



**IMPERIAL VALLEY COLLEGE COUNCIL**

**MINUTES**

**MONDAY, NOVEMBER 13, 2006**

College Council Chair, Cathy Zazueta, called the meeting to order at 2:38 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Cathy Zazueta, Faculty Representative (Chair)  
Patti Biley, Faculty Representative  
Dennis Carnes, Alternate Faculty Representative

Frances Arce-Gomez, Classified Representative  
Carol C. Ramirez, Classified Staff Representative  
Patty Robles, Alternate Classified Representative

Rick Webster, CMCA Representative

Frank Fernandez, Student Representative  
Mirella Cobarruvia, Student Representative

Paul Pai, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Robin Ying, Administrative Representative  
Michelle Stevens, Faculty Representative  
John Abarca, Classified Staff Representative (Vice Chair)  
Stephan Gibson, Student Representative  
Carlos Fletes, Alternate CMCA Representative  
Gene Hill, Ex Officio

Others present were:

Gary Rodgers; Dick Fragale; Lianna Zhao; Dawn Chun; Marilyn Boyle

## PUBLIC COMMENTS

Patty Robles announced that Rick Webster was named Employee of the Month and is the first employee to receive the award twice.

## CORRESPONDENCE

There was no correspondence.

## APPROVAL OF MINUTES

M/S/C Sergio Lopez/Mirella Cobarruvia to approve the minutes dated October 23, 2006 as presented. Motion moved unanimously.

## REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- Proposition 1-D passed. The impact is \$1.5 billion for community colleges. He stated that the side item for the proposition was to allow community colleges their choice to comply with the Field Act or with the California Building Standards Code for their construction projects.
- He received a notice from the state that IVC would be receiving \$30,000 for staff professional development.
- The next Leadership Retreat will be held February 9, 2007, and it has been expanded to include the entire college. The retreat will be ½ day and it will be specific to Student Learning Outcomes (SLOs). It will be geared to better understand how SLOs are supported by every staff member. He will be inviting people from other community colleges with accreditation experience so that they may present their models. He asked everyone to mark their calendars.

Cathy Zazueta stated that they are going through a pilot program and working on integrating the SLOs.

Dr. Pai stated that Dennis Carnes is the leader of SLOs.

## AREA REPORTS/UPDATES

### **INSTRUCTION/ACADEMIC SERVICES**

Gary Rodgers reported that winter/spring registration started at 9:00 a.m. and the goal was to enroll more students and encouraged faculty to take on more students.

The Curriculum and Instruction Committee will meet on Thursday and they will develop a priority list for rehire positions.

### **ACCREDITATION UPDATE**

Gary Rodgers passed out the latest updated task list for Accreditation Steering Committee and stated that the committee would meet on Friday at 1:30 p.m. and invited members to attend. He stated that the committee is meeting their deadlines.

**BUSINESS SERVICES/BOND PROJECT UPDATES**

Dick Fragale stated that he and Carlos Fletes are working on next year's budget and that everything is up in the air since the state has not posted any concrete numbers. He stated that the Chancellor's Office is asking for 5% COLA.

Dick Fragale stated that Phase I of the bond project is almost complete. Phase II is delayed. He stated that the priority was the Science Building and that the architect would put a spade in the ground by February for the start of that building. The parking lot should be completed by the end of February. IVC will be doing a dedication and would like to include the Associated Student Government (ASG) in the unveiling of the parking lot and also when the spade is placed on the ground for the new building.

**STUDENT SERVICES**

Dr. Victor Jaime was not able to attend but provided a Student Services Update report for October 2006.

**ACCESO**

Dawn Chun reported that ACCESO is doing great as there are 12 online winter classes and 28 online spring classes which are 12 more than the fall semester. She stated there are eight new instructors.

She also reported that the ACCESO team would be traveling to Winterhaven on Friday to assess the technology needs of the Quechan Tribe School.

**TITLE V 2+2 REPORT**

Dr. Lianna Zhao reported the following:

**Management and Evaluation**

- SDSU and IVC Title V staff hosted a table at the College/University and Career Day at IVC to promote the programs. The sign-in sheet provided contact information for potential students.
- A meeting of the federal grant's second fiscal year was held on October 18<sup>th</sup>. All project staff, Internal Monitoring Team (IMT) members, and the External Evaluator met to review the Year 1 Project progress and Year 2 Project objectives. The team toured the IVC Nursing Simulation Lab.
- Year 2 proposed budget was entered into IVC Banner system. Year 1 budget was reconciled based on the Proposal.
- Data and information gathering were started as the first step of preparing Year 1 Performance Report due to the Department of Education by December 31, 2006.
- SDSU Subcontract was executed and a letter with information regarding OMB Circular A-133, Catalogues of Federal Domestic Assistance was mailed to SDSURF.

**Computer Science Program**

- CS 090, Orientation to Computer Science was approved by IVC SME Division.
- Student computers were received. Five robots and associated supplies were donated by SDSU-San Diego. We are waiting for classroom desks to arrive in order to make Room 1704 fully operational for spring semester 2007.
- Measures have been discussed to help increase awareness of the CS program including providing demonstrations of computerized robotics by SDSU graduate students on

November 11<sup>th</sup>, and taking interested students on a bus tour of San Diego computer technology facilities on November 17<sup>th</sup>.

- Because of institutional constraints SDSU-IV will be offering a Bachelor of Arts degree in Computer Science instead of a Bachelor of Science degree. This finding resulted in considerable discussion as many were concerned that this change might make our students less marketable than students elsewhere who have earned a Bachelor of Science degree. However, based on informal surveys of people at academic institutions and private business, and a review of curricula at some well-known universities staff concluded that students earning a B.A. in Computer Science will still be competitive in the computer science job market and graduate school.
- Using a survey of 55 Imperial Valley businesses, the computer science B.A. curricular proposal was developed, was presented to and approved by the SDSU-IV faculty. The proposal will now be sent to various committees at SDSU-San Diego.

#### Nursing Program

- A birthing stimulator has been received and an in-service training was held for Obstetrics Nursing Specialist at IVC.
- SDSU Nursing Director agreed to have SDSU-IV conduct the RN-BSN didactic courses over interactive TV, with clinicals held locally.
- SDSU East and West campuses worked on several versions of budget spreadsheets for the proposed program. Staff is awaiting whether VP Singer will approve the program as administrative funds would need to be provided to the SDSU School of Nursing, as well as one-time funds for refitting a TV class in San Diego.
- The priority filling period for applying to SDSU Nursing is now open. Currently the applications to SDSU IV are being returned until the program is approved by VP Singer.

Kathy Berry stated that “Manny” the human simulator breathes, vomits, can have his tongue swell, and can change from male to female.

#### Student Services

- Soliciting and advising students, outreach, and communication with SDSU-IV on transfer issues are on-going activities.

She passed out a flyer highlighting the November 17<sup>th</sup> SDSU Computer Science Technology Tour.

#### **ASSOCIATED STUDENT GOVERNMENT**

Frank Fernandez reported the following:

- Statewide Student Senate met in San Francisco November 3-5. He was selected as state-at-large senator.
- He will go to Miramar College.
- November 21<sup>st</sup> and 22<sup>nd</sup> will be days that the ASG vacancies will be filled.
- The marquee will be here by January 12<sup>th</sup> before the spring semester.
- Curriculum and Instruction met two weeks ago and there was discussion about shortening the summer schedule. He will be polling for students' opinions.
- ASG will be asking transit to increase their summer routes to support summer session students.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were presented for their review:

- a. Planning and Budget Committee: October 25, 2006
- b. Academic Senate: October 18, 2006
- d. Curriculum and Instruction Committee: October 5, 2006 & October 19, 2006

DISCUSSION AND INFORMATION ITEMS

- Statewide Disaster Drill

Kathy Berry stated that even though this item was not on the agenda it needed to be discussed. She stated that this year the statewide disaster drill would be the pandemic flu/bird flu scenario. IVC will be testing out its disaster plan as it has not done it in the past. She stated that students would not be disturbed. The Master Sequence of Events Lists (MSOEL) and pronounced "measles" would be tested. She is anticipating major gaps and that is the purpose of the event.

Kathy Berry reported that on December 12<sup>th</sup> the Imperial County Emergency Services will be declaring IVC as an isolation facility. IVC is away from cities and the county is hoping to mobilize and bring caregivers to IVC.

ACTION ITEMS

1. Approve 2007-2008 Budget Development Calendar

Dick Fragale spoke and explained that until the state decides on monies the budget is up in the air. He stated that some changes that would be happening to the budget are the decentralizing of categories 4000-5000 and that each division would be part of their budget's decision making.

It was decided that College Council hold off on action until it has gone through the Academic Senate and the numbers are in.

ADJOURNMENT

The meeting was adjourned at 3:28 p.m.

**2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room**

November 27	March 12 & 26
December 11	April 23
January 8 & 22	May 14
February 12 & 26	June 25