

Imperial Valley College Academic Senate

Adopted Minutes

5 September 2012

I. Call to Order—The meeting was called to order by President Lehtonen at 1:30 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Deirdre Rowley, Cathy Zazueta, David Zielinski, Dave Drury, Todd Hansink, Caroline Bennett, Russell Lavery, Rick Goldsberry, Mary Jo Wainwright, Trinidad Aruelles (in proxy for Lorraine Mazeroll), Norma Nunez, Mike Palacio, Robert Baukholt, Michael Heumann, Allyn Leon, Mary Lofgren, Barbara Nilson, Christina Shaner, Kevin White, Kathy Berry, Rudy Romero (for Lisa Tylenda).

Absent: Frank Miranda.

Visitors: Tina Aguirre, Ted Ceasar, Victor Jaime, John Lau, Taylor Ruhl, Sidney Rice, Efrain Silva, Ed Wells.

II. Visitors' Comments.

There were no visitor's comments.

III. Consent Agenda

M/S/C (Nilson/Gilison) to approve the consent agenda following Secretary Frank Rapp's request to remove approval of the minutes of 6 June 2012.

IV. Reports

1. President—President Eric Lehtonen welcomed the members of the 2012-2013 Academic Senate for Imperial Valley College and all visitors to the 2012-2013 academic year.

President Lehtonen introduced new Senator Rick Goldsberry, new Senator Todd Hansink, new Senator Deirdre Rowley, and new Senator Christina Shaner.

President Lehtonen outlined several of his goals for the 2012-2013 Academic Senate for Imperial Valley College, including scrutiny of recommendations by the Fiscal Crisis Management and Action team, particularly as shared governance was not implemented in creation of the IVC representation of said team; reinstatement of evaluations of administrators; Senate consideration of IVC bookstore issues; and development of an IVC Honors Society. He further stated that he is open to further suggestions at all times.

2. Past-president Kevin White welcomed all to the 2012-2013 academic year and informed the Senate that he is currently serving on the Fiscal Budget and Planning Committee and that he will provide the Senate with updates of the deliberations of that committee. He also stated that he is the Behavioral and Social Sciences Department chairman for this academic year.
3. Treasurer—President Lehtonen reported that the Senate currently did not have a treasurer due to the resignation of Jill Nelipovich but that Vice-president Daniel Gilison would provide the report in the interim. Vice-president Gilison reported that the Senate currently has a balance of \$8, 736.68 and that he would provide whoever became the Senate treasurer for the year with all financial records and receipts.
4. Associated Student Government—Rudy Romero reported for the ASG on behalf of ASG President Lisa Tylenda who had been detained by a prior commitment. ASG Representative Romero reported that the ASG had been conducting voter registration and information campaigns on Proposition 30 on the IVC campus in conjunction with IVC faculty member Gayla Finnell and the Students for Political Awareness Committee. He further stated that the ASG was planning on-campus debates by candidates running for offices in the upcoming November general election.

ASG Representative Romero informed the Senate that the ASG was planning to use the Campus Hour for a September 11 remembrance on that day and a Spanish Heritage Day on September 25.

5. Student Learning Outcomes—Student Learning Outcomes Committee Chairwoman Sydney Rice presented a power point report on SLO Committee activities. The power point included recent achievements and activities, including SLO presentation during IVC Orientation, institution of monthly SLO workshops, creation of an SLO course grid, and an updated SLO assessment form; in process work on expansion of the SLO committee, Program Learning Outcomes, a student survey regarding SLOs, completion of the SLO grid, collection of 2011-2012 data, SLO committee chairwoman attendance of department meetings, an overall review of SLO files, and increased training of IVC faculty in regards to SLOs; and plans for the revamping of the IVC SLO website, posting of SLOs and PLOs in the IVC course schedule, and improvement of the submission and review processes for SLOs.
6. Part-Time Faculty Representative—Mike Palacio welcomed all to the 2012-2013 academic year.
7. Curriculum Committee—Curriculum Committee Chairman Michael Heumann reported that the Curriculum Committee's first meeting of the 2012-2013 academic year would be held on Thursday, 6 September 2012. He informed the Senate that the committee would be concerning itself with several course deletions and changes to English as a Second Language courses among other items at that meeting.
8. Distance Education— Distance Education Committee Coordinator David Zielinski reported that the committee's initial meeting of the 2012-2013 academic year would be held on Monday, 10 September 2012. He further stated that the committee would be concerning itself with such matters as distance education training, course development, evaluation of distance education course and teaching, Blackboard training for all IVC faculty, and continued overall development of the IVC distance education program during the course of this academic year. Coordinator Zielinski also spoke to the accreditation

commission's concerns regarding IVC's distance education program and the necessary steps for reinstating distance education classes for transfer level courses.

9. Honors Committee—Senator Robert Baukholt reported that initiation of an IVC Honors Program had been delayed due to curriculum approval questions. He also reported that he had been in communication with Mesa College in San Diego regarding their program, which does not require curriculum approval. He further stated that committee membership had not been finalized, including a representative from Student Services.
10. Senate Leadership Conference—Vice-president Gilison and Senator Baukholt reported on the Senate leadership Conference which they attended in Temecula. Among the topics covered at the conference were ways in which to increase senate effectiveness at getting faculty involved in senate issues, differences between the senate roles when relied primarily upon by the board and/or administration and mutually agreed with by the board and/or administration, budget issues, planning for succession of senate leadership roles, Roberts Rules of Order and the Brown Act, college priorities in tough budget times, accreditation, managing and reducing campus tensions, and effective 10+ 1 implementation.
11. Other—Vice-president for Business Services John Lau informed the Senate that, due to the critical nature of this academic year to IVC's budget, he intends to communicate with the Senate on all and any matters which he believes are important for the Senate to be aware of and to understand.

V. Action Items

1. President Lehtonen opened nominations for the vacated position of Treasurer of the Academic Senate for Imperial Valley College for the 2012-2013 academic year.

President Lehtonen nominated Christina Shaner for the treasure position. No other nominations were forthcoming.

M/S/C (Lofgren/Nilson) to elect Christina Shaner to the position of Treasurer of the Academic Senate of Imperial Valley College for the 2012-2013 academic year. Treasurer Shaner was elected unanimously.

2. M/S/C (Gilison/Heumann) to accept the Math and Science Coordinator and Humanities and World Languages Coordinator as voting members of the Curriculum Committee.
3. M/S/W (Rapp/Nilson) as presented.

The motion was withdrawn following discussion.

M/S/C (Rapp/Nilson) to have the resolution be a first reading only.

4. The Action item entitled "Administrative Evaluation Committee Chair Election" was pulled from the agenda by President Lehtonen.

VI. Information Items

1. Academic Senate Membership Openings—Secretary Rapp announced that there were two vacancies for At-large Senators due to the retirement of Carol Lee and the resignation of Jill Nelipovich. The terms of the positions shall end 30 June 2013. Secretary Rapp further announced that there was one part time

2012-2013 representative vacancy due to only one declaration of candidacy at the time of the election in the Spring 2012 semester. He further stated that he would be notifying all faculty of the openings, pertinent to their status as full time or part time faculty, with deadlines for declaring candidacy.

2. Academic Senate Subcommittee Openings—President Lehtonen announced that there were several openings for positions on subcommittees of the Academic Senate and that he would be informing all faculty of the openings and requesting declarations of candidacy for said openings. He further stated that, following declarations of candidacy, elections to fill the positions shall be held during the 19 September 2012 regular meeting of the Academic Senate of Imperial Valley College.
3. American Legion Award—President Lehtonen announced that, as no awards had been given at the 2011-2012 graduation ceremony and that as the Senate president had been the presenter of these awards during past graduation ceremonies, he would proceed to ensure that American Legion awards were presented at this year's graduation ceremony.

IVC President Victor Jaime informed the Senate that nomination forms would be distributed to all faculty during the spring semester.

VII. Discussion Items

1. Academic Senate Retreat—President Lehtonen announced that the Senate retreat would be held on Friday, 19 October 2012 and that all current senators were greatly encouraged to attend.

"For the Good of the Order"

There were no "For the Good of the Order" reports.

VIII. Adjournment

The meeting was adjourned at 2:58p.m. by President Lehtonen. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 19 September 2012 at 1:30p.m. in the IVC Board Room.