

Imperial Valley College Academic Senate

Adopted Minutes

2 November 2011

I. Call to Order--The meeting was called to order by President Lehtonen at 1:32 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Michael Cushner, Craig Blek, Frank Miranda, Jill Kitzmiller, Celeste Armenta, Dave Drury, Cathy Zazueta, Terry Norris, Norma Nunez, Lorraine Mazeroll, Monica Ketchum, Jean Montenegro, Robert Baukholt, Barbara Nilson, Carol Lee, Allyn Leon, Mary Lofgern, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kathy Berry, Danitza Aguirre.

Excused: Mary Jo Wainwright.

Absent: Glenn Swaidon, Kevin Marty, Kevin White.

Visitors: Tina Aguirre, Frances Beope, Alfredo Cuellar, Sheila Dorsey-Freeman, Gaylla Finnell, Eric Jacobson, Victor Jaime, Taylor Ruhl.

II. Visitors' Comments. Carol Lee presented copies of the proposed 2013-2014 calendars. Carol Lee announced that additional copies of the Academic Senate for Imperial Valley College Constitution and By-laws were available for senators who did not attend the recent Academic Senate retreat.

III. Consent Agenda

President Lehtonen pulled item III. 1. Academic Senate Minutes of 19 October 2011.

M/S/C (Nilson/Lee) to approve Consent Agenda items 2. and 3.

IV. Reports

1. President—Eric Lehtonen discussed the recent IVC Academic Senate retreat, estimating that roughly 60% of the current senators attended and stated that, based on the value of the retreat, the Senate would be wise to consider holding two such retreats per academic year, with the caveat that it always hold at least one.
President Lehtonen reminded the Senate that its role in the study of and recommendations to the Imperial Valley College Board regarding the administrative reorganization is extremely important.
President Lehtonen expressed his desire to create an IVC Academic Senate newsletter for all faculty and staff. Jean Montenegro asked whether or not President Lehtonen would be accepting submissions for such a newsletter if one was begun. President Lehtonen said that he would do so.
President Lehtonen informed the Senate that a majority of this meeting, for 2 November 2011, would be dedicated to discussion of resolutions which would be up for vote at the upcoming California Community College Academic Senate Plenary Session so as to give President Lehtonen direction on how to vote on said resolutions in accordance with the will of the IVC Academic Senate.
2. Past President--There was no Past President report.
3. Treasurer—Jill Nelipovich reported that the IVC Academic Senate balance stood at \$5,879.58. Monies had been spent for travel expenses for President Lehtonen and Senator Lofgren to attend the recent Area D meeting.
4. Associated Student Government—Danitza Aguirre reported that members of the IVC Associated Student government and their advisor, Sergio Lopez, would be attending a General Assembly of California Community College Associated Student Governments in Sacramento on 4 November 2011 and 5 November 2011.
5. Contingent Faculty—there was no Contingent Faculty report. Jean Montenegro requested that the term Contingent Faculty be changed to the term Part-Time Faculty.

6. Curriculum Committee—Carol Lee reported that the Curriculum Committee had met on 20 October 2011 and had approved upgrades to a number of course outlines and that the committee would meet again on 3 November 2011, with a high number of items to be approved in order to meet the 11 December 2011 deadline for course change approval.
7. Reorganization Committee--Daniel Gilison reported that the Reorganization Committee would be presenting its findings and proposals for recommendations regarding Administrative Reorganization at the 16 November 2011 IVC Academic Senate meeting.
8. Instructional Report—Kathy Berry presented the Senate with a report based on the Spring 2011 California Community College Chief Instructional Officers meeting. Vice-President Berry encouraged all senators to read and become familiar with the Student Success Task Force Report featured in her report. Important aspects of the Student Success Task Force Report include, but are not limited to, “Increasing college and career readiness,” including greater “collaboration with higher education and K-12 partners”; “Strengthen support for incoming students”; “Incentivize [sic] successful student behaviors”; “Align course offerings to meet student needs”; “Improve Basic Skills.” Vice-President Berry further informed the Senate that a power point presentation of the Task Force findings and recommendations could be found on the CCCCIO.com website under the “Spring 2011” link. Vice-President Berry further discussed the following items of concern with the Senate: Recent findings regarding the most reliable predictor of success in college English classes and several aspects of the Apportionment Report (320) including issues with To Be Arranged (TBA) class scheduling, course outlines of record not matching with actual classroom curriculum, and the necessity of a minimum of three days per week when classes for the college as a whole are held in order for the college to claim apportionment.
9. Other Committees—There were no other committee reports.

V. Action Items—There were no Action Items.

VI. Information

1. Announcement of Faculty Opening for the College Council—President Lehtonen announced an opening for a faculty representative on the IVC College Council.

2. Release of Academic Senate Survey to Faculty—Secretary Rapp presented six (6) proposed questions for a survey of IVC faculty to determine the faculty’s position regarding the following aspects of scheduling: Days of the week when classes would be scheduled, a campus hour, a final exam block schedule, and Spring Break. Additionally, Secretary Rapp presented a proposed letter to accompany the announcement of the survey to better inform faculty members so as to facilitate their responding in meaningful ways. It was suggested that the letter include the fact that comments could be made in response to each question as the questions themselves are in “Yes—No--Not Sure” format. No other suggestions were made; Secretary Rapp received the Senate’s approval to proceed with the survey.

VII. Discussion

1. 2011-2012 IVC Academic Senate Retreat Review—President Lehtonen requested that Senate members refer to the remarks he made regarding the IVC Senate retreat during his President’s Report.
2. Senate Advisement to President on Plenary Voting—President Lehtonen led discussion and informal voting on twenty-one (21) proposed resolutions under consideration at the upcoming California Community College Academic Senate Plenary Session. The senators present provided President Lehtonen with direction for voting on said resolutions for each of the twenty-one proposed resolutions.

VIII. *“For the Good of the Order”*—No suggestions for improvement nor identification of achievements were made or discussed.

IX. Adjournment—President Lehtonen adjourned the meeting at 2:52p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 16 November 2011 at 1:30p.m. in the Board Room.