



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, September 24, 2007 – 2:30 P.M.
Administration Building Board Room

College Council Chair, John Abarca, called the meeting to order at 2:35 P.M.

Council members in attendance were as follows:

Efrain Silva, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative
Bruce Seivertson, Faculty Representative
Armando Mendez, Alternate Faculty Representative

John Abarca, Classified Representative (Chair)
Carol Cortes-Ramirez, Classified Representative
Patty Robles, Alternate Classified Representative

Carlos Fletes, CMCA Representative

David Lopez, Student Representative
Ingrid Soto, Student Representative
Sam Felix, Alternate Student Representative

Gary Rodgers, Ex Officio [left 2:45 p.m.]
Gene Hill, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Kathy Berry, Administrative Representative
Robin Ying, Administrative Representative
Patti Biley, Faculty Representative
Frances Arce-Gomez, Classified Representative
Rick Webster, Alternate CMCA Representative

Others present were:

John Lau; Diedre Pollock; Travis Gregory; Frances Beope; Dawn Chun

MEMBERSHIP CHANGES

Chair Abarca announced that Dr. Patti Biley resigned the committee and asked Dr. Bruce Seivertson to appoint a new Faculty Representative. Chair Abarca welcomed Armando Mendez as the Alternate Faculty Representative.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, AUGUST 27, 2007

M/S/C Dr. Bruce Seivertson/Sergio Lopez to approve the minutes dated September 10, 2007.

Motion carried.

AREA REPORTS/UPDATES

Instruction/Academic Services

Vice President for Academic Services Kathy Berry was not present at the meeting. This item was tabled.

Accreditation Process

Vice President for Academic Services Kathy Berry was not present at the meeting. This item was tabled.

Business Services/Bond Projects Update

Vice President for Business Services John Lau reported the following:

- Met with the Bond Oversight Committee and they discussed a conceptual plan in nature. He asked the committee to prioritize and ask for approval to the conceptual plan. He stated that it would come to College Council in December.
- He announced that the overview schedule to control bond projects which has a shortfall of about \$5 million will be discussed.
- He announced the bond interest has not been negotiated and he is working on the budget for that expense.

Student Services

Vice President for Student Services Dr. Victor Jaime was not present at the meeting. This item was tabled.

ACCESO – Dawn Chun

Project Director/ACCESO Dawn Chun reported the following:

- ACCESO will reach the end of its third year at the end of September.
- She reported she would provide information on the number of online classes and the number of instructors trained to teach online classes and students enrolled for online classes.
- Provided a handout on the online courses offered from fall 2005 to fall 2007. She stated that 27 individual courses have been offered to date.
- She reported that the online program will add an additional 10 more classes by spring 2008.

Title V Cooperative Grant

Dr. Lianna Zhao was not present at the meeting. This item was tabled.

Learning Services

Dean of Technology/Learning Services Dr. Robin Ying was not present at the meeting. This item was tabled.

Associated Student Government

ASG President David Lopez reported the following:

- ASG, SDSU/IV Campus and VFW Post 9305 presented Dr. Maggie Rivas-Rodriguez as the National Hispanic Day speaker on September 19th in the College Center. He stated Dr. Maggie Rivas-Rodriguez is from the University of Texas and is an associate journalism professor. He stated she provided a lot of valuable information.

- The Fall Health Fair will take place on October 9th and 10th from 8:30 a.m. – 11:30 a.m. in and outside of the College Center. He stated ASG would be provided a BBQ for the participants of the health fair and hoped that would keep the students involved and interested in the fair.
- He reported that State ASG Senator Frank Fernandez would speak to the ASG State Senate regarding the Community College Initiative on October 11th on efforts to raise money on campus. He stated the Initiative is to reduce tuition fees to \$15 per unit.
- He announced that ASG would be contributing \$2,500 towards the Initiative.

Chair Abarca asked what type of fundraising event would take place. ASG President Lopez stated it could be a BBQ; however, plans had not been set.

President's Update

Interim Superintendent/President Gary Rodgers reported the following:

- A Dean of Instruction for Evening will be going through the shared governance process. He stated the position has a tentative schedule of Monday through Thursday from 1:00 – 10:00 p.m. and Fridays from 11 a.m. – 7:00 p.m. He stated this would be an administrative position.
- The Accreditation Chair Dr. Roe Darnell and his assistant would be visiting the campus and stated that Dr. Darnell may want to visit with some constituencies from shared governance.
- He reported on enrollment. He stated FTEs were at 2,896 which are 83 more FTEs than last fall. He stated the headcount is at 8,519 which is 381 more than last fall and is the highest enrollment at IVC. He reported that at the last SDICCCA meeting, other colleges were reporting a 5% increase on headcount which is about our range.

MINUTES FROM STANDING AND AD HOC COMMITTEES

Minutes for the following minutes were received:

1. Administrative Council, 08/28/07
2. Campus Operations Committee, 09/6/07
3. Insurance Committee, 05/03/07

DISCUSSION AND INFORMATION ITEMS

1. 2007-2008 Budget

Director of Fiscal Services Carlos Fletes passed out the Draft 2007-2008 Final Adopted Budget and made the following comments:

- The major changes are listed on page 2.
- Net change to budget is \$74,311 which was added to the budget.
- 15.77% reserve

VP for Business Services John Lau made the following comments:

- He will go into planning mode and anticipate budget variations.
- He stated that \$700,000 of old bond payments were done through the general fund.

- Bad debt expenses have not been accounted for and aging accounts need to be moved to the bad debt expense to write it off. He stated his office would be doing a list of the estimated debt that has not been paid and write it off over the next three to four years.
- He stated page 1 of the budget shows a more accurate document.
- One contract (CSEA) is currently being negotiated and he stated the impact on the budget is still unknown.
- There are differences of opinions as to the amount of reserves that are needed. He stated that the college could not continue operating from reserves.
- Couple of things he wanted to make everyone aware of: GASB 45 which is a retirement funded in the same manner as a pension and the need to pre fund that program.

Dawn Chun asked the last time a bad debt was written off. Director Fletes stated it had never been done. Frances Beope asked if the bad debt was the difference from the amount the collection agency COTOP collected. Director Fletes stated IVC had not used COTOP because it was ineffective. Chair Abarca stated it appeared that IVC was sponsoring a certain amount of education. VP Lau stated it was a benefit to have enrollment.

2. New Website

Vice Chair Michael Heumann stated he had attended both Technology Council and Academic Senate where the new website was discussed. He stated that Dr. Robin Ying announced the website would be operational on September 28th. He stated the majority of the website is being implemented by web leads from each area and Larry Valenzuela was training the leads on the new website. He stated that his understanding was that faculty members have two options: create new content using the built-in Content Management System or request a sub domain and use programs such as Dream Weaver.

Faculty Representative Armando Mendez asked if staff had access to Dream Weaver. CSEA Representative Patty Robles stated she was informed that Dream Weaver was not an option. Chair Abarca asked if the spell check had been installed. Vice Chair Heumann stated it had not.

Chair Abarca stated that he does not feel September 28th is a possibility to have the web site operational. He asked if a web master had been hired. There was discussion as to the four openings in the IT area and discussion on the critical nature of hiring these people, in particular the web master as this will be online soon.

Chair Abarca stated he would defer those questions and solicit a response from Dr. Ying.

ACTION ITEMS

No items.

ADJOURNMENT

M/S/C Sergio Lopez/Michael Heumann to adjourn the meeting at 3:12 p.m.

**2007-2008 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2007		2008	
October 8 & 22	December 10	January 14 & 28	April 14 & 28
November 26		February 11* & 25	May 12
		March 10	June 9** & 23

* Spring Semester Begins

** Monday after Graduation

Overload rate for 177-day members