IMPERIAL COMMUNITY COLLEGE DISTRICT

Class Title: PRESCHOOL /INFANT/TODDLER TEACHER

BASIC FUNCTION:

Under direction of the Director of Child, Family and Consumer Sciences, participate in implementing the Preschool / Infant curriculum; plan, prepare and implement developmentally appropriate lesson plans to provide a safe, healthy, and educational program for young children; provide work direction and guidance to others as assigned.

REPRESENTATIVE DUTIES:

Plan, oversee, and implement daily preschool or infant/toddler instructional activities according to established policies, licensing regulations, and philosophy of the school.

Participate in and implement the Desired Results Program and or programs deemed appropriate by the California Department of Education, Child Development Department.

Plan, develop, and implement developmentally appropriate lesson plans based on the individual needs of the children within your group according to the assessments. Provide an enriched learning environment conducive to the development of each child.

Provide for a safe and healthy environment for children; identify and correct safety hazards; report faulty or malfunctioning equipment; provide first aid and cardiopulmonary resuscitation to ill and injured children; clean and sanitize classroom and play area equipment.

Train and provide work direction to field study students, work study students, parent volunteers and others as assigned; provide a positive role model at all times; explain the preschool and infant toddler program, rules, and regulations to visitors, parents and others.

Plan, implement and revise daily activities in the classroom and on the playground.

Participate in physical care of preschool and infant/toddler children; oversee and participate in the preparation and serving of breakfast, lunch and snacks; change diapers and toilet children as required.

Conduct parent conferences and prepare written assessments of the developmental progress of assigned children as specified by California Department of Education, Child Development Dept.

Attend staff development activities, workshops, and conferences; conduct special training and share information with co-workers.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles of child development, child care, preschool and infant/toddler activities.
Preparation and implementation of lesson plans appropriate to a preschool or infant/toddler environment.
Child guidance principles and practices.
Train and provide work direction to field and work experience students and others.
Observation and assessment skills in evaluating the developmental progress of children.
Safe practices in classroom and playground activities.
Requirements of maintaining preschool areas in a safe clean and orderly condition.
Interpersonal skills using tact, patience and courtesy.
Oral and written communication skills.

ABILITY TO:

Participate in the development and implementation of the preschool or infant/toddler curriculum.
Plan, prepare, and implement a variety of preschool or infant/toddler learning activities for children.
Demonstrate and assist in the preschool or infant/toddler development process with Early Childhood Education students.
Maintain a clean and healthy preschool environment, which facilitates learning and development.
Oversee and motivate children's learning activities.
Train and provide direction to others.
Communicate effectively both orally and in writing.
Explain policies, procedures, rules, and regulations to parents, students and others.
Work independently with little direction.
Relate effectively with children and families in relation to cultural, social and economic background.

EDUCATION AND EXPERIENCE: Associate degree in Child Development or Early Childhood Education and two years of experience in a preschool or similar setting.

LICENSE AND OTHER REQUIREMENTS:

Current Child Development Teacher Permit issued by the California Commission on Teacher Credentialing.
Current Infant/Child CPR and First Aid Cards
If hired for Infant/Toddler Program must have completed 6 units in Infant/Toddler, meeting California Title 5 Regulations for Infant/Toddler.