

**IMPERIAL VALLEY COLLEGE
CAMPUS OPERATIONS COMMITTEE**

Unadopted Minutes
September 18, 2008

Present:	Not Present:	Visitors:
Sergio A. Lopez, Chair Claudia Aguilar Saria Cardoza Rick Castrapel Zula Hartfield Carol Hegarty Gonzalo Huerta Jose Lopez Bertha Ortega Maria Trejo Jose Velasquez Rick Webster Itzel Bejarano, ASG Rep Josafat Trejo, ASG Rep Rick Webster Jr., ASG Rep.	Travis Gregory Georgina Madrid Nannette Kelly (<i>Excused</i>)	Frances Beope Kathy Berry Dr. Jim Fisher John Lau Jan Magno David Poor

Chairman, Sergio A. Lopez, called the regular meeting of the Campus Operations Committee to order at 2:00 p.m. on Thursday, September 18, 2008 in the Administration Board Room. Mr. Lopez welcomed everyone back.

Approval of Agenda: *M/S/C Castrapel/Ortega to approve the agenda of the September 18th meeting as amended.* Add under information item; letter “B,” Shade Structure

Approval of Minutes: *M/S/C Ortega/Webster to approve the minutes of the May 29, 2008 meeting as submitted.*

At this time Mr. Lopez asked to move up “Information item,” letter “A” for discussion. There was a consensus to move the item first on the agenda.

INFORMATION ITEMS

Closure of Building 10 Men’s & Women’s Restrooms to Students & the General Public

Mr. Lau stated that the item of closing the men’s and women’s restrooms in building 10 was discussed during Executive Council. Therefore; the administrative decision was to close the restrooms to the students and the general public. According to Mr. Lau the restrooms will not be locked immediately because signage needs to be in placed in order to redirect students and the public to alternate restrooms. Therefore, the move is to put up a “Staff Only” signs on the restrooms for now.

Mr. Lau stated that the reason for this move was because there have been “tremendous” problems with the restrooms being kept clean up to the point that the staff cannot even utilize them. Mr. Lopez stated that the majority of the restrooms are unclean most of the time. However, he stated that blaming the students

and the general public for the uncleanness of campus restrooms is not acceptable. Mr. Lopez stated that the day of the Welcome Back Orientation the restrooms in the gymnasium were clean however at the end the restrooms were a "mess." Therefore, the students and the general public are not the only ones to blame.

Counselor, Frances Beope expressed her serious concerns with the decision without taking into consideration the need of the students and the general public. Ms. Beope's first concern is the fact that Mr. Lau stated that there was nothing it could be done at this point because "it will happen." Her second concern is that IVC suppose to be a "public friendly place" and closing the main restrooms of the campus tells the students/visitors that they are not welcome here. Ms. Beope stated that she has been employed at IVC for over 33 years and for the first three weeks of classes all the restrooms on campus are filthy. Mr. Lau stated that this decision was made by the President and he was asked to report to this committee. He apologized and stated there was nothing he could do to change the decision. His recommendation was to forward the concerns to either him or the President directly. Ms. Beope stated that there are assigned (clean) staff restrooms on campus and staff chooses what restrooms to utilize.

At this time Mr. Lau asked the Campus Operations Committee members for their input in developing a signage policy as soon as possible. Once a policy is drafted by this committee it will be forwarded to the President for review. He would like to move on this policy as soon as possible in order to provide the necessary signage.

UNFINISHED BUSINESS

Construction Update

Mr. Lau gave a brief update on construction stating that it is five weeks behind schedule making the building open to hold classes until February of 2010. However, the building will be available to tour sometime in November. Mr. Lau will be working in setting a tour date for those interested. He stated that the building will need four custodians and grounds keeping personnel which will impact the budget.

Mr. Lau stated that the new entrance on Aten road has been moved up on the list of projects to complete. A major redo of the parking area plan has accelerated the need of opening the second entrance. The parking plan will create about 400 new parking spaces which will alleviate the congestion at the beginning of each semester. A date of completion was not given. He also stated that the "day pass" machines will be relocated within a year.

Animals/Pets on Campus Policy

At the last meeting of May 29th it was motioned and seconded to forward the Animals/Pets on Campus Policy to the Policy and Procedures Committee, chaired by Dr. Victor Jaime. Mr. Lopez will forward the policy today. There was no further discussion.

Shade Structure

Mr. Lopez stated that the shade structure was originally scheduled to be placed before the summer over by the Bus Stop area, however, summer went by and students went without a shade. Mr. Webster stated that due to the size of the shade (20'x40') it had to be DSA (Division of State Architect) approved. Therefore, a DSA Inspector had to verify the location of where the shade was going to be located. Getting the DSA approval took longer than expected. Mr. Lopez stated that the shade should be in place in the next two weeks or so. More information will be given at the next meeting. Mr. Webster stated that the shade will only be placed temporarily at the bus stop area and then moved to the swimming pool permanently.

NEW BUSINESS

Move the “Hall of Fame” Display case into the College Center

Mr. Lopez stated that the “Hall of Fame” display case in the College Center’s foyer are looks old. He would like to move the display case into the College Center’s dining area. The majority of the committee members agreed that the display needs a better place along with being kept up to date. The item will be placed on the agenda for the next meeting.

Announcements

Mr. Castrapel asked to place the Shade Structure item on our next meeting.

Next Meeting

The next Campus Operations Committee is scheduled for Thursday, October 2, 2008 at 2:00 p.m. in the Administration Board Room.

Adjourn

The meeting was adjourned at 2:40 p.m.

Recording Secretary: Saria Cardoza