

**IMPERIAL VALLEY COLLEGE
2011-2012 GENERAL CATALOG - CERTIFICATE AND MAJOR PROGRAMS**

CERTIFICATE PROGRAM

BUSINESS FINANCIAL SERVICES CERTIFICATE

The Business Financial Services program provides students with education and training needed for entry level positions in the banking and finance industry. These positions require students who are mature, adaptable, analytical, and who have good organizational and communication skills. Students who intend to pursue a four-year business degree should follow the Business Administration major.

ALL REQUIRED COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

Twenty-five (25) units required for the certificate.

I. Required courses for the certificate

BUS	124	Introduction to Business	3.0
BUS	126	Bus & the Legal Environment	3.0
BUS/AG	132	Business Management	3.0
BUS	210	Prin of Financial Accounting	4.0
BUS	260	Business Communications	3.0
CIS	101	Intro to Information Systems	3.0
ECON	102	Intro to Macroeconomics	3.0

II. Acceptable courses for the certificate (minimum of 3 units from the following):

BUS	010	Practical Accounting	3.0
BUS	060	Essentials of Workplace Corr	3.0
BUS	148	Personal Finance	3.0
BUS	220	Prin of Managerial Accounting	4.0
CIS	102	Computer Applications Laboratory	1.0
CIS	108	Computer Accounting	3.0
CIS	124	Excel I	1.0
CIS	125 *	Excel II	1.0
ECON	101	Intro to Microeconomics	3.0
WE	201	Employment Readiness	1.0
WE	220	Internship	1.0

* Highly recommended for this certificate.

ASSOCIATE DEGREE PROGRAM

BUSINESS FINANCIAL SERVICES MAJOR - A.S. DEGREE

The Business Financial Services program provides students with education and training needed for entry level positions in the banking and finance industry. These positions require students who are mature, adaptable, analytical, and who have good organizational and communication skills. Students who intend to pursue a four-year business degree should follow the Business Administration major.

ALL REQUIRED COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

Twenty-five (25) units required for the major.

I. Required courses for the major

BUS	124	Introduction to Business	3.0
BUS	126	Bus & the Legal Environment	3.0
BUS/AG	132	Business Management	3.0
BUS	210	Prin of Financial Accounting	4.0
BUS	260	Business Communications	3.0
CIS	101	Intro to Information Systems	3.0
ECON	102	Intro to Macro Economics	3.0

II. Acceptable courses for the major (minimum of 3 units from the following):

BUS	010	Practical Accounting	3.0
BUS	060	Essentials of Workplace Corr	3.0
BUS	148	Personal Finance	3.0
BUS	220	Prin of Managerial Accounting	4.0
CIS	102	Computer Applications Laboratory	1.0
CIS	108	Computer Accounting	3.0
CIS	124	Excel I	1.0
CIS	125 *	Excel II	1.0
ECON	101	Intro to Micro Economics	3.0
WE	201	Employment Readiness	1.0
WE	220	Internship	1.0

* Highly recommended for this major.