



IMPERIAL VALLEY COLLEGE
Science Department
Tuesday, March 17, 2015 11:50 a.m.
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Alto Benedicto | <input checked="" type="checkbox"/> Thomas Morrell |
| <input checked="" type="checkbox"/> Eddie Chang | <input checked="" type="checkbox"/> Susan Moss |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Patrick Pauley |
| <input type="checkbox"/> Alex Cozzani - <u>Excused Absence</u> | <input type="checkbox"/> Jim Castle |
| <input checked="" type="checkbox"/> Samuel David | <input checked="" type="checkbox"/> Jim Pendley |
| <input checked="" type="checkbox"/> Jim Fisher | <input type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Daniel Gilison | <input type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Russell Lavery | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Kevin Marty | |
| <input checked="" type="checkbox"/> Tina Aguirre, Dean | |

Guests:

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 12:00 p.m.
- B. Review and Approval of Minutes of November 18, 2014 were approved unanimously with the following corrections: M/S/C R. Lavery/J. Pendley **E. Other**
 - ✓ **Chem 100 Online Addendum**
 - ⊖ ~~A. Benedicto reported that the DE committee rejected it because the online addendum checklist was not followed. DE committee rejected it because A. Benedicto did not meet with DE Coordinator. All paperwork was completed correctly.~~
 - ⊖ Concern that if you want to teach online courses you need to enroll in teaching blackboard-courses ~~even though you've taken it before at other colleges~~ **even though he's taken how to teach online courses before.**
- C. **New Discussion**
 - D. Gilison introduced Dr. Nick Akinkuoye, VP of Academic Services. Dr. Nick thanked everyone for all that they do for our students and IVC. He spoke briefly on the accreditation visit. He asked faculty/staff to introduce themselves. He mentioned that he has an open door policy and encouraged everyone to see him with any

- questions/concerns. He also mentioned the approval to hire two new instructors (Biol and Chem).
- D. Gilison announced the birth of K. Marty's baby.
 - Will be offering Biol 100 and Chem 100 for summer session. Sent out email to see who was interested in teaching. P. Pauley is willing to teach Biol 100 in the morning. Alto is willing to add Chem 100 to his schedule. Asked if anyone else is interested in teaching an additional section of either Biol 100 or Chem 100 over summer session.
 - D. Gilison reported that at yesterday's accreditation visit he was interviewed by the accreditation team for about 20 minutes. He mentioned that it was a pretty light hearted interview. Hoping all interviews on campus went well. Hopefully this is a good sign in getting off warning status and getting full accreditation.
 - D. Gilison reminded everyone that Career Technical Education/Applied Sciences Expo 2015 will be on Thursday, April 16 from 10:00 am – 1:00 pm.
- a. Changing Class Cap for AG/ENVS 110 from 35-40 – D. Gilison**
- ✓ D. Gilison reported that the three instructional deans (T. Aguirre, E. Silva, and J. Patterson) sat down and reviewed all courses and their disciplines to ask whether there was the potential to increase class size. They came up with 13 classes, one being AG/ENVS 110. They will be making a recommendation as an action item at this Thursday's curriculum committee to increase class cap size from 35 to 40.
 - ✓ D. Gilison's recommendation is to keep at 35. He will be voting NO at the curriculum committee. His argument will be that we just raised the class cap voluntarily from 30 to 35 and also facility is a major issue.
 - ✓ We need to see what enrollment trends look like before we can even think about changing cap size again.
 - ✓ P. Pauley agrees with D. Gilison's recommendation.
- b. Moving Agriculture from SME to Business – P. Pauley**
- ✓ Proposed administration reorg change is moving agriculture out of science completely and into business department under dean of Career Tech Education.
 - ✓ Potential rationale for proposal is there are a lot of CTE aspects to some of the degrees in Ag Business that deals with Perkins funding.
 - ✓ He asked for everyone's thoughts and opinions about this potential change.
 - ✓ D. Gilison asked P. Pauley "what percentage of time do you interact with science departments dean of H&S and issues here related to CTE and dean of CTE. Patrick responded 100% H & S and 0% with CTE dean.
 - ✓ D. Gilison stated that at the next department meeting we need to have an action item on the agenda. We need to write up a formal resolution stating why the AG should stay in science and not moved to business. Will be meeting with P. Pauley on Thursday.
- c. New Potential Faculty Positions – BIOL and CHEM - D. Gilison**
- ✓ HR sent out email announcing potential new Bio and Chem positions, pending board approval. T. Aguirre and D. Gilison have already reviewed the job descriptions and application packets that will be sent out to potential hires.

d. Stop Gap Solution to Staffing Concerns (A&P) – E. Chang

- ✓ E. Chang served on the search committee to hire Psychology instructor, Dr. Mark Duva. His teaching demo involved a fair bit of anatomy and some physiology.
- ✓ E. Chang feels we might consider Dr. Duva as a possible short-term, stop-gap solution until we hire a new A&P instructor.

D. Action Items

a. Update to BIOL 206 Course Outline of Record. – T. Morrell

- ✓ Motion was made to approve update to Biol 206 course outline of record. Added additional language to course outline to fulfill state requirements. Courses need to be consistent from community college to community college. Motion was approved unanimously. M/S/C R. Lavery/E. Chang

b. Creation of AG 245 – P. Pauley

- ✓ Motion was made to approve creation of Ag 245. Transfer Model Curriculum. Did not have course that fit outline of record. Ag 245 is a blend of Ag 240 and Ag 250. Motion was amended to approve course with potential class size change (from 35 to 28). Motion was approved unanimously. M/S/C P. Pauley/J. Fisher

c. Modification of Agricultural Business Management Certificate– P. Pauley

- ✓ Motion was made to approve modification of Ag Business Management Certificate. Meets the TMC requirements as well as streamlines the process to help expedite completion of certificate. Motion was approved unanimously. M/S/C P. Pauley/A. Benedicto

d. Modification of Agricultural Plant Science ADT Degree – P. Pauley

- ✓ Motion was made to approve modification of Ag Plant Science ADT Degree. Same explanation as above. Chem 100/200 was added as a required course for this degree. Motion was approved unanimously. M/S/C P. Pauley/A. Benedicto

E. Other

- ✓ J. Pendley wanted to know who was responsible for re-filling First Aid Kits.
- ✓ O. Duarte reminded faculty to submit summer book orders. Will be sending out F'15 orders next week.
- ✓ D. Gilison will finish working on Fall and Spring schedule. Was waiting to see what the state was going to say with the above ADT's.
- ✓ Will be discussing dropping of Bio 100 (Nursing) for April meeting.

F. Next Meeting

- ✓ April 21, 2015

G. Adjournment

- ✓ Chair Gilison adjourned the meeting at 1:10 pm.