



IMPERIAL VALLEY COLLEGE
Science Department
Monday, May 21, 2018 12:50 p.m.
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|--|
| <input type="checkbox"/> Dave Drury, Dean | <input checked="" type="checkbox"/> Setareh Madani |
| <input type="checkbox"/> Alto Benedicto EXCUSED | <input checked="" type="checkbox"/> Kevin Marty |
| <input checked="" type="checkbox"/> Eddie Chang | <input checked="" type="checkbox"/> Susan Moss |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Patrick Pauley |
| <input checked="" type="checkbox"/> Alex Cozzani | <input checked="" type="checkbox"/> Jim Pendley |
| <input checked="" type="checkbox"/> Steven Crum | <input checked="" type="checkbox"/> Jia Sun |
| <input type="checkbox"/> Samuel David | <input type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Jim Fisher | <input checked="" type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Russell Lavery | |
| <input checked="" type="checkbox"/> Behrang Madani | |

Guests:

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 12:59 p.m.
- B. Review and Approval of Minutes of April 16, 2018 were approved unanimously. M/S/C E. Chang/B. Madani
- C. **Action Items**
 1. **Deletion of BIOL 092**
 - ✓ Motion was made to approve deletion of BIOL 092. BIOL 092 is a 4 unit micro course for nursing majors. Course was never intended to be offered only needed to be on the books for nursing program to show students had microbiology option. Stipulation is no longer needed. Motion was approved unanimously. M/S/C P. Pauley/S. Crum

D. Communications

1. Fall 2018, Winter 2019, Spring 2019 schedules

- ✓ Chair Gilison sent out F'18 schedule. F'18 is done. Will send out schedule again to show which courses you have selected as overload.
- ✓ Will start working on W'19 schedules during summer. Spr'19 schedules will be same as F'18. Instruction office takes current classes for this semester and puts them in new time blocks for next spring.

2. Spring 2018 SLOs

- ✓ Chair Gilison reminded faculty he has sent out checklist before. If class/name is in yellow that class needs to have SLOs assessed this semester. All sections of that class need to be assessed. If you are a lead for a class with multiple sections make sure you are communicating with all other faculty teaching that class (FT/PT). Make sure the SLO assessment is the same for all classes and make sure you're using SLO assessment form on the website to upload SLO data.

3. SDSU Conference report

- ✓ Item was tabled.

4. 2018-19 IVC Chem Club Scholarship Award Recipient

- ✓ 2nd Annual Award - B. Madani reported that Richard Wood is the recipient of the 2018-2019 Chem Club \$1,000 Scholarship Award.
- ✓ Richard was chosen for his service and volunteer work to the community.

E. Other

- ✓ **Department meeting times for next year.**
 - **Two options per Chair Gilison:** Stay with Mondays or change to Friday's after 2:30. Consensus was to continue with Monday.
- ✓ **New Chemistry Instructor:** Chair Gilison reported that we are finished with first round of interviews. Chair will not be part of second round interviews.

F. Next Meeting

- ✓ August 10, 2018

G. Adjournment

- ✓ Chair Gilison adjourned the meeting at 1:59 pm.