



IMPERIAL VALLEY COLLEGE
Science Department
Friday, August 12, 2016 12:50 p.m.
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Alto Benedicto | <input checked="" type="checkbox"/> Susan Moss |
| <input type="checkbox"/> Eddie Chang | <input checked="" type="checkbox"/> Dave Drury, Dean |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Jia Sun |
| <input checked="" type="checkbox"/> Alex Cozzani | <input checked="" type="checkbox"/> Jim Pendley |
| <input type="checkbox"/> Samuel David | <input checked="" type="checkbox"/> Patrick Pauley |
| <input checked="" type="checkbox"/> Jim Fisher | <input checked="" type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Daniel Gilison | <input type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Russell Lavery | <input type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Behrang Madani | |
| <input checked="" type="checkbox"/> Kevin Marty | |

Guests:

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 2:30 p.m.
- B. Review and Approval of Minutes of May 16, 2016 were approved unanimously with one abstention. M/S/C J. Pendley/A. Benedicto
- C. **Action Items**
 - a. **CHEM 200 – Adding Online Component**
 - ✓ Motion was made to approve adding online component to CHEM 200 as presented. Other colleges have hybrid courses for their General Chemistry I and General Chemistry II. Will give students more choices/options. This does not mean that they'll be offering Hybrid in spring. Want to it set up for future in case someone is interested. Lecture would be online Lab would be on campus. Motion was approved unanimously. M/S/C A. Benedicto/R. Lavery
 - b. **CHEM 204 – Changing Prerequisite**
 - ✓ Motion was made to approve changing prerequisite for CHEM 204. Change Chem 202 to Chem 200. This will align organic and inorganic chemistry with

what the state wants. Motion was approved unanimously. M/S/C. A.
Benedicto/B. Madani

D. Communications

a. Faculty Evaluations- D. Gilson

- ✓ Three faculty on tenure track (A. Benedicto, B. Madani and J. Sun).
- ✓ They will be evaluated by their tenure review committee this semester.
- ✓ Tenured Faculty – Evaluated once every 3 years. Instruction office will email faculty member, chair and dean when they need to be evaluated.

b. New Schedule Time Blocks (Attachment)- D. Gilson

- ✓ D. Gilson emailed new schedule time blocks 1 ½ months ago.
- ✓ Campus hour could be moved from 1-2 pm to 3-4 pm.
- ✓ Rationale behind the change is the 1-2 pm time block is a popular time to take classes.
- ✓ D. Gilson is requesting feedback from faculty.
- ✓ New schedule would be effective Fall 17.
- ✓ Issues or concerns contact your Academic Senate rep (J. Sun) or attend meeting. Academic Senate is a public meeting. Open to all.

c. Office Hours – D. Gilson

- ✓ D. Gilson stated that faculty can schedule OH during campus hour.
- ✓ OH need to be rescheduled if there is a department meeting.

d. Physical Plant and Instructional Support (PPIS) and Lotto Funds – D. Gilson

- ✓ PPIS monies is for instructional equipment (\$500-\$5,000).
- ✓ Please submit list. You may or may not get it but if you ask you have a better chance of getting it.

e. Program Review – D. Gilson

- ✓ Tabled

f. Combined Lectures – D. Gilson

- ✓ Tabled

g. Canvas – D. Gilson

- ✓ Tabled

E. Other

- ✓ No meeting on Monday.

F. Next Meeting

- ✓ September 19, 2016

G. Adjournment

- ✓ Chair Gilson adjourned the meeting at 2:55 pm.