

**IMPERIAL VALLEY COLLEGE COUNCIL**

**MINUTES**

**Monday, January 9, 2006**

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:08 P.M., on Monday, January 9, 2006.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)  
Kathy Berry, Alternate Administrative Representative

Lincoln Davis, Faculty Representative (Vice Chair)  
Cathy Zazueta, Faculty Representative  
Patti Biley, Faculty Representative  
James Patterson, Alternate Faculty Representative

John Abarca, Classified Staff Representative  
Patricia Robles, Classified Representative  
Carol C. Ramirez, Classified Staff Representative

Monica Bulong, Student Representative  
Nancy Ramirez, Student Representative  
Tanya Booth for Herman Quintanilla, Student Representative

Leonard Fabian, Alternate CMCA Representative

Paul Pai, Ex Officio  
Gene Hill, Ex Officio

Council members not in attendance were as follows:

Efrain Silva, Administrative Representative  
Marion Boenheim, Administrative Representative  
Rick Webster, CMCA Representative  
Frances Arce-Gomez, Alternate Classified Representative  
Francisco Mariscal, Alternate Student Representative

Others present were:

Frances Beope; Dawn Chun; Laurie Franks; Gonzalo Huerta; Dr. Kendra Jeffcoat; Sergio Lopez; Jan Magno; Dr. Joe Vogel; Dr. Robin Ying; Dr. Lianna Zhao.

Recorder: Shirley Hofer-Bell

PUBLIC COMMENTS

Patty Robles reminded everyone that the Business Showcase will be taking place on Thursday, January 19 from 4:00 P.M. to 8:00 P.M. at the Mid-Winter Fair Grounds. IVC will be participating with a booth.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

M/S/C C. Zazueta/C. Ramirez to approve the minutes of November 28, 2005.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- At the January 9, SDICCCA (San Diego/Imperial Counties Community Colleges Association) meeting, the group was informed that the Governor is expected to fund the remaining \$130 million for equalization of funding four community colleges. This will mean \$841,297 for IVC. This additional funding will be added to our base.
- The Governor has stated his commitment to funding formula reform for community colleges as part of the 2006-07 budget, and he also stated to Senator Jack Scott that SB 361 would be the vehicle for the reform.
- Community Colleges Chancellor Mark Drummond is personally committed to assisting IVC in the approval process of non-credit courses, specifically in offering ESL non-credit courses with labs. He has also promised to fund IVC's growth beyond our CAP, if funding is available.
- Enrollment in San Diego community colleges is down.
- IVC has been asked to build partnerships with ECRMC (El Centro Regional Medical Center) for English training of NAFTA nurses, the Imperial County Superior Court is asking for a court certificate program and a court internship program, and with the Imperial Irrigation District is asking for a leadership program. The task is to remove the barriers that prevents IVC from going forward in a timely manner in offering training opportunities.

ACADEMIC SERVICES UPDATE

Dr. Jeffcoat reported that as of this date the Winter Intersession enrollment is 436 FTES, and the goal is a minimum of 400 FTES. The enrollment for the Spring Semester is 2,313 FTES and the goal is a minimum of 2,600 FTES.

Everyone was encouraged to sign up to assist at the Imperial Valley Mall information table for the next three weeks, as an outreach effort to encourage enrollment and answer questions. IVC will have an information table at the annual Snowbird Breakfast scheduled for Saturday, January 14 from 8:00 A.M. to 10:00 A.M., at Bucklin Park.

#### ACCREDITATION PROGRESS REPORT

Dr. Jeffcoat reported that the Accreditation Co-Chairs are meeting on a weekly basis. Currently the Co-Chairs are collecting documentation in preparation of the writing of the Self-Study phase, which will take place during the Spring Semester. The Academic Senate has approved a timeline for the process, which will be brought to the next College Council meeting. Dr. Ying has volunteered to post an electronic copy of the documentation for evidence. The final draft of the Self-Study will be ready by December 2006 for submission to the Accreditation Commission in January 2007. The Accreditation Steering Committee will be meeting in mid-February.

#### STUDENT SERVICES UPDATE

Dr. Jaime submitted a written report for the month of December.

#### ACCESO PROJECT UPDATE

Dawn Chun, ACCESO Project Director, stated that Michael Heumann has assumed the position of Distance Education Coordinator. Twenty-one distance education classes are being offered, enrolling 480 students.

#### ASSOCIATED STUDENT GOVERNMENT UPDATE

Monica Bulong, Associated Student Body President, stated that the next ASG Senate meeting is scheduled for January 18. The Sweetheart Elections will take place February 13 and 14, and the coronation will take place on February 18 at the basketball game.

#### BUSINESS SERVICES UPDATE

Dr. Joe Vogel stated that his office is in the process of setting up a retirement workshop for faculty that are eligible to take advantage of the 2+2 Program. The first meeting is scheduled for January 18 at 2:00 P.M. in the Transfer Center, and the presenter is Everett Taylor, STRS Benefits Counselor. Another session will be offered in February.

#### MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed and several questions were answered:

- a. Academic Senate Minutes: November 16, 30, 2005
- b. Construction Advisory Committee Minutes: November 18, 2005
- c. Curriculum and Instruction Committee Minutes: October 20 and November 3, 2005

- d. Customer Service Committee Minutes: November 8, 2005
- e. Information Technology Executive Committee Minutes: November 14, 2005
- f. Insurance Committee Minutes: November 15, 2005
- g. Information Technology Advisory Committee Minutes: November 23, 2005
- h. Planning and Budget Committee Minutes: November 23, 2005

#### PRESENTATION OF PLANS FOR NEW BUILDINGS

Dr. Vogel presented diagrams of the basic floor plans for the Science Building, Career/Technical Building, and the Technology Building.

The Science Building is 70,000 square feet in size, with 12 laboratories and 11 classrooms, with one classroom holding 120 students. The cost of the building is estimated at \$24 million. Construction is scheduled to begin in the Fall of 2006 and will take 12 months to complete.

The Career/Technical Building is 37,000 square feet in size and the Technology Building will be 48,000 square feet, with an estimated cost for both at \$14 million.

A new parking lot will be constructed at the north end of the campus before construction of the Science Building begins. IVC is applying for State funding to augment the Bond funds to help expand the construction process, which will take five to six years.

Lincoln Davis asked if the construction of the buildings would be conservation conscious, and the responses were that the building construction and equipment would use state of the art technology.

M/S/C K. Berry/L. Fabian that the College Council recommends to the Superintendent/President that the basic floor plans of the three buildings go forward to the Board of their approval and that the Architect be directed to continue with the development of the plans for submission to the Office of the State Architect.

#### WITHDRAWAL (DROP) DEADLINE

Dr. James Patterson, Academic Senate President, presented information supporting the Senate's vote on December 7, seeking the approval of the Board of Trustees to change the last day to drop a course from 75% of the semester to 62% of the semester, moving the drop date forward by two weeks. It was stated that the majority of the faculty believe this change will improve learning.

Monica Bulong, Associated Student Senate President, presented supporting information to conduct a survey of students on the proposal. The ASG surveyed 13 classes meeting at 10:15 A.M. Of the 222 students surveyed, only 18% favored the change being proposed by the Academic Senate. As a result of the survey, the ASG Senate voted unanimously to recommend that the College maintain the current drop deadline at 75% of the semester.

Student Tanya Booth and others commented that many students have problems with faculty not giving students progress reports on their grades.

Dr. Patti Biley commented that students having difficulty causes a slowdown in the progress of a class.

Cathy Zazueta commented that student accountability is one of our Student Learning Outcomes, and that student commitment to a class early on is important.

Kathy Berry informed everyone on the standards placed on nursing students, the importance of teachers giving students progress reports, and that this is a big change that is coming to quickly. She asked the Academic Senate to come up with a compromise.

Lenny Fabian, Gonzalo Huerta, and Jan Magno commented that this change would shorten a student's options to learning, clear statistical data supporting the change is needed, and other community colleges should be surveyed.

Ted Ceasar commented on the possible effect this change may have on students with disabilities.

Sergio Lopez asked how many students would be lost because of this change, and will this change have an adverse effect of enrollment.

Frances Beope stated that at this time retention rates are high overall and statistical data needs to be studied before a major change is made.

M/S/C L. Fabian/M. Bulong that the College Council tables action on changing the withdrawal drop deadline until internal and external statistical data is compiled and studied, and that the data should be brought back to the College Council for discussion and recommendation.

#### PURCHASING PROCEDURES

Dr. Vogel presented the 2006-2007 purchasing procedures and stated that these guidelines will assist in the careful control of expenditure of funds. Several College Council members and others commented on the hardship these procedures would create. Especially the March 3 cutoff of purchase orders, which would create difficulty for instructional areas.

After discussion the following action was taken:

M/S/C P. Robles/C. Ramirez that the College Council recommends to the Superintendent/President not to approve the proposed purchasing procedures as presented.

Dr. Vogel stated that the purchasing procedures will be revised and will be brought back to the College Council at the January 23 meeting for review and approval.

M/S/C J. Abarca/C. Ramirez to Adjourn the meeting at 2:55 P.M.

#### **2005-2006 College Council Meeting Schedule at 2:00 P.M. in the Board Room**

January 23
February 13 and 27
March 13 and 27
April 10
May 8 and 22
June 26