

IMPERIAL COMMUNITY COLLEGE DISTRICT

00 11 16 – NOTICE INVITING BIDS

1.1 Submittal of Bids.

- A. Imperial Community College District (“District”) will receive bids for the Campus Wayfinding project no later than 2:00 P.M. on December 4, 2025, at which time or thereafter bids will be opened and read aloud. Late bids will not be accepted. Bids shall remain valid for 60 Days after the bid opening date.

1.2 Pre-Bid Conference

- A. A Mandatory Pre-Bid Conference and Site Walk will be held at 380 E. Aten Road Building 200, Room 206, Imperial, CA 92251 on the following date and time: Thursday, November 20, 2025 at 9:00 A.M.
- B. District’s Representative will be present to discuss the Project. Bidders are required to attend and participate in the conference. Any Addenda issued by District in response to questions arising at the conference will be issued through Request for Information (RFI). Oral statements may not be relied upon and will not be binding or legally effective.

1.3 Bid Opening.

- A. Bids will be opened in public and read aloud at the closing time and place set forth in section 00 21 13 Instructions to and Information for Bidders, as adjusted by District.
- B. Bids shall be valid for sixty (60) Days after the bid opening date.

1.4 Bid Documents.

- A. Bids must be submitted on District’s Bid Forms.
- B. Bidders may obtain a copy of the Contract Documents at <https://www.imperial.edu/faculty-and-staff/administrative-services/request-for-proposals.html>. To the extent required by section 20103.7 of the Public Contract Code, upon request from a contractor plan room service, District shall provide an electronic copy of the Contract Documents at no charge to the contractor plan room service.
- C. It is the responsibility of each prospective bidder to download and print all Bid Documents for review and to verify the completeness of Bid Documents before submitting a bid. Any Addenda will be posted at <https://www.imperial.edu/faculty-and-staff/administrative-services/request-for-proposals.html>. It is the responsibility of each prospective bidder to check the District website on a daily basis through the close of bids for any applicable addenda or updates. District does not assume any liability or responsibility based on any defective or incomplete copying, excerpting, scanning, faxing, downloading or printing of the Bid Documents. Information on the bid documents may change without notice to prospective bidders.

1.5 Bid Security.

- A. Each Bid must be accompanied by cash, a certified or cashier's check, or a Bid Bond in favor of District in an amount not less than ten percent (10%) of the Total Bid Price. The Bid Security must be submitted in hard copy directly to District along with the bid packet on the specified date and time for bid opening as set forth in the Instructions to and Information for Bidders.

1.6 Bonds.

- A. The successful bidder will be required to furnish District with Payment and Performance Bonds equal to 100% of the Contract Price. Bonds shall be on the forms included in the Contract Documents; District will not accept bonds on any other form.

1.7 Retention.

- A. District will withhold retention in the amount of 5% of each progress payment.
- B. Pursuant to Public Contract Code section 22300, the successful bidder may substitute certain securities for funds withheld by District to ensure his performance under the Contract.

1.8 Labor and Personnel.

- A. Pursuant to section 1770, et seq. of the California Labor Code, the Contractor and all Subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations and comply with all applicable Labor Code provisions, which include, but are not limited to the employment of apprentices, the hours of labor and the debarment of contractors and subcontractors.
- B. Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. No bid will be accepted, nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. If awarded a Contract, the Bidder and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the Project.
- C. This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In bidding on this project, it shall be the Bidder's sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law in its bid.

1.9 Licensing of Contractor.

- A. Unless otherwise provided in the Contract Documents, Contractor shall possess, at the time its Bid is submitted, at the time the Contract is awarded, and at all times when Work is performed, a valid license in accordance with the provisions of the Contractor's

State License Law (Bus. & Prof. Code § 7000 et seq.) with the following license classification: Class C-45 – Sign Contractor.

1.10 Insurance for Acts of God

- A. The successful bidder shall provide Installation Floater/Builders Risk insurance including Acts of God for the total replacement cost of the Project, as described in Section 5 of the General Conditions.

1.11 Award of Contract.

- A. A Contract will be awarded to the responsible Bidder submitting the lowest responsive Bid. District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.
- B. If alternate bid items are called for in the Contract Documents, the lowest bid will be determined on the basis of the base bid and all alternates.

IMPERIAL COMMUNITY COLLEGE DISTRICT

Dated: November 5, 2025

By: Christopher De La Rosa

Director of Maintenance, Operations
and Facilities

END OF NOTICE INVITING BIDS