposal, assisting the student in the independent study as necessary, evaluating the results of the study, and submitting the final grade to the Office of Admissions and Records.

Independent study courses may be repeated more than once for credit provided the same topic is not repeated. An independent study course cannot be used to satisfy core requirements unless specified by the department to a maximum of three (3) units.

Procedures for Approval of Independent Study

- Students must have completed 12 degree applicable credit units at the College of Marin.
- Students must be in good academic and progress standing and have earned a cumulative GPA of 2.0 at the College of Marin.
- The Independent Study Contract must be completed by the student and approved by the instructor and signed by the department chairperson.
- Independent Study Contracts must be submitted to the Admissions and Records Office by the last day to add a full-term course deadline.

Students are limited to one independent study course per semester, six (6) units of independent study per discipline, to a maximum of twelve units overall unless specified by a department to obtain a local certificate.

Office of Primary Responsibility: Office of Admissions and Records

Date Approved: March 16, 2010

Replaces portions of College of Marin Procedure 4.0003 DP.10

The language in green and purple is recommended by ASC. Approved by Academic Senate 4/26/12.

Directed-study courses provide an opportunity for students to pursue a special area of interest in order to achieve specific goals beyond the scope of existing courses offered at MiraCosta College.

Students enrolled in a directed study work independently and interact directly with an instructor of record on an individual basis and as prescribed by the directed-study agreement, which is a learning contract developed collaboratively with the instructor; approved by the instructor, department chair, and appropriate dean; and submitted to the Admissions and Records Office by the add-deadline date for the class session.

General Regulations

- A. The maximum number of units of directed-study credit that may be applied toward a degree is three (3) units.
- B. To offer a directed-study course, the department must have a course titled "Directed Study" listed in the catalog.
- C. Directed-study units may apply toward the associate degree; they will not, however, fulfill general-education requirements.
- D. Special activity or project-type work may constitute a directed study.
- E. Directed-study courses may not substitute for credit by examination.
- F. Directed-study courses may not be offered in place of courses listed in the catalog.

Academic Standards

Academic standards for directed-study courses are the same as those applied to other credit courses at MiraCosta, including the following:

- A. Units and required hours are Carnegie-standard compliant.
- B. Course content represents the specific body of knowledge the course will cover.
- C. Performance objectives emphasize critical thinking about the content of the student's individualized study.
- D. Assignments are used as appropriate to promote student mastery of the course objectives.

Instruction

- A. Students enrolled in directed-study courses have the same access to the instructor that students enrolled in traditional credit courses have, in addition to regularly scheduled office hours. The instructor's consultation schedule is included in the directed-study agreement.
- B. The directed-study instructor is qualified to provide service in that capacity during the period in which that service is rendered.
- C. The instructor is responsible for the following:
 - 1. Assisting the student in developing the directed-study agreement, which includes identifying the following:
 - a. Course content
 - b. Number of units and hours of study required
 - c. Performance objectives
 - d. Work product(s) to be evaluated
 - 2. Providing orientation, guidance, and information regarding course-content materials and services for the student as soon as possible subsequent to the student's official enrollment in the course
 - 3. Supervising, controlling, and evaluating the course and the enrolled student.

Student Progress

- A. The instructor measures the student's mastery of the directed-study's performance objectives using the same standards of achievement as those used in other MiraCosta credit courses.
- B. The methods of evaluation, including the work product(s) to be evaluated and the certification of adequate and proper progress toward accomplishment of course objectives, are identified in the directed-study agreement.

Limits on Enrollment

- A. Instructor, department chair, and instructional dean approval is required.
- B. Student must have previously successfully completed twelve (12) units of college work with at least a 3.0 grade-point average
- C. May be taken for a total of three (3) units.

ADMINISTRATIVE PROCEDURE 4101 INDEPENDENT STUDY

Independent Study permits a student to explore an area of study or project of his/her choice not covered by regular catalog offerings. Such study may include directed field experience, research, or development of skills and competence.

I. Conditions for Independent Study

- A. The student must have completed 12 semester units at the college.
- B. The student must be concurrently enrolled in at least one other class at the college.
- C. The student can enroll in one (1) Independent Study course in any given semester which cannot exceed five (5) units.
- D. The student can only earn a maximum of five (5) units in any one discipline, regardless of the number of Repeats.

II. Approval Process for Independent Study

- A. The student must demonstrate that his or her background is adequate for the proposed course of study and must have prior successful academic experience in the particular discipline of study.
- B. The student must submit the required Independent Study form, with a written request, including an outline of the project to the instructor (contract full-time instructor) and obtain written approval prior to the end of the second week of the semester.
- C. The student must have approval of the department chair.
- D. The student must have the approval of the Office of Instruction.

III. Independent Study Course Characteristics

- A. Independent Study courses are conducted by full-time instructional faculty; are graded in a manner consistent to other course offerings; and students have access to the instructor during the instructors office hours or at other times with the instructor's consent.
- B. These courses may count as electives and generally do not fulfill specific Associate degree requirements.
- C. Transfer credit for Independent Study (49's) is contingent upon an evaluation of the course by the receiving University of California. Independent Study (49's) transfers as elective credit to the CSU system.

References:

Title 5 Sections 55230 et seq.

Approved by the Chancellor: January 31, 2012