

**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE
ADOPTED MINUTES
REGULAR MEETING
THURSDAY DECEMBER 6, 2012
3:05 p.m. – Board Room**

Present:	Tina Aguirre	Kathy Berry	Craig Blek	Rick Castrapel
	David Drury	Daniel Gilson	Carol Hegarty	Michael Heumann
	Jose Lopez	Norma Nava	Norma Nunez	Leticia Pastrana
	Veronica Soto	Kevin White	David Zielinski	
Consultants:	Gloria Carmona	Ted Cesar	Efrain Silva	Sydney Rice
Absent:	James Patterson	Jose Ruiz	Lisa Tylenda	Cathy Zazueta
Visitors:	Trinidad Argüelles			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:05pm on Thursday, December 6, 2012.

B. Approval of the Minutes

1. Regular Meeting of November 15, 2012

M/S (Gilson/Aguirre) to approve the minutes of the November 15, 2012, regular meeting of the Curriculum Committee, as presented. The motion carried.

C. Student Learning Outcomes – Sydney Rice

We are at 100% SLO Identification for active courses. There have been changes in all departments; part time faculty are on board and working on SLO's, revisions and assessments. PLO identification process is almost complete; 3 PLO's are being identified for degrees and certificates; working on putting a link in the electronic catalog program pages to course CORs. The PLOs will be added to the major sheets hopefully by the next catalog printing. Training on assessments coming next semester; will be looking at identification and assessment terminology.

Efrain Silva – with the identification of PLOs the descriptions for apprenticeship programs were looked at and will undergo revision.

Sydney – this has been an opportunity to look at programs using the data to make revisions.

II. Action Items

A. Credit Courses

1. Revised Courses

a. ENGL 226 – Introduction to Mythology (3)

b. HUM 226 – Introduction to Mythology (3)

M/S (Gilison/Drury) to approve the revision of the textbooks for ENGL 226 and HUM 226, effective Spring 2013, as presented. The motion carried.

c. MATH 081 – Beginning Algebra (4)

d. MATH 091 – Intermediate Algebra (5)

M/S (Aguirre/Gilison) to approve the revision of the core content for MATH 081 and MATH 091, effective 2013-2014, as presented. The motion carried.

2. New Courses

a. AU T 140 – Diesel Engine Maintenance and Repair (5)

b. AU T 165 – Diesel Preventive Maintenance and Inspection (5)

c. AU T 285 – Alternative Fuels for Diesel Engine (4)

M/S (Aguirre/Drury) to approve the addition of AU T 140, AU T 165, and AU T 285, to the credit curriculum, effective 2013-2014, as presented. The motion carried.

B. Degrees and Certificates

1. Revised Degrees and Certificates

- a. Administration of Justice for Transfer Major Degree
- b. Administration of Justice Degree and Certificate
- c. Agricultural Business Management Degree and Certificate
- d. Agricultural Crop Science Certificate
- e. Agricultural Science Degree
- f. Alcohol and Drug Studies Degree and Certificate
- g. Anthropology Degree
- h. Art Degree
- i. Automotive Technology Degree and Certificate
- j. Behavioral Science Degree
- k. Building Construction Technology Degree and Certificate
- l. Building Construction Technology: Carpentry Specialization Certificate
- m. Building Construction Technology: Concrete Masonry Specialization Certificate
- n. Business Accounting Technician Degree and Certificate
- o. Business Administration for Transfer Degree
- p. Business Administration Degree
- q. Business Administrative Assistant Degree and Certificate
- r. Business Financial Services Degree and Certificate
- s. Business Management Degree and Certificate
- t. Business Marketing Degree and Certificate
- u. Business Office Technician Degree and Certificate
- v. Child Development Degree
- w. Child Development – Administration Specialization Certificate
- x. Child Development – Associate Teacher Certificate
- y. Child Development – Infant/Toddler Specialization Certificate
- z. Child Development – School Age Specialization Certificate
- aa. Cisco CCNA Discovery Degree and Certificate
- ab. Communication Studies for Transfer Degree
- ac. Communication Arts Degree
- ad. Computer Information Systems Degree
- ae. Computer Science Degree
- af. Court Services Specialist Certificate

- ag. Dental Assistant Degree and Certificate
- ah. Early Childhood Education for Transfer Degree
- ai. Electrical Technology: Electrical Wiring Specialization Certificate
- aj. Electrical Technology: Electronics Specialization Certificate
- ak. Electrical Technology: Solar Energy Specialization Certificate
- al. Emergency Medical Services Degree and Certificate
- am. English for Transfer Degree
- an. English Degree
- ao. ESL Program
- ap. Fire Technology Degree and Certificate
- aq. Firefighter I Certificate
- ar. French Degree
- as. General Science Degree
- at. History Degree
- au. Human Relations Degree and Certificate
- av. Humanities Degree
- aw. Journalism Degree
- ax. Legal Assistant Degree and Certificate
- ay. Life Science Degree
- az. Mathematics for Transfer Degree
- ba. Mathematics Degree
- bb. Medical Assistant Certificate
- bc. Multimedia and Web Development Degree and Certificate
- bd. Music Degree
- be. Nursing – R.N. (Associate Degree)
- bf. Nursing – V.N. (Vocational) Degree and Certificate
- bg. Pharmacy Technician Degree and Certificate
- bh. Physical Education Degree
- bi. Physical Science Degree
- bj. Pre-Engineering Degree
- bk. Psychology Degree
- bl. Social Science Degree
- bm. Spanish – Native Speaker Degree
- bn. Spanish – Non-Native Speaker Degree
- bo. Water Treatment Systems Technology Degree and Certificate

M/S (Gilison/Drury) to approve the addition of PLO's to the above degrees and certificates a. thru bo., effective 2012-2013, as presented. The motion carried.

2. New Certificate

a. Diesel Farm Machinery and Heavy Equipment Technician Certificate

M/S (Aguirre/Drury) to approve the addition of the Diesel Farm Machinery and Heavy Equipment Technician Certificate to the credit programs, effective 2013-2014, as presented. The motion carried.

Daniel Gilison asked if the previously requested moratorium on new programs was lifted since the passing of Prop 30. Kathy clarified that even though Prop 30 passed we need to be careful with program creation going forward.

Leticia Pastrana asked how maintenance of the equipment for this certificate would be provided. Efrain stated that Perkins funding would be used to maintain the equipment.

III. Discussion Items

The letter from ACCJC included in the agenda packet was discussed. The commission stated that the request for DE programs were approved pending additional information on pedagogy training for faculty.

IV. Information Items

1. AAT/AST Degrees and C-ID (Memo) – Kathy Berry

Follow up from discussion at the last meeting (11/15/12) regarding the transfer degrees and C-ID.

Kathy reviewed important deadlines as noted below from the memo:

TIMELINE TO AMEND ACTIVE AA-T AND AS-T DEGREES

The initial set of AA-T and AS-T implementation instructions permitted community colleges to self-certify that courses listed by the college on the AA-T and AS-T TMC template aligned with the C-ID descriptor. It also permitted the use of course-to-course articulation with one California State University in lieu of an approved C-ID descriptor. In an effort to assure statewide articulation and to better align the implementation of AA-T and AS-T degrees, colleges are now required to adopt C-ID descriptors where applicable. Colleges may no longer use articulation in lieu of an approved C-ID descriptor. Articulation will only be permitted if no C-ID descriptor exists. Colleges will need to review and amend all active AA-T and AS-T degrees where “self-certification” of C-ID was used and where course-to-course articulation was used in lieu of a C-ID descriptor.

NEW AA-T AND AS-T DEGREE APPROVAL PROCESS

Effective January 1, 2013, all AA-T and AS-T proposals submitted to the Chancellor’s Office for review and approval must demonstrate that courses included in the degree have been submitted for C-ID numbers, where descriptors exist. The course’s C-ID number may be in pending or final status. Articulation may only be used for courses where no C-ID descriptor exists.

REPLACE SELF-CERTIFICATION WITH C-ID EXISTING AA-T AND AS-T DEGREES

By June 1, 2013, for any existing AA-T and AS-T degrees that included a self-certification that a course or courses matched a C-ID descriptor, colleges are required to submit those courses for C-ID approval where descriptors exist.

REPLACE ARTICULATION WITH AA-T AND AS-T WITH PENDING C-ID NUMBERS

By June 1, 2014, colleges must replace all course-to-course articulation used for all AA-T and AS-T degrees by showing that all course(s) have awarded pending or final C-ID status. Articulation may only be used where no C-ID descriptor is available. The Chancellor’s Office will begin deactivating all noncompliant AA-T and AS-T degrees beginning June 2014 that do not have approved C-ID numbers for courses where descriptors exist.

V. Other Items

None

VI. Next Regular Meeting: JANUARY 17, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 3:22 p.m.