

# IVC Academic Senate

Approved Minutes

May 5, 2010

- I. The meeting was called to order at 1:33 pm by President White.
- II. **Roll Call**
  - Present: Krista Byrd, Suzanne Gretz, Daniel Gilison, Cesar Guzman, Michael Heumann, Eric Lehtonen, Mary Lofgren, Barbara Nilson, Norma Nunez, Toni Pfister, Romano Sanchz-Dominguez, Norma Scott, Elizabeth Trevino, Kevin White, Cathy Zazueta, David Zielinski, Lianna Zhao, Kathy Berry
  - Excused: Bruce Seivertson, Thomas Paine
  - Absent: Rosalba Jepson, Jill Kitzmiller, James Patterson, Steven Sciaky
  - Visitors: Victor Jaime, Tina Aguirre, Frank Rapp, Eric Jacobson, Armando Mendez, Gaylla Finnell, Lisa Solomon
- III. **Visitor Comments**
  - No comments
- IV. **Consent Agenda**
  1. Academic Senate minutes of 4-21-10
  2. Distance Education (DE) Committee Position Papers (9 positions and AP 4021)
  3. Board Policies 3560 (2) Alcoholic Beverages
    - M/S/C (Nunez/Heumann) to approve the above items with one abstention.
- V. **Reports**
  1. President
    - President White spoke to the two-member accreditation team when they visited in April.
    - He wants to see how the Senate can become more effective in program review and shared governance. One example to accomplish this would be to request a part-time secretary to handle Senate work and more release time for the Senate President.
    - Senator Byrd asked how the Senate would play a greater role in shared governance. White responded by mentioning the number of meetings, both on campus and elsewhere, that he attends that might require greater release time.
  2. Past President
    - Not present
  3. Treasurer
    - \$2,347.56

3. VP of Instruction
  - Vice President Berry reported that the accreditation team came to campus in April. The visit went well. They were pleased with our progress on SLOs. They had questions about planning and program review. They want to make sure that all policies and plans are linked to the goals for the college. The team felt that we should not continue on warning status, but the commission will make the final decision, and that decision will be announced in June.
  - All accreditation documents will be archived in the library.
4. Chief Financial Officer (CFO)
  - Not present
5. Basic Skills Institute (BSI) Coordinator
  - Frank Rapp discussed the process to determine who would be a voting member at the BSI committee.
6. Student Learning Outcomes (SLO) Coordinator
  - Senator Pfister announced that the “best practices” SLO symposium would take place on May 26. There will be cake and a raffle to stimulate more people to attend.
7. Associate Student Government (ASG) President
  - Not present
8. Contingent Faculty Representative
  - No report

**VI. Academic and Professional Matters**

- The only item listed was pulled.

**VII. Committees**

1. Curriculum and Instruction—Last week, C&I faculty attended the CurricuNET training by the Chancellor’s office. The college will officially have access to the program as of this week.
2. College Council—The naming of the art gallery was discussed and will be discussed again at the next meeting.
3. Equivalency –The equivalency policy will be presented at the next Senate meeting.
4. Budget and Fiscal Planning –The tentative budget was reviewed, and some guidelines for budget planning were reviewed. The guidelines would be voted on after the Senate meeting on May 5.
5. Learning Support Services—There will be a meeting later in May.
6. Distance Education—There will be a meeting tomorrow, May 6.
7. Other committee reports—Barbara Nilson reported for the ad-hoc committee on tenure review. She is researching student evaluations in order to make a common form for all instructors.

**VIII. Discussion**

1. Midterm Accreditation Visit—Debriefing
  - This was discussed earlier by Vice President Berry.
2. AS Spring Fundraiser—Update
  - Senator Nilson reported that plans are in place to develop a different method for the fundraiser. The plans are still in the development stage.
  - Norma Nunez and Mary Lofgren both discussed the amount of work involved in setting up the fundraiser, but they also emphasized how beneficial it is for the students.
3. Wall-to-wall faculty representation
  - Senator White noted the disagreements regarding this issue, and he asked for comments from the Senate. The election takes place next Tuesday, May 11.
  - Norma Nunez noted that only twenty-five full-time faculty members are not part of the union.
  - Senator Byrd wondered about the cost that would be incurred by part-time faculty. Gaylla Finnell noted that part-time instructors would not pay as much as the full timers (should the wall-to-wall be approved).
  - Armando Mendez responded to points made in recent emails regarding this issue. He clarified the claim that only a fraction of the part-time faculty participated in the discussion and vote for part-time representation. In fact, he says, there was a lot of participation—just as much participation as full-timers.
  - Finnell noted that the vast majority of part-time faculty have expressed support for representation (based on surveys done at the part-time orientations over the past few years).
  - Nunez asked: would part-timers have the right to vote on full-time issues? The answer was: yes, and full-timers would have the right to vote on part-time issues.
  - Mendez noted that the full-time faculty will be voting on whether to let the part-timers join the CTA union; they will not be voting on whether or not the part-timers organize. He said that unions are stronger when the full-time and part-time work together.
  - Mendez added that, even though part-timers outnumber full-timers, part-timers cannot take over because the majority of executive committee members would be full-timers.
4. Adopting a Robert's Rules of Order text for Senate guidelines
  - White noted that there are many different versions of Robert's Rules of Order.

- It was noted that the current by-laws state that the Revised edition of the *Robert's Rules of Order* be adopted, so there was no action that needs to be taken.
5. Administration's recommendation to grant CTA seat at Board Resource Table
    - Gaylla Finnell asked that the CTA be given a seat at the table during Board meetings.
    - This would allow the CTA to be placed on the agenda, so the CTA would give a report to the Board.
  6. Evaluation of President/Superintendent policy
    - President White handed out two documents: the a proposed new policy for evaluating the President and the 2000 policy for evaluating the President. White opened this topic up for general discussion.
    - White noted that the 2000 policy expresses a greater sense of shared governance.
    - Senator Gretz noted that the current policy focuses only on the Board evaluating the President, even though that body does not have daily contact with the President, whereas those who work with the President on a daily basis are not included in the evaluation.
    - Senator Pfister noted that the evaluation should be global: everyone should provide input.
    - Senator Lofgren and Gaylla Finnell noted that the board is discussing a global evaluation.
    - Senator Byrd asked why the Senate cannot develop its own evaluation. White noted that the Senate can recommend any evaluation method to the Board.
    - White noted that he would take the lead on this issue, meet with Dr. Gould on this, and bring it back at another Senate meeting.
  7. Adding CSEA and CTA as Ex-Officio (non-voting) members of the Academic Senate
    - This proposal, White said, would allow the unions to provide input and knowledge at Senate meetings that would benefit the committee as a whole.
    - Gaylla Finnell noted that many other districts provide ex-officio status for the union leaders.
  8. For the Good of the Order
    - May 11-12 will be the "Days of the Teacher." There will be food on both days.
    - Cesar Guzman noted that the SDSU-IV campus helped IVC hold classes at the campus that were displaced by the earthquake.

**IX. President White adjourned the meeting at 2:56 pm.**