

IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Dr. Ed Gould, Superintendent/President
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

We are in the process of developing the 2010 – 2011 General Catalog. You are receiving this memo because you have been identified as the person responsible for maintaining the section(s) of the catalog shown on the attached pages. If this is not the case, please notify Linda Amidon immediately so that she can refer this memo to the appropriate individual.

If you are the person responsible for the subject section(s) of the catalog, please note any changes that should be made for the 2010 – 2011 General Catalog. Please submit changes in both printed and electronic format. Whether or not changes are made, please sign and date below and **return the memo with the attachment(s) to Linda by Friday January 29, 2010.**

Thank you for your cooperation and assistance. If you have any questions, please contact me or Linda.

KB:eja

See Changes Attached

No Changes

Signature

Date

IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Gloria Carmona, Director of Admissions/Records
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Efrain Silva, Dean of Economic and Workforce Development
FROM: Kathy Berry, Vice President for Academic Services
DATE: February 3, 2010
SUBJECT: 2010 – 2011 General Catalog

We are in the process of developing the 2010 – 2011 General Catalog. You are receiving this memo because you have been identified as the person responsible for maintaining the section(s) of the catalog shown on the attached pages. If this is not the case, please notify Linda Amidon immediately so that she can refer this memo to the appropriate individual.

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Tina Aguirre, Associate Dean of Nursing
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 12, 2010
SUBJECT: 2010 – 2011 General Catalog

We are in the process of developing the 2010 – 2011 General Catalog. You are receiving this memo because you have been identified as the person responsible for maintaining the section(s) of the catalog shown on the attached pages. If this is not the case, please notify Linda Amidon immediately so that she can refer this memo to the appropriate individual.

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Becky Green, Director of CFCS
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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FROM: Kathy Berry, Vice President for Academic Services

DATE: January 12, 2010

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Carols Fletes, Director of Fiscal Services
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Frances Beope, Counselor
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Dr. Taylor Ruhl, Associate Dean of Learning Services
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 12, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Norma Nunez, Matriculation Director
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Edward Wells, P.O.S.T Coordinator
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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MEMORANDUM

TO: Gonzalo Huerta, Dean of Applied Sciences/Career Technical Education

FROM: Kathy Berry, Vice President for Academic Services

DATE: January 11, 2010

SUBJECT: 2010 – 2011 General Catalog

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Office of the Vice President for Academic Services

MEMORANDUM

TO: Efrain Silva, Dean of Extended Campus
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Ted Ceasar, Associate Dean of Disabled Student Programs & Services

FROM: Kathy Berry, Vice President for Academic Services

DATE: January 11, 2010

SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Jan Magno, Dean of Financial Aid and State Programs
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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MEMORANDUM

TO: Gail Parrish, Financial Aid Technician/Veterans
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

Please review the attached pages from the current General Catalog, and note any changes that should be made for 2010 - 2011, if any. Whether or not changes are made, please sign and date below and **return the memo with the attachment to Linda Amidon by Friday January 29, 2010.**

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IMPERIAL VALLEY COLLEGE
Office of the Vice President for Academic Services

MEMORANDUM

TO: Mary Bell, Payroll/Benefits Coordinator
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

Please review the attached Emeritus Faculty page from the current General Catalog, and note any changes that should be made for 2010 - 2011, if any. Whether or not changes are made, please sign and date below and **return the memo with the attachment to Linda Amidon by Friday January 29, 2010.**

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MEMORANDUM

TO: Michael Heumann, English/DE Coordinator
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 12, 2010
SUBJECT: 2010 – 2011 General Catalog

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IMPERIAL VALLEY COLLEGE
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MEMORANDUM

TO: Dave Drury, Chair, and Exercise Science/Wellness/Sport
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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MEMORANDUM

TO: Sergio Lopez, Associate Dean of Student Affairs, Professor
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
SUBJECT: 2010 – 2011 General Catalog

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MEMORANDUM

TO: Jim Mecate, Athletic Director

FROM: Kathy Berry, Vice President for Academic Services

DATE: January 11, 2010

SUBJECT: 2010 – 2011 General Catalog

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MEMORANDUM

TO: Travis Gregory, Associate Dean of Human Resources
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
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MEMORANDUM

TO: Carol Lee, Director of Transfer Center
FROM: Kathy Berry, Vice President for Academic Services
DATE: January 11, 2010
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MEMORANDUM

TO: Dave Drury, Chair, and Exercise Science/Wellness/Sport
FROM: Kathy Berry, Vice President for Academic Services
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3. Apprenticeship Training Programs

Apprenticeship Training Programs provide the participant an opportunity for formal training, consisting of a balance between on-the-job-training (OJT) and the related supplemental instruction (RSI) directly associated with the particular trade or industry. OJT is coordinated through the local employer sponsor. Related supplemental instruction is provided by Imperial Valley College. Refer to the Apprenticeship section of the catalog.

4. Community Education (Non-Credit and Fee Based Courses)

Community Education courses provide students with a new opportunity for learning experiences. Recognizing that education is a lifelong process of importance to all age groups, Imperial Valley College provides educational opportunities in the areas of non-credit education and community services.

Non-Credit

Non-credit education is an alternative instructional delivery system. It increases the access for students with diverse backgrounds. Non-credit instruction provides opportunities for students to improve their earning power, literacy skills, and access to higher education. Non-credit courses are designed to provide life-long learning opportunities in three primary instructional areas including:

1. Literacy: includes adult basic education and English as a Second Language.
2. Workforce Preparation: includes short-term career technical education.
3. Family and Community Education: includes instructional offerings in areas that provide family, health, and life skill development

Non-credit courses are open to California residents over the age of 18 and are free. See the current Imperial Valley College Class Schedule for non-credit courses or go online at www.imperial.edu/community.

Community Services

Community service classes are offered as fee-based courses in areas of public and community interest including on-line classes. Community service classes include traffic school, motorcycle safety, foreign language, computers and other general areas of interest. Community service classes are open to everyone and are supported by class fees. See the current Imperial Valley College Class Schedule for community service courses or go online at www.imperial.edu/community.

5. Disabled Student Programs and Services (DSPS)

Students with disabilities at Imperial Valley College are eligible for accommodations related to their disability under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Services are provided to students with mobility, visual, hearing, speech, and orthopedic impairments, learning disabilities, psychological disabilities, Acquired Brain Injury, and other health impairments. Services are provided on an individual basis and may include reader services, note taking, tutoring, counseling, sign language interpreting, priority registration, learning disability assessment, and adapted computer instruction.

6. Distance Education: Online Courses

As an alternative to the traditional classroom environment, the Distance Education program at Imperial Valley College offers students options and opportunities to earn college credits by taking classes online or online and on-campus (hybrid) classes. Online courses are delivered, wholly or partially, via the Internet. Students complete course work using a course management system (CMS), which includes tools such as e-mail, message boards, chat rooms, and multimedia presentations. Students interested in online classes should have access to a computer and be comfortable navigating the Internet. Computers are available in the library and various other labs on the main campus and on our extended campuses in El Centro, Calexico, and Brawley. Students enroll in online courses through the regular registration process. Fees and academic credits are the same as on-campus traditional classes. Consult the Class Schedule for additional details.

7. Exercise Science, Wellness, and Sport

IVC strongly believes in the efficacy of health education for all despite age, sex, or physical condition, a class is available and appropriate to the physical performance level of each student.

Exemptions may be granted for:

- Physical condition (medical excuse required).

Upon petitioning for graduation, a student must show a minimum proficiency in the following:

- Successful completion of PE 100 plus one elective PE activity unit (3 units required).

Students in physical education activity classes are required to dress appropriately. Appropriate dress for activity classes includes tennis shoes, shorts, sweat pants or jogging apparel, and tee shirts or a similar top for vigorous activity

8. Extended Campuses

Imperial Valley College's extended campus program provides Imperial County residents a practical and convenient alternative for taking college courses for credit, non-credit, and community service classes. The system is operated through a network of two comprehensive centers located in El Centro, and Calexico. Classes are also offered at other community locations within the county. Classes are offered in the daytime, evenings, and weekends, and are taught by full and part-time faculty.

Each comprehensive center offers a full range of academic and student support services including academic counseling, financial aid, business services, transcripts, computer labs, and internet access.

The mission of the Extended Campus is to provide comprehensive, quality educational programs and personalized services in strategic locations within the county, in support of Imperial Valley College's mission and goals.