



IMPERIAL VALLEY COLLEGE
Math Department Meeting
Tuesday, April 14, 2015 11:50 am - 1:15 pm
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Caroline Bennett | <input type="checkbox"/> Tina Aguirre, Dean |
| <input checked="" type="checkbox"/> Rick Castrapel | <input checked="" type="checkbox"/> Jill Nelipovich |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Betsy Riehle |
| <input type="checkbox"/> Alex Cozzani - Excused Absence | <input checked="" type="checkbox"/> Mardjan Shokoufi |
| <input type="checkbox"/> Oscar Hernandez -Excused Absence | <input checked="" type="checkbox"/> Alex Voldman |
| <input checked="" type="checkbox"/> Zhong Hu | <input checked="" type="checkbox"/> Lori Mazeroll, Counseling Liaison |
| <input checked="" type="checkbox"/> Jill Kitzmiller | |
| <input checked="" type="checkbox"/> Eric Lehtonen | |
| <input checked="" type="checkbox"/> Allyn Leon | |

Guests:

None

Recorder: Ofelia Duarte

- A. Call to Order by Allyn Leon, Math Coordinator @ 11:57 a.m.
- B. Review and Approval of Minutes of March 03 were approved unanimously. M/S/C R. Castrapel/M. Shokoufi
- C. **New Discussion – Communications**
 - a. **Math Festival – A. Leon**
 - ✓ A. Leon stated that on May 29th there's another event at the college center. Maintenance department is short staffed and since the event is after the math festival he asked faculty to help with clean up for a smoother transition. Mainly picking up chairs.
 - ✓ Barbara Nilson volunteered to help with Geometry.
 - ✓ Reminded everyone that they still need to agree on a theme. R. Castrapel proposed math and chemistry. It was decided that chemistry be the main theme for this event.
 - ✓ A. Leon will be sending out more information out this week when he hears back from some of the schools.

b. Math Lab Updates – C. Bennett

- ✓ Another concern, aside from software issue, with the new reorg is lack of study rooms. On the proposed layout plans we don't have the square footage but is pretty sure they'll be smaller than the current ones we already have plus they would be sharing with all subjects not just math students. They would probably implement something similar to what they have in the library where they have to reserve ahead of time.
- ✓ She feel that it's crucial for transfer level math students to have that space to work.
- ✓ She started keeping track of how many students are using the rooms and how many are actually getting tutoring.
- ✓ Has a system in place right now that will current data with new data after the move happens to see if numbers go up or down.
- ✓ Earlier sent out email that they ran out of calculators. We just ordered 24 should be here after spring break. Was asked to upgrade to different model. She feels this is something the department should decide as a whole so will continue to use TI183+.
- ✓ She has the new workshop requests forms. Made amendments. Been very successful.
- ✓ She's added Saturday workshops.
- ✓ Reviewed basic skills budget and reported that \$15,000 is missing again from budget.
- ✓ She mentioned that even though she won't be in the lab next year she will be closely involved with all the changes that are happening with the reorg.

c. Review M061, M071, M081 and M091 – M. Shokoufi

- ✓ M. Shokoufi commented on the overall review of the four courses.
- ✓ She has a student taking M140 and he has a hard time memorizing everything. Looked at his scores in previous classes.
- ✓ M. Shokoufi has taught M071, M081, & M091. There are memorization skills that are required in all three classes.
- ✓ She realized that not everyone asked their students to memorize everything that she asked them to memorize. The problem is the common final. If everyone is giving the same test and she makes them memorize every single rule and someone else doesn't and lets them use cheat sheets or other things then it's not fair for the students.
- ✓ She's questioning whether there should be a common final. If we're not all doing the same thing it's not fair to the students.
- ✓ There needs to be a discussion. Come up with set of formulas that they need to memorize.
- ✓ Everyone agrees that the common final should continue. Require them to learn/memorize rules and not use cheat sheets.
- ✓ A. Leon will send email asking for volunteers to take the lead on looking at what we want to do with these courses. Have common expectations.

d. Math Lab Reorg – A. Leon

- ✓ James Patterson discussed timeline for reorg. Reorg is district proposal. Ended in March. Now it's time to send to participatory governance. Gave presentation right before spring break at curriculum committee meeting. Discussion item on the agenda. This Thursday will give presentation for the student services

council. Curriculum committee this Thursday. Presentation at Academic Senate. Looking at two Academic Senate meeting possibly third. Have ready for Board of trustees at June meeting.

- ✓ Plan is posted on IVC website.
- ✓ Plan takes effect F'16.
- ✓ Faculty can communicate with J. Patterson or T. Aguirre with concerns, ideas or questions that come up.

D. Action Items

a. Common final Assignments – A. Leon

- ✓ Motion to assign common final assignments was made. Motion was approved unanimously. M/S/C E. Lehtonen/J. Kitzmiller

M061	J. Kitzmiller
M071	Z. Hu
M081	B. Riehle
M091	M. Shokoufi

Deadline is May 15, 2015.

b. Computer Science Curriculum Updates – R. Castrapel

- ✓ Motion was made to update Computer Science Curriculum. Changes are needed to align with TMC. Main change – all 3 (CS 220, CS 230, CS 280) courses need to be reduced from 4 units to 3. Reduces contact hours from 6-5. Motion was approved unanimously. M/S/C E. Lehtonen/M. Shokoufi

c. Course Outline of Record M192 – A. Leon

- ✓ Motion was made to approve changes to M192 course outline of record to further adhere to guidelines. Previous revisions were not sufficient. Took information directly from the CID and inserted word for word. Motion was approved unanimously. M/S/C E. Lehtonen/M. Shokoufi

E. Other

- ✓ R. Castrapel congratulated and welcomed C. Bennett.
- ✓ Basic Skills monies. If you have test coming up contact M. Shokoufi regarding review session.
- ✓ M. Shokoufi asked who was on hiring committee for math instructor. A. Leon named those on the committee. Since there were others interested in serving on the committee A. Leon will send out email to all math faculty and start the process again.

F. Next Meeting

- ✓ May 05, 2015

G. Adjournment

- ✓ Math Coordinator A. Leon adjourned the meeting at 12:12 p.m.