



APPROVED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, January 25, 2010 – 2:30 P.M.
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:45 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Robin Ying, Administrative Representative

Michael Heumann, Faculty Representative (Chair)

John Abarca, Classified Representative
Jessica Waddell, Classified Representative (Vice Chair)
Miriam Trejo, Alternate Classified Representative

Gloria Carmona, CMCA Representative

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
John McClain, Alternate Faculty Representative
Frances Arce-Gomez, Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Steve Sciaky, Student Representative
Libertad Cabrera, Student Representative
Mario de la Torre, Student Representative
Brian Phillips, Alternate Student Representative
Dr. Ed Gould, Ex Officio

Others Present:

Marilyn Boyle, Travis Gregory and John Lau

MEMBERSHIP CHANGES

The following membership changes took place: Miriam Trejo to replace Frances Arce-Gomez as Classified Representative; Lisa Cross to replace Miriam Trejo as Alternate Classified Representative. There was one correction in membership to add Kevin White, as Faculty Representative.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 23, 2009

M/S/C John Abarca /Robin Ying to approve the Minutes of November 23, 2009.

Motion carried.

AREA REPORTS/UPDATES

College Council Report

Chair Michael Heumann announced if anyone had anything to report this would be the time to speak up, Chair Heumann reported the following:

- Attended the Ribbon Cutting Ceremony on January 22nd and stated it was well attended and everyone seemed very happy and excited with the 2700 Building. He commended VP John Lau, Director Rick Webster and his crew for what they had accomplished in getting the 2700 Building set up.
- Dean Robin Ying reported that the all user email and wireless network is now working in the 2700 Building.

Program Review

Vice President for Academic Services Kathy Berry was not present and Vice President John Lau reported program review was going well. Chair Heumann stated he is part of the Accreditation Committee and the committee would be meeting on Friday, January 29, 2010 to work on the Accreditation Self-Study Report.

Budget Update

Vice President for Business Services John Lau reported the following:

- The Governor's proposed budget includes a 2.2% enrollment growth; a negative .38 COLA, which he stated should not apply to community colleges; and cuts to categorical programs. He stated his recommendation is that the District not budget any enrollment growth money.
- The next project is the modernization of the 400 Building which has been approved by the State. He stated there is \$1.5 Million from the State that would be subsidized once a bond issue is passed by the State and the District.

ASG President Update

Associate Student Government President Steven Sciaky was not present at this meeting. He was in Sacramento attending the Annual CCLC Legislative Conference.

President Update

President Gould was not present at this meeting. He was in Sacramento attending the Annual CCLC Legislative Conference.

MINUTES FROM STANDING AND AD HOC COMMITTEE

1. Academic Senate, 11/18/09
2. Budget and Fiscal Planning Committee, 11/11/09

DISCUSSION AND INFORMATION ITEMS

1. Campus Reorganization - Michael Heumann

- Chair Heumann reported that VP Berry met with division chairs to work out the instructional division reorganization and indicated she is still working on this. He stated since VP Berry is not present today this item would be tabled to the next College Council meeting.

2. Assignment of College Council Representative to Continuous Accreditation Readiness Team (CART) Ad Hoc Committee - Michael Heumann

- Chair Heumann asked members if there were any volunteers for this committee. Chair Heumann and Dean Ying volunteered to be on this committee.

3. 2700 Building Update - John Lau

- VP Lau reported that the Ribbon Cutting Ceremony went well. He reported three leaks were discovered as a consequence of last week's storm, and indicated they had been taken care of. He reported that there were a few areas in the parking lot that were flooded and these were also fixed.
- Associate Dean Gregory reported that the AlertU system was initiated for the first time by Dr. Gould on Thursday, January 21, 2010. He stated a text message went out to students and staff that are signed up to receive an AlertU text message.
- Dean Ying reported that the intercom phones in the 2700 Building are now working.
- Associate Dean Lopez asked whether there is a policy of no drinks in the 2700 Buildings. He stated there is only one vending machine in the staff break room and looking into placing one in front of the 2700 Building. He stated that functions are being held in the 2700 Building and food and drinks are being served.
- VP Lau responded that the policy of no drinks in the 2700 Building may need to be revisited.
- VP Lau reported that the new signs would be going to the Facilities and Environmental Improvement Committee for approval.

4. Hiring Policy/Procedures for Consultants, Short-Term and Temps. - John Abarca

- Member John Abarca stated he has been asked on several occasions by IVC employees who some of the new faces on campus are and whether they are temporary employees or short-term employees. Member Abarca suggested that HR send out an email to the campus community introducing new temporary and short-term employees. He stated CSEA is familiar with the policy and procedures of hiring temporary and short-term employees, and he stated they are not considered IVC employees. He stated there is a concern on campus that short-term employees are saying that they are IVC employees.
- Associate Dean Gregory stated he would bring this up at Administrative Council and ask for their recommendation. He stated these employees could perhaps wear some kind of tag for identification.

- Associate Dean Lopez indicated that another example is adjunct instructors. He stated most people do not know who they are and there are quite a few on campus.
- Vice Chair Waddell suggested that photos be added to the online personnel directory. Associate Dean Lopez added that pictures could be taken from the IVC Employee ID card.
- There was discussion on this topic and Associate Dean Gregory stated he would bring it up with the Safety Committee. Member Abarca stated he would bring it up at the next CSEA meeting.

5. Posting of IVC Board of Trustees Board Meeting Recordings on IVC Website - John Abarca

- Member Abarca stated he has checked on other community college websites and many are starting to post video and audio recordings on their websites of their Board of Trustee Meetings. He stated CSEA members have brought this up at their meeting and asked since the District has the capability of posting the recordings why aren't recordings posted on the IVC website. He would like to request that the District move forward in approving the posting of the ICCD Board Meetings on the IVC website. He stated CSEA is thinking about doing video recordings.
- Chair Heumann asked the recording secretary what happens with the recordings of the meetings after the Board meetings.
- Recording Secretary Adriana Sano stated that the audio recordings are available at the President's office, and stated the Board policy would need to be looked at.
- Chair Abarca stated he looked into the legality of it and it is allowed.
- Chair Heumann asked if a resolution to the Board is needed. Member Abarca stated he would like to place this topic as an action item on the next College Council Agenda.

6. Shared Governance - Michael Heumann

- Chair Michael Heumann stated that he would like to keep this topic on the agenda as a discussion item for the next few meetings to try to give the campus community a better understanding of what shared governance is and to find out what the campus perception of shared governance is. Chair Heumann came up with some questions that he had for discussion:
 - What is shared governance?
 - How does shared governance currently work at IVC?
 - What is the College Council role in shared governance?
 - What problem currently exists with shared governance in IVC?
 - How best can College Council work to improve shared governance?
- VP Lau stated the concept of shared governance starts with legislation. Chair Heumann stated he briefly reviewed AB1725 and it is pretty lengthy, but it is a good starting point. He stated he would be sending out to everyone by email a copy of AB 1725.
- VP Lau stated the question that needs to be addressed is how does share governance work, how does an institution share power, and what role does each person play in accountability.

- Chair Heumann shared an excerpt from an article titled: *Exactly What Is Shared Governance?* by Gay Olson <http://chronicle.com/article/Exactly-What-Is-Shared/47065>

“Shared” governance has come to connote two complementary and sometimes overlapping concepts: giving various groups of people a share in key decision-making processes, often through elected representation; and allowing certain groups to exercise primary responsibility for specific areas of decision making.

- Chair Heumann stated the author focuses on the very obvious fact that in any governance structure of the college it’s the board that makes decisions. He stated he thinks our institution does both, with College Council, Academic Senate and various other committees who are given part of the decision making process.
- Chair Heumann stated this is just one person’s definition of shared governance and would like to see more of the Education Code policy language and how do we make it work here at this institution. He indicated he would search for more articles on shared governance and share them with College Council.

ACTION ITEMS

There were no action items.

ADJOURNMENT

M/S/C Sergio Lopez/Robin Ying to adjourn the meeting at 3:23 p.m.