



# New Hire Orientation

Thursday, February 6, 2025

Building 2700, Room 2725

TIME	TOPIC	PRESENTER
8:00 – 8:30	Breakfast and Networking	
8:30 – 8:45	Introduction and Opening Remarks	<b>Johanna Fisher</b> , <i>Associate VP, Human Resources</i>
8:45 – 9:45	Superintendent/President Remarks	<b>Dr. Lennor Johnson</b> , <i>Superintendent/President</i>
<b>9:45 – 10:00</b>	<b>BREAK</b>	
10:00 – 10:45	Student Services ( <i>Includes overview of all Student Services Programs</i> )	<b>Alexis Villa</b> , <i>VP, Student Services and Equity</i>
10:45 – 11:00	Academic Services ( <i>Includes Academic Senate and Inst. Effectiveness</i> )	<b>Gail Warner</b> , <i>Interim Vice President, Academic Services</i>  <b>Ric Epps</b> , <i>Academic Senate President</i>
11:00-11:30	AP/BP's, HR Roles & Responsibilities & Professional Development	<b>Johanna Fisher</b> , <i>Associate VP, Human Resources</i>
<b>11:30 – 12:30</b>	<b>LUNCH (Provided)</b>	
12:30 – 1:30	Human Resources (Benefits/Payroll/HR Forms)	<b>Liz Cantu/Elena Wayne/Sheila Dorsey-Freeman/Gloria Arrington</b>
1:30– 2:15	Administrative Services ( <i>Includes Safety, M&amp;O, Facilities and Fiscal</i> )	<b>Cesar Vega</b> , <i>Vice President of Academic Services</i> <b>Stacey Browning</b> , <i>Director of Fiscal Services</i> <b>Rick Webster</b> , <i>M&amp;O &amp; Facilities Consultant</i> <b>Valerie Hudson</b> , <i>Risk, Security &amp; Safety Manager</i>
2:15 – 2:30	Information Technology	<b>Jeff Enz</b> , <i>Associate Vice President, Information Technology</i>
2:30 – 2:45	Public Affairs	<b>Celeste Alvarez</b> , <i>Executive Director of Communications, Marketing &amp; Public Relations Officer</i>
<b>2:45 - 3:00</b>	<b>BREAK</b>	
3:00 – 3:30	Department Orientation ( <i>Immediate Supervisors pick up employees</i> )	Appropriate Supervisor
3:30 – 5:00	Union Orientation	Appropriate Union Representative <b>CTA</b> – Room 2725 <b>CSEA</b> – 2726