

IMPERIAL COMMUNITY COLLEGE DISTRICT
Addendum No. 1 to RFQ/P No. VGA-022124

Unarmed Security Patrol Services

Issued January 31, 2024

This Addendum No. 1 forms a part of Request for Qualifications and Proposals ("RFQ/P") No. VGA-022124 issued by Imperial Community College District ("District") and addresses the questions submitted in response to the RFQ/P as follows:

Question 1: Who is your current incumbent?

Answer 1: Echo One.

Question 2: What are they charging you?

Answer 2: The District declines to answer this question. The District expects for all proposers to formulate their pricing proposals in a manner that provides the District with their best pricing. This should be independent of any other contract the District may have in place.

Question 3: What safety issues do you currently have on campus?

Answer 3: Generally speaking, the District encounters incidents on IVC Campus related to:

- Open Doors and Gates
- Transients/Unsheltered
- Illegal Immigration Encounters
- Thefts (i.e. Vehicle, Property, etc.)
- Vandalism
- Water Break Incident Reports

Question 4: What safety issues do you currently have at Lotus Living community?

Answer 4: The Lotus Living Community encounters incidents related to:

- 5150 Mental Health Incidents/Calls
- Attempted Suicide
- Unsolicited Visitors/Trespassers
- Transients/Unsheltered
- Physical Threats (Gun Violence)
- Drug/Alcohol Abuse
- Open Doors and Gates
- Theft/Vandalism
- Disturbance of Peace (i.e. Noise Complaints, Visitor Violations)
- Constant Interaction with Local Law Enforcement

Question 5: Would you like to keep the guards you currently have and transfer them over?

Answer 5: Yes, the District is open to keeping existing security guards if applicable and if arrangements can be made by the selected vendor to do so.

Question 6: Would you prefer new guards to be trained and deployed?

Answer 6: The selected vendor will be expected to provide the full scope of services set forth in the RFP upon selection. Guards will have to be provided for the full scope of services. The provision of the guards will be at the discretion of the selected vendor.

Question 7: What kind of uniforms do you prefer?

Answer 7: The District would like to request all security guards to wear:

- IVC Standard Colors
- Tactical Gear
- Name Tags
- Company Identification

The District will negotiate the type of uniforms with the selected vendor.

Question 8: Do you want us to provide golf cart or a patrol vehicle for our guards?

Answer 8: The selected vendor will be expected to provide all materials and supplies necessary to provide the full scope of services set forth in the RFP. This includes the provision of golf cart(s) at the IVC Campus. Foot patrol is required at Lotus Living Community only.

Question 9: For the 10-hour shifts is IVC and Lotus paying overtime or would they prefer two guards (one part time and one full time) for the hours requested?

Answer 9: All references to 10-hour shifts (Lotus Living Community) in the RFP are hereby changed to 12-hour shifts. All related references to 7:00 PM to 5:00 AM are hereby changed to 5:00 PM to 5:00 AM.

The selected vendor will have the discretion to provide the coverage requested using their judgement.

With regard to Exhibit "A" on section 2 on page 23 of the RFP the following change is made to timelines/hours of service.

Hours of service:*

Monday- Thursday 9:00 PM - 6:00 AM

Weekend (Friday night - Monday morning)

9:00 PM - 6:00 AM

*Two security guards will be required concurrently for these service hours.

Question 10: We would like to understand if we should integrate overtime pay into our bid.

Answer 10: Proposers should propose on a basis of fully providing the services requested by the District in the RFP using their judgement as to how those services should be provided. The District also asks for overtime rates to be noted on Exhibit "C" in the event that overtime is requested and authorized by the District during the course of the services being provided.

Question 11: Are lunch breaks included and paid for in the contract?

Answer 11: Proposers should propose on a basis of fully providing the services requested by the District in the RFP using their judgement as to how those services should be provided. Proposers will have to use their judgement in complying with applicable workplace laws.

Question 12: Regarding event security, do you have a fixed minimum rate? If so, would it be feasible to start with this minimum rate and then transition to an hourly rate as needed?

Answer 12: The District invites proposers to provide their proposed fixed minimum rate for event security.

Question 13: I am reaching out to inquire about the availability of a designated charging and storage location for a golf cart, which will contribute to ensuring proper and efficient campus security.

Answer 13: The District will work in good faith with the selected vendor in finding available/designated storage locations for golf cart(s).

Question 14: What are the terms/rates of the current contract?

Answer 14: The District declines to answer this question. The District expects for all proposers to formulate their pricing proposals in a manner that provides the District with their best pricing. This should be independent of any other contract the District may have in place.

Question 15: What were the terms/rates of the prior contract?

Answer 15: The District declines to answer this question. The District expects for all proposers to formulate their pricing proposals in a manner that provides the District with their best pricing. This should be independent of any other contract the District may have in place.

Question 16: Are the 10 hour shifts at the Lotus Living Community billed at 10 hours of straight time, or are is it billed on an 8 Reg. 2 OT structure?

Answer 16: Please refer to **Answer 9**, above.

Question 17: Is IVC providing a Golf Cart on the main campus for the officer, or is that the responsibility of the bidder?

Answer 17: Please refer to **Answer 8**, above.

Question 18: Please provide details of the current security company, along with the hourly rate in place.

Answer 18: The District declines to answer this question. The District expects for all proposers to formulate their pricing proposals in a manner that provides the District with their best pricing. This should be independent of any other contract the District may have in place.

Question 19: For Lotus Living Community, can we submit separate pricing as the schedule is different or do you want a single price applicable across both sites?

Answer 19: See RFP, Exhibit "A" and "B".

Question 20: Is this a rebid? Last year, in August, a similar RFP was floated.

Answer 20: This is similar to the RFP issued in August 2023.

Question 21: Will the District provide radio communications?

Answer 21: No, the selected vendor will need to provide their own radio equipment.

Question 22: Will the District require daily activity logs (incident reports)?

Answer 22: Yes, the District will require daily activity logs.

Question 23: Will the District require GPS guard tour system?

Answer 23: Yes, the District will require GPS guard tour system.

Except as provided herein, all other portions of the RFQ/P remain unchanged.

THANK YOU FOR YOUR INTEREST!

[END OF ADDENDUM NO. 1]