

Arts & Letters Division
World Language & Speech Communication Department

Wednesday, February 29, 2012
3:30 p.m. Science Bldg - Room 2751

AGENDA

- 1. Summer scheduling**
 - a. AMSL 100
 - b. Span 110
 - c. Book Orders due
- 2. Fall 2012**
 - a. Scheduling based on wait lists and 3% cut from Fall 2011
- 3. Curricunet**
 - a. AMSL
 - i. ?
 - b. French
 - i. 220
 - ii. 230
 - c. Span
 - i. Revise all CORs
 - ii. Create courses
 - d. Speech
 - i. Waiting for Major Approval
- 4. Re-org possibilities**
 - a. Unknown
- 5. Evaluation**
 - a. Adjunct evaluations in progress
- 6. Professional Development**
 - a. Sharing ideas
- 7. Student email**
 - a. Quick survey
- 8. Spring Awards**
 - a. Submit names
- 9. SLO**
 - a. Cycle assessment report
- 10. Rooms**
 - a. 400 and 300 buildings
 - b. Special requests?
- 11. Other**
- 12. Adjourn**