Imperial Valley College Customer Service Committee Unapproved Minutes

	Meeting of Octobe	r 1, 2009
Committee members present:	Erika Aguilar Yethel Alonso, Secretary Lisa Cross, Co-Chair Sheila Dorsey-Freeman Toni Gamboa	Frank Miranda Mike Nicholas Ricardo Pradis Patricia Robles, Co-Chair
Committee members not present:	Myriam Fletes Ed Gould, Ex-Officio Cesar Guzman	(Vacant) ASG Martha Sanchez Mary Ann Smith
Others present:	None	

1. Call to Order

The meeting was called to order at 10:45 by Lisa Cross

2. Approval of Minutes

Minutes for meetings on 2/20/09 & 3/13/0 were approved as presented M/S/C Toni/Erika

3. Election of New Management Team

Toni Nominated Lisa Cross & Patricia Robles as Co-Chairs, both Lisa and Patty accepted the nomination. M/S/C Toni/who seconded?

Sheila Dorsey-Freeman nominated Yethel Alonso as Secretary, Yethel accepted the nomination. M/S/C Sheila/who seconded?

4. Employee of the Month Report

Yethel reported that the employee of the month has been chosen and would be presented with her award on Tuesday, October 6, 2009. She invited all the committee members to meet in front of the Administration building at 11:30 to present the Employee of the Month with her Award.

Toni Gamboa asked what procedures were followed when choosing and employee of the month. Patty stated that there is a list of procedures and asked Yethel to bring a copy of them for the committee to review at the next meeting.

Patty was concerned that the Employee of the Month committee did not really meet and discuss the nominations for Employee of the Month and requested that the committee start meeting monthly to select the Employee of the Month winners.

5. Budget 09/10

Patricia passed out a copy of the new budget which had been cut by over fifty percent (+50%). The budget was approved as presented. M/S/C Toni/Sheila

6. Calendar of Events

Lisa and Patricia passed out a list of the Calendar of Events that the Customer Service Committee usually participates in. They stated that due to the lack of funds we would have to cut out one big event and had decided to cut the Ice Cream Social. The rest of the events would continue as scheduled.

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Mike suggested that maybe the Customer Service Committee would like to participate in the events surrounding the opening of the new Science Building. Patricia suggested that we take a tour of the building as a committee and then decide how we would participate.

7. Meeting Schedule

The next meeting was scheduled for Thursday, October 8th at 10:00 am.

8. Other

Sidne Horton, in an effort to raise money for the tennis team, had t-shirts make with the IVC 50th anniversary logo on them and has been selling them to the community. She asked if the committee would be willing to promote an IVC T-shirt day which would encourage the sales of these t-shirts. It was mentioned that CSEA wears their t-shirts on Fridays. The committee made no motion on this idea.

There was some discussion on a picture directory. It was mentioned that in the past there was a college faculty/staff picture directory, similar to a yearbook. Sheila suggested including faculty/staff pictures on the online directory.

9. Adjourn

The meeting was adjourned at 11:00 am by Patty M/S/C Lisa/Erika

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