



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, March 8, 2010 – 2:30 P.M.  
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:30 p.m.

Council members in attendance were as follows:

Robin Ying, Administrative Representative  
Sergio Lopez, Administrative Representative

Michael Heumann, Faculty Representative (Chair)  
Kevin White, Faculty Representative  
Martha Garcia, Faculty Representative  
John McClain, Alternate Faculty Representative

Miriam Trejo, Classified Representative  
Jessica Waddell, Classified Representative (Vice Chair)

Steve Sciaky, Student Representative  
Brian Phillips, Student Representative  
Carlos Espericueta, Jr., Student Representative  
Ashley Juarez, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Taylor Ruhl, Administrative Representative  
Jan Magno, Alternate Administrative Representative  
Ted Ceasar, Alternate Administrative Representative  
John Abarca, Classified Representative  
Marilyn Boyle, Alternate Classified Representative  
Gloria Carmona, CMCA Representative  
Martha P. Garcia, Alternate CMCA Representative

Others Present:

Todd Evangelist, Dawn Chun, John Lau, Bill Gay, Rosanna Lugo, Victor Jaime, Tina Aguirre,  
Kathy Berry

### **MEMBERSHIP CHANGES**

The following changes took place: Ashley Juarez to replace Mario de la Torre as Alternate Student Representative.

### **PUBLIC COMMENT**

There was no public comment.

## **APPROVAL OF MINUTES DATED MONDAY, FEBRAURY 22, 2010**

M/S/C Jessica Waddell/Miriam Trejo to approve the Minutes of February 22, 2010.

**Motion carried.**

## **STANDING AND AD HOC COMMITTEE REPORTS**

### **College Council**

- Chair Heumann announced a change on the agenda would be a Standing and Ad Hoc Committee Report where College Council can receive updates from the various committees under College Council. He indicated after discussion the consensus was that committees under College Council and the Educational Master Planning Committee should report to College Council and Academic Senate.

### **Academic Senate**

- Academic Senate President Kevin White reported that at the last Academic Senate meeting two resolutions were passed: Cesar Chavez resolution commemorating his legacy; and Contingent Faculty resolution to put on a comprehensive program for Part-Time Faculty. There was discussion on the new six dean structure job descriptions and duties.

### **Facilities and Environment Improvement Committee**

- Member Jessica Waddell reported that the Committee would have their first meeting on March 15<sup>th</sup> and would be meeting the third Monday of every month beginning at 2:30 p.m. She stated the first topics would be signage on campus followed by a presentation by Architect Jimmy Sanders, Rick Webster and John Lau.

### **Student Affairs Committee**

- Associate Dean Lopez reported that at the last Student Services Committee two items were approved 1) an increase in of cap and gown rental fees \$25 to \$30; 2) a \$2 increase in the Student Health Fee from \$14 to \$16 in the fall/spring and from \$11 to \$13 in the summer/winter to plan for the future when IVC can run its own Student Health Center. He stated that ASG has also endorsed this increase and an MOU would be coming to College Council.

### **Budget and Fiscal Planning Committee**

- VP Lau reported the committee is discussing a co-chair structure, and stated the committee has an early start on the budget and would be introducing the program review report and using it to come up with ideas to make it a better management tool.

### **Marketing Committee**

- Communication Director Bill Gay reported that the Marketing Committee went over the marketing plan and made some revisions to the content of the goals.

## **AREA REPORTS/UPDATES**

### **Program Review**

Vice President for Academic Services Kathy Berry reported the following:

- Chair Heumann stated one issue that came up with the reorganizational chart was that it was unclear whether or not the committees under the Educational Master Planning Committees (EMPC) were the same as the regular standing committees.
- VP Berry indicated right now these committees are subcommittees and would eventually become the actual committees under the EMPC. She stated the purpose of the EMPC is to summarize the information from program review and then send it to the shared governance committees to look at, prioritize, and make recommendations back to the EMPC.
- VP Berry reported that Linda Amidon is finalizing the Midterm Report to go to the printer pending any questions or changes that the Board of Trustees may have. She noted that all evidence is being created in PDF and would be going up on the accreditation website.
- VP Berry stated she would be meeting with division secretaries and support staff today to go over the instruction reorganizational chart and would be looking at the job descriptions to make sure there is a fair distribution.

### **Budget Update**

Vice President for Business Services John Lau reported the following:

- VP Lau reported that as part of the reorganization changes in working conditions need to be negotiated with the unions.
- There is still no word from the State and the District still has a \$2.4 million deficit that needs to be balanced.
- Announced looking into takings out another TRANS which is short term borrowing and is in the process of determining what the District's short fall might be.

### **ASG President Update**

Associate Student Government President Steven Sciaky reported the following:

- March 17<sup>th</sup>, a special election would take place to fill senate vacancies.
- March 18<sup>th</sup>, ASG would be having a health fair.

### **President Update**

President Ed Gould reported the following:

- Reported he would be in Washington, DC March 9-12, 2010 and would be meeting with Senator Feinstein, Senator Boxer's staff, and Congressman Filner. He stated there would be discussions on the District's transportation request which is in the Omnibus budget; National Science Foundation in Advance Technology Education Grant to support alternative energy technology; a new bill co-signed by Congress Filner for \$100 million for areas where alternative energy may be possible; and Intensive Language Institute and related programs.
- Announced that he and VP Berry talk with President Barbara Beno and Vice President Jack Pond of the Accreditation Commission for Community and Junior Colleges (ACCJC), and stated the ACCJC feels the District is on target.
- Announced Dr. Ying would be retiring and would be asking the Board to approve this position be filled.

- Reported that the District would be advertising for Division Deans and for a Technology Dean.
- Announced the District would be going out to bid on the Art Gallery and construction would start this summer.
- Announced roads would be extended on Aten and Old Highway 111 and should be completed by the start of the fall semester.
- Reported on the State budget and stated there would be no growth and the District would remain status quo. There is a proposal from the Legislative Analysis that the student's fee increase may go up to \$40 per unit to be used for the 2.2% enrollment growth that the governor has proposed.

### **MINUTES FROM STANDING AND AD HOC COMMITTEE**

1. IVC Academic Senate, 2/17/10.
2. Budget and Fiscal Planning Committee, 12/9/09

### **DISCUSSION AND INFORMATION ITEMS**

#### **1. Shared Governance - Michael Heumann**

- Chair Heumann stated at the last meeting Member Abarca distributed CSEA Guide SB 235 for information purposes and since Member Abarca was not present at this meeting this item was postponed to the next College Council meeting.

#### **2. ~~Future Committees~~ Futures Committee- Michael Heumann**

- Chair Heumann stated that since technology is becoming a bigger force in education and the idea is to create a futures committee for the purpose of exploring what is happening in technology and how it relates to teaching. He asked College Council member for their input.
- VP Berry suggested that it be an actual forum.
- Chair Heumann indicated it could be a forum under the Technology Council.
- President Gould stated that student representative should be included in this forum because currently IVC is offering digital books and they are not being purchased. He indicated student's input is needed on what works or doesn't work.
- President Gould stated one of the questions that need to be addressed is going to open source textbooks.
- Dean Ruhl noted that the student's readiness to accept reading books on a device has been slow to catch on, not only in education but in society. He stated another question is whether students are ready for this format.
- Associate Dean Lopez stated that after speaking with his colleagues around the state he noted the biggest savings is in book rentals for students and savings average about \$100 per textbook.
- Chair Heumann stated currently there are two committees that focus on technology, the Technology Planning Committee, and the Distant Education Committee and indicated this forum would be a way that these two committees can work together.

**3. Committee Web Page Update - Jessica Waddell**

- Reported that Webmaster Ramos is working on the website and would be creating a tab like the one created for the faculty website and all committees would be under that tab.
- Reported that all committees would have a standardized look and is hoping to have it completed by the end of the week. She indicated their goal is to have the website completed by March 15<sup>th</sup>.

**ACTION ITEMS**

**M/S/C Sergio Lopez/Miriam Trejo**

- 1. Revised Shared Governance Planning Process 2010 Proposed Flow Chart -  
Jessica Waddell**

**Motion carried.**

**ADJOURNMENT**

The meeting was adjourned at 3:20 p.m.