IVC Distance Education 2013-2014:
Blackboard-era Plan for Deployment, Evaluation and Training

Deploying online classes (three waves based on demand, transfer, and CTE priorities):

10 Classes	Fall 2013
15 Classes	Spring 2014
15 Classes	Summer/Fall 2014

DE Committee provides oversight for Curriculum Committee:

Oversees new course creation process→	According to new Blackboard era policy
Makes recommendations→	Based on rubrics, best practices, and competencies

DE Coordinator and DE Committee work with VP, Deans, and Chairs on Course Evaluation:

Online Course Evaluation Form→	Emphasizes best practices; included in contract

DE Coordinator oversees training and certification of online instructors:

Two sessions of customized @ONE training—"Introduction to Online Teaching and Learning"→	Available Spring/Summer 2013
Online faculty responsible for taking four more @ONE courses within three years after completing "Introduction" course→	"Course Management: Blackboard"; "Building Online Community with Social Media"; "Creating Accessible Online Courses"; and, "Designing Effective Online Assessment"

DE Coordinator facilitates local staff development and training for online instructors:

Initiates variety of workshops and seminars for faculty→	Campus hour events and training series
Creates special live training events→	Guest lecturers (local, Region X, state)
Provides regular information on trends and developments in online education→	Weekly newsletter posted on AllUsers
Develops local DE Handbook→	A dynamic guide for teaching online at IVC