

Imperial Valley College

Veterans' Information

IVC would like to thank all Veterans for their service to our country!

VA benefits checklist for new students:

- Apply for admission to IVC online at <https://www.imperial.edu>
- Complete the Armed Forces Request for Priority Registration online located on the Admissions and Records "Forms" section and turn it in to IVC's Admissions Office, Building 10.
- Apply for your VA education benefits online at <https://www.va.gov/education/how-to-apply>.
- Complete IVC's online orientation at <https://orientation.imperial.edu/>
- Obtain transcripts from all other institutions (military and colleges/universities). Official copies must be sent to IVC's Admissions Office located at 380 East Aten Road, Imperial CA 92251.
- Make a counseling appointment with the Veterans Counselor by calling 760-355-6141 or stop by the Military & Veteran Success Center. The counselor will help you create a Student Educational Plan (SEP).
- Complete an intake with the VA Certifying Official located in the M&VSC.

Bring the following with you when you see the Certifying Official:

1. DD214 (Member-4) or NOBE
2. Certificate of Eligibility acquired from the VA
3. Completed **Veterans Statement of Responsibility** found in forms section of the M&VSC website.

Courses You May Collect Benefits For

Veterans' Administration law states while collecting GI Bill® benefits, you must be enrolled in courses which satisfy graduation or transfer requirements in your declared program. Therefore, **it is your responsibility to enroll in courses needed for your program**. Refer to the Student Educational Plan (SEP) from your counselor to determine which courses are required. Courses may not be repeated if they have been completed with a passing grade.

The VA will not allow certification of online remedial coursework.

Credit by Examination may not be claimed for GI Bill® educational benefits.

Registration Procedures

The Veterans' Certifying Official can begin certifying your coursework as soon as you have enrolled in classes. **TAKE ONLY CLASSES LISTED ON YOUR SEP. To avoid a delay in payment, register for courses and submit the Veteran Intent Form to the Certifying Official as soon as possible.**

It is your responsibility to notify the Veteran's Certifying Official of your enrollment each term you wish to obtain VA benefits. Without this information, your VA educational benefits will be stopped at the end of the current semester.

Dropping or Adding Classes

In order to avoid the possibility of an overpayment, you **must** report any enrollment changes to the Certifying Official immediately so that we may inform the VA. The Certifying Official certifies short-term courses for the exact dates of the course only, not the entire semester.

Grades

You must make up all grades of "Incomplete." You may not repeat and receive benefits twice for a course in which a grade of "I" was originally received. A grade point average of 2.0 or better must be maintained.

Chapter 30 students must call 1-877-823-2378 or verify via the VA website at www.gibill.va.gov/wave/default.cfm at the end of each month to verify continuing enrollment to ensure your check will be sent.

Chapter 33 (Post 9/11) students are not required to verify enrollment.

If HE 100 and PE 110 are needed, add during late registration **ONLY**. The Certifying Official will be in charge of assigning individual Add-Authorization codes during late registration.

I have read all the above information and I understand my responsibilities in order to ensure I receive my VA educational benefits.

Signature of Veteran

Date

Signature of Veterans' Certifying Official

Date