



IMPERIAL VALLEY COLLEGE
Science Department
Monday, March 20, 2017 12:50 p.m.
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|---|
| <input type="checkbox"/> Alto Benedicto - EXCUSED | <input checked="" type="checkbox"/> Susan Moss |
| <input checked="" type="checkbox"/> Eddie Chang | <input type="checkbox"/> Dave Drury, Dean |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Jia Sun |
| <input type="checkbox"/> Alex Cozzani - EXCUSED | <input checked="" type="checkbox"/> Setareh Madani |
| <input checked="" type="checkbox"/> Samuel David | <input type="checkbox"/> Patrick Pauley |
| <input checked="" type="checkbox"/> Jim Fisher | <input checked="" type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Russell Lavery | <input type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Behrang Madani | |
| <input checked="" type="checkbox"/> Kevin Marty | |

Guests:

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 1:00 p.m.
- B. Review and Approval of Minutes of February 27, 2017 were approved unanimously. M/S/C S. David/J. Sun
- C. **Action Items**
 1. **Approval of additional science classes for GE requirements**
 - ✓ Motion was made to approve additional science classes (CHEM 202, 204, 206, PHYS 202 and 204) for GE requirements as presented. Motion is to make these 5 classes eligible to be considered GE classes for students. Motion was approved unanimously M/S/C B. Madani/E. Chang
- D. **Communications**
 1. **Reviewing classes for increasing class size**
 - ✓ D. Gilison stated that the district is looking to increase cap sizes for classes.
 - ✓ D. Gilison looked at overall fill rate for the last 4 years. He showed enrollment overview of non-lab classes. Shows definite down trend for our elective classes with the exception of GEOL 110.

- ✓ Non elective lab classes for the most part are strong.
- ✓ Two potential reasons to increase cap size:
 - When all classes are filling we want to increase size to have students generate more FTEs.
 - When classes are not filling we want to increase cap size and cut sections to serve same number of students and save the school some money. Example – For ENVS we’ve been offering 8-10 sections. Day classes do better than the night classes. Considering taking out evening classes and moving them to day to help enrollment. Currently offering 7 sections at 35 ea. If we go to 6 sections increase to 40 student that would still give us 240 spots available.
- ✓ We can increase the cap to serve the same amount of students but we still need to find out why we have a decrease in enrollment.
- ✓ D. Gilison can email list of classes and their fill rates. If you’re teaching these classes he would like feedback on your thoughts of what we can do. We can discuss this again at the next department meeting in April.

2. Update on Biology hiring committees

- ✓ Application deadline has past. Hiring two Bio positions. One specifically for A&P. The other for general Bio.
- ✓ Bio committees will meet this Friday to discuss and review applications.

3. ASG Student Awards – Life Science, Physical Science, Chemistry, Science

- ✓ ASG student awards banquet at the end of semester (June).
- ✓ In the past we’ve done 4 awards in science. Life Science, Physical Science, Chemistry and overall General Science for whole department.
- ✓ D. Gilison will send out email to everyone to discuss who we want to nominate for these departmental awards.
- ✓ D. Gilison would like to see more faculty attend. Special moments for our students.

4. Selection of “Judges” for Chem Club sponsored Scholarship Fund

- ✓ D. Gilison reported that Chem Club will give out \$1,000 scholarship to student.
- ✓ Asking for two science faculty members to act as judges to review potential applications and make selection of who will be awarded the scholarship.
- ✓ D. Gilison will ask A. Benedicto to send out email with more info.

E. Other

- ✓ E. Chang announced that “Future Teachers Club” is having a fundraiser. Selling raffle tickets for \$25.00 gift certificate. Tickets are \$1.00 ea. Raising money for students to join CTA as unit members. As members they can attend meetings and conferences. Membership is \$30.00 p/year. You can help by buying raffle tickets or you can sponsor a student for the \$30 membership. Contact E. Chang or Leticia Pastrana, ESL department.

F. Next Meeting

- ✓ April 10, 2017

G. Adjournment

- ✓ Chair Gilison adjourned the meeting at 1:53 pm.