

**STUDENT SERVICES COUNCIL
UNOFFICIAL MINUTES
September 3, 2009**

A. Executive and Administrative Council Update

- Announcement was made of the hiring of Todd Evangelist as the Executive Director of IVC Foundation. He also mentioned that the position for Director of Safety will be posted.
- Parking fees for the daily pass will increase from \$1 to \$2.
- Advertising in Student Portal will state that we will have a winter session. He also informed us that the suggestion boxes will be removed. We will be using the Student Portal which Vikki will be monitoring and also Lou for Student Services.
- Victor informed that the administrators and classified managers will be assigned to evening duty until the Director of Evening is hired.
- Victor announced that there will be training on Degree Works on September 11th.
- Any request for Omar's assistance should go the help desk or by calling Robin Ying.
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B. Accreditation Standard Report

- Provided short update on Accreditation Standard Report.

C. Title of SLO for Non-Instruction

- Discussion took place on what title would best go with the SLOs for the non instruction. It was agreed that the best fit for Student Services was Service Area Outcomes.

Next meeting 9/10/09.

Progress Report

Recommendation 4:

Student Services, as well as other non-instructional departments, have been fully engaged in the SLO process. SLOs were identified and assessed for all Student Service Areas. A checkoff list for Student Services, Business Services, and Human Resources is attached, demonstrating the programs that identified outcomes in Fall 08 and evaluated them by Spring or Summer 2009. A binder is available that contains the cycle assessments for each of the programs. This process will continue for 2009-2010 with the addition of a Timeline demonstrating how outcomes and assessments will tie into Program Review for Student Services, including resource allocation. Also, the list of non-instructional programs will be reviewed (by whom?) by October 2009 for completeness. If categorically funded state and federal programs are missing, they will be added to this list so that their outcomes can be identified and evaluated on an annual basis and tied to Program Review.

STUDENT SERVICES COUNCIL

September 3, 2009
10:00 a.m.
Career/Transfer Center

Members:

Victor Jaime
Jan Magno
Ted Ceasar
Sergio López
Frances Beope

Norma Nuñez
Gloria Carmona
Dolores Diaz
Rosalie López
Carol Lee

Myriam Fletes
Olga Artechí
Lilia Sandoval

AGENDA

I. New Items

- A. Executive/Administrative Council Update - Victor Jaime
- B. Accreditation Standard Report - Victor Jaime
- C. Titles of SLOs for Non Instruction - Victor Jaime

II. Other Items

- A.



Next Meeting-Thursday, September 10, 2009
At 10:00 a.m.
MARK YOUR CALENDARS!!