

IVC Academic Senate
Approved Minutes for the Meeting of September 15, 2004

I. Call to Order

James Patterson called the meeting to order at 2:11 p.m. in room 211.

Present: Jeff Beckley, Roberta Bemis, Nina Blair, Dennis Carnes, Dave Drury, Tom Gilbertson, Suzanne Gretz, Joel Jacklich, Kris Leppien-Christensen, Ralph Marquez, Barbara Nilson, James Patterson, Mariaelena Thibodeaux, Daniel Trax, Cathy Zazueta, Lianna Zhao, Sherry Zobell, Eric Jacobson, Kendra Jeffcoat, Irene Garcia

Excused: Karen Collins

Absent: Olga Artech, Mary Lofgren, Randall Carson

Visitors: Eileen Buckel, Edgar Coronel, Sheila Dorsey-Freeman, Cesar Guzman, Gonzalo Huerta, Carol Lee, Paul Pai, Kathy Westerfield

II. Visitor's Comments

Barbara Nilson stated that the meetings were too long and suggested that a time limit be set.

III. Information/Correspondence

1. Letter from Kate Clark, 30 August 2004
Call for nominations for two faculty seats on the Board of Governors for the California Community College..
2. Packet from Julie Adams, 7 September 2004
 - a. Discipline Review Process – given to the Standards & Practices subcommittee.
 - b. Directory update for local senates
 - c. Annual Award Announcement letter – given to the Standards & Practices subcommittee.
 - d. Two publications – placed on reserve in the library.
Roles and Responsibilities of Faculty Academic Chairs: An Academic Senate Perspective
Qualifications for Faculty Service in the California Community Colleges: Minimum qualifications, Placement of Courses within Disciplines, and Faculty Service Areas.
3. The phone in the faculty lounge has been stolen. Maintenance is looking for a way to permanently attach the new phone.

IV. Consent Agenda

1. Approval of minutes for 1 September 2004 meeting

Recommendations from Curriculum & Instruction (20 May 2004)

2. New Courses
 - ART 160 – Graphic Design
 - ART 270 – Intermediate Photography
 - BUS 090 – Skills for Supervisors
 - BUS 091 – Leadership Skills for Supervisors
 - BUS 092 – Hiring and Managing Staff
3. Course Revisions
 - ADS 101 – Alcoholism, Intervention & Recovery
 - ADS 110 – Physiological Effects of Alcohol and Drugs
 - ADS 120 – Introduction to Counseling
 - ADS 130 – Group Leadership & Group Process
 - ADS 200 – Family Counseling App to Alcohol Abuse
 - ADS 210 – Crisis Intervention & Referral Tech
 - CIS 108 – Computer Accounting
5. Registration Priorities (1 through 4)

M/S/C (Drury/Christensen) to approve the above consent items.

4. Major Revisions
 - Revisions to Liberal Studies (Major Code: 0517)
- M/S/C (Jacklich/Carnes)

Item 4 was pulled for discussion. Joel read the email he sent to James Patterson and Carol Lee concerning the removal of the music requirement in the Liberal Studies major. This email is on file. Suzanne wondered why History 121 was not listed as a required course. Carol explained that this move was directed at the Liberal Studies major only and was dictated by the California State Teaching Commission.

V. Technology Time

Edgar Coronel gave an update on Banner.

IS is working on a spam filter.

Do not install Windows XP Service Pack #2. There are problems with it that still needs to be worked out.

Kathy Westerfield told the senate that telephone registration is a thing of the past. The senate was asked to pass this information along to the students.

V. Academic and Professional Matters

1. Appointment of Faculty to Educational Policies subcommittee

The IVC Academic Senate hereby appoints Suzanne Gretz to serve on the Senate Subcommittee: Educational Policies for the 2004-2005 year.

2. Appointment of Faculty to Standards and Practices subcommittee

The IVC Academic Senate hereby appoints Sherry Zobell and Barbara Nilson to serve on the Senate Subcommittee: Standards and Practices for the 2004-2005 year.

3. Appointment of Faculty to Faculty Professional Development subcommittee

The IVC Academic Senate hereby appoints Dennis Carnes and Cathy Zazueta to serve on the Senate Subcommittee: Faculty Professional Development for the 2004-2005 year.

The above items were voted on as one. M/S/C (Jacklich/Nilson).

VI. Committees

1. Curriculum & Instruction – Dr. Jeffcoat – September 16 is the next meeting. A ½ day retreat has been suggested, to take place in January 2005.
2. College Council – no report
3. Administrative Council – Lianna Zhao – 1 ½ hour meeting with the new dean of SDSU IV Campus. Collaboration of the 2 institutions was discussed.
4. Equivalency – Joel Jacklich – no new packets, Wed. Sept. 22 is the next meeting, requirements for Reading & ESL have increased.
5. Planning & Budget –Sept. 22 is next meeting.
6. Flex – no report
7. Other – no report.

VII. CTA Update

There is an election on an MOU for double lectures on September 21, 2005.

VIII. Discussion

A faculty get-together will be Friday October 1, 2005 6:30 p.m. at the home of Craig Blek. Potluck and BYOB.

Dr. Jeffcoat gives an update frequently. Please feel free to give her information for the update. She thanked everyone for their patience in getting the spring schedule ready. She also is inviting all who participate in the walk on September 25th to her home for refreshments. She has attended a number of division meeting and found them delightful.

Dennis accessed the Academic Senate Website and was thoroughly confused. He suggested a flex activity to acquaint the faculty with the ins and outs of this site.

IX. Adjournment

The meeting was adjourned at 3:29 p.m.