



**IMPERIAL VALLEY COLLEGE**  
**Science Department**  
**Monday, November 26, 2018 2:40 p.m.**  
**Room #2727**

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**Mission:** The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

**Minutes**

**Members in attendance:**

- |  |  |
|--|--|
| <input type="checkbox"/> Dave Drury, Dean                  | <input checked="" type="checkbox"/> Behrang Madani                 |
| <input checked="" type="checkbox"/> Omar Alshykhly         | <input checked="" type="checkbox"/> Setareh Madani                 |
| <input checked="" type="checkbox"/> Alto Benedicto         | <input checked="" type="checkbox"/> Kevin Marty                    |
| <input type="checkbox"/> Eddie Chang <b>ABSENT/EXCUSED</b> | <input checked="" type="checkbox"/> Susan Moss                     |
| <input checked="" type="checkbox"/> Andrew Chien           | <input checked="" type="checkbox"/> Patrick Pauley                 |
| <input checked="" type="checkbox"/> Alex Cozzani           | <input checked="" type="checkbox"/> Jia Sun                        |
| <input checked="" type="checkbox"/> Steven Crum            | <input type="checkbox"/> Nan Everly                                |
| <input checked="" type="checkbox"/> Jim Fisher             | <input checked="" type="checkbox"/> Grace Espinoza                 |
| <input checked="" type="checkbox"/> Daniel Gilison         | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Russell Lavery         |  |

**Guests:**

**Recorder: Ofelia Duarte**

- A. Call to Order by Daniel Gilison, SME Department Chair @ 3:00 p.m.
- B. Review and Approval of Minutes of October 15, 2018 were approved unanimously. M/S/C  
A. Benedicto/A. Chien
- C. **Action Items**
  - 1.
- D. **Communications**
  1. **Fall 2018 SLO assessments**
    - ✓ Chair Gilison reminded faculty to make sure SLOs are assessed this semester. If you're the lead make sure you are contacting everyone who is teaching the class so they are aware of which SLO is to be assessed and what the assessment actually is. If you updated SLOs make sure you make changes in curriculum and Chair Gilison will update checklist.

- ✓ Bio 100 had four SLOs and now they're down to one SLO and that one SLO is the one that is going to be assessed every year now.
- ✓ Chair Gilison stated that there was a change to the SLO form on the website. It used to be 3 forms. One specific for SLO leads, one specific for anyone else submitting SLO form data and the closing the loop form. Apparently they merged the SLO leads and non SLO leads form. Chair Gilison suggests that the SLO leads decide what goes in all the boxes and send out to everyone else assessing course so that information is consistent for every single section where that SLO is being assessed.

## **2. Summer 2019 schedule**

- ✓ Chair Gilison stated that he has not worked on summer schedules yet. Will work on during winter session. Before building schedule he will send out email to get input as to who wants to teach summer and what courses.

## **3. Guided pathways**

- ✓ Chair Gilison went over the Bio ADT as an example. The idea behind a guided pathway is that we want to have a document ready for students that shows how in a 2-year time frame they can take all the classes that they need to in order to earn degree.
- ✓ The purpose of these guided pathways is two-fold. 1) provide students with pathway that shows what courses to take to earn degree in two years. 2) make sure that we offer the classes needed each semester to earn their degree.
- ✓ Chair Gilison stated that every couple of years we need to review guided pathways to make sure they are up to date and accurate. The chemistry ADT pathway is blank. We obviously need a chemistry guided pathway. Chair Gilison would like chemistry faculty to get together to review and update pathway. He would like it if the pathway was updated and ready to go for vote at our February 25<sup>th</sup> department meeting.

## **4. Physical Science local degree**

- ✓ Chair Gilison stated that physical science ADT was approved at the curriculum committee. Should be good to go for fall semester.
- ✓ Chair Gilison wanted to know if we should delete the physical science local degree and just have it replaced by the physics ADT. If agreed, he will bring back as action item at February 25<sup>th</sup> meeting.

## **E. Other**

- ✓ A. Chien wanted to know if DSPS budget was cut. Instructors are being asked to submit test 10 days in advance and also pick up tests from DSPS.

## **F. Next Meeting**

- ✓ February 25, 2019

## **G. Adjournment**

- ✓ Chair Gilison adjourned the meeting at 3:40 pm.