

Imperial Valley College Banner Users' Group Board Room Thursday, January 19, 2011 9:00 A.M.

Members Present:

Janis Magno, Dean of Enrollment
Jeff Cantwell, Director of Application Services (Chair)
Lisa Seals, Director of Financial Aid
Marisa Izarraraz, Financial Aid Technician
Gloria Carmona, Director of Admissions & Records
David Poor, Student Service Specialist
Betty Kakiuchi, Director of Purchasing/Accountant
Alfonso Sanchez, Sr. Computer Data Analyst
Bettsie Montero, Sr. Computer Data Analyst
Matthew Thale, Systems Analyst
Ralph Marquez, Counselor

Recorder:

Adriana Sano

Approval of Minutes

1. Minutes of the December 8, 2011 were approved as presented.

Reports/Updates

1. General Updates on Spring semester start

- The group agreed that Waitlist is working very well operationally. There is still some confusion that needs to be addressed on the logistics of using waitlist and educating students and faculty. Discussion has ensued in Academic Senate on creating a new board policy.
- There was discussion about looking at a more consistent policy that requires instructors to use waitlist up to quota and then some combination of waitlist and personal preference.
- Jeff Cantwell informed the group that during registration period the database is backed up every evening, which then requires a restart of the database every morning.
- The group discussed drop for non-payment, and Jeff Cantwell indicated he would bring this up with SIG Consultant Patty Wong at her next visit on campus.

2. Banner Disaster Recover

 Jeff Cantwell gave an update on the Banner Disaster Recovery System that has been implemented; he reported that Banner data is backed up nightly to Evault in Utah. Two additional copies are stored locally; one on the production server, and one on the test server. The locally stored data allow for first stage onsite restoration and more efficient cloning.

3. Banner Reports Authentication

• Jeff Cantwell reported that this project is on hold until the Oracle upgrades are completed. Updates will take place in March or April.

4. ODS Data Analysis

 Jeff Cantwell informed the group that the IT team is meeting once a week to analyze the data that is being generated by ODS.

5. MIS

- Bettsie Montero informed the group that MIS reports are complete.
- There was discussion on the deadlines for MIS reporting; Jan Magno stated that the deadline is 30 days from the end of term.

6. Area Updates

- Lisa Seals requested that the Bog finder port be changed to pick up exemptions.
 Lisa Seal informed the group that Financial Aid is currently posting exemption codes manually until Banner is set up.
- There was discussion among the group on an issue with BOG and the exemption paying the health fee.
- Lisa Seals reported that Financial Aid disbursement will take place on February 6, 2012, and requested that no updated be done until after disbursement.
- Ralph Marquez asked whether the what-if plan in DegreeWorks has been rolled out to students. Jeff Cantwell indicated it had and suggested that a self-serve video be added to the platform showing students how to create their own plan.
- Lisa Seals stated that her group is very happy with the Argos reports.
- There was discussion among the group about adding the student's GPA and completion rate somewhere on WebStar for student's access.
- Jan Magno asked whether the student's GPA and completion rate can be added to a field in the award letter.
- Jeff Cantwell indicated IT would add these fields to the award letter as a short term fix; In the future, IT would look at a self-service model using DegreeWorks.

Discussion Items

1. Argos SYOSPROFILE

• Jeff Cantwell indicated that the Argos SYOSPROFILE is working really well and it is being rolled out to the counselors.

2. Upgrades

a. Solaris Kernel/Oracle 11g

- Jeff Cantwell reported that an upgrade to the Solaris Kernel will take place on January 31, 2012.
- o Reported Oracle 11g will also be upgraded no later than April 15th.

b. DegreeWorks – 4.1.0

• Jeff Cantwell informed the group that he is still waiting for the 4.1.0 upgrade.

3. Other

- Jeff Cantwell informed the group that Oracle is talking about a new upgrade (Banner 9). However, there is no interest among community colleges at this time, and this upgrade is not projected for 2012.
- Jan Magno informed the group that the District is looking at having summer classes with 400 FTES.

Adjournment

The meeting adjourned at 10:00 a.m. The next scheduled meeting is set for February 9, 2012.