



Imperial Valley College
ATLAS Planning Group Minutes
Arts & Letters Conference Room 2780D
Thursday, November 13, 2012
1:00 P.M.

Attending:

Michael Heumann, Project Director
Sidne Horton, Instructional Co-coordinator
Angie Ruiz, Instructional Co-coordinator
Todd Finnell, Vice President for Information Technology
Jeff Enz, Director of Enterprise Systems
Jeff Cantwell, Director of Application Services

Recorder:

Adriana Sano, Administrative Assistant

1) Updates

a) Instructional

i) Blackboard Training

- Angie Ruiz reported that she met with Efrain Silva's group to discuss offering Blackboard training to target part-time faculty. The training will take place November 28, 2012 between 4-6 p.m. Robert Baukholt, Romano Dominguez, and Andres Martinez agreed to give the training.

ii) Objective 2.2

- There was discussion on Objective 2.2 and what the CTE target would be for year three.
- Objective 2.2 calls for 80% of the CTE programs to use high-tech simulations or other technology or paired classes with basic skills to better teach their students.
- Michael Heumann suggested that the group meet with Tina Aguirre to discuss what type of training ATLAS can offer the nursing department and what resources ATLAS can provide to the CTE groups.

iii) Survey Monkey Surveys

- Michael Heumann reported that he will be upgrading Survey Money in order to be able to survey faculty who attended the last ATLAS Blackboard Conference, and faculty as a whole with one survey.
- The faculty survey will be going out next week.

- He reported that he has created a student survey that he will be sending it out to students this week.

iv) 2012 Annual Performance Report (APR)

- Michael Heumann informed the group that he received notification that the APR will not be due until the end of January.

b) IT

i) SARS-TRAC Update

- Jeff Cantwell reported that he would be meeting with Edward Cecena to start the discussion on consolidating all labs on campus to one tracking program. The district is looking at SARS-TRAC to replace TutorTrac. SARS-TRAC software is currently being tested by the IT Department.

ii) Lecterns

- Todd Finnell informed the group that while the modernization of classrooms across campus is included in the construction plans, it is still a couple of years away. IT this year will be concentrating on replacing lecterns in classrooms for faculty in the older buildings.

iii) SLO Management

- Michael Heumann announced that the District is looking into software to track SLOs. So far DAT-Trac, CurricUNET, and CI Solution software have been viewed.

2) Imperial Valley Conference – Tech Bowl

- Todd Finnell informed the group that the date of the Tech Bowl has been changed to January 26, 2013. There was discussion about adding “Innovations and Technology Conference” as a tag line.
- The group agreed that the business club would be taking care of the lunch. The menu would be hamburgers and hotdogs.
- Angie Ruiz passed out a tentative agenda for Blackboard training at the conference.
- Sidne Horton asked whether a certificate program could be offered to faculty as part of ATLAS training.
- There was discussion about adding a testing center for the IT Academy and the Cisco Program.

The meeting was adjourned at 4:30 p.m.