



**IMPERIAL VALLEY COLLEGE**  
**Math Department Meeting**  
**Tuesday, March 03, 2015 11:50 am - 1:15 pm**  
**Room #2727**

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**Mission:** The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

**Minutes**

**Members in attendance:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Caroline Bennett     | <input type="checkbox"/> Tina Aguirre, Dean                           |
| <input checked="" type="checkbox"/> Rick Castrapel       | <input checked="" type="checkbox"/> Jill Nelipovich                   |
| <input checked="" type="checkbox"/> Daniel Gilison       | <input checked="" type="checkbox"/> Betsy Riehle                      |
| <input checked="" type="checkbox"/> Alex Cozzani         | <input checked="" type="checkbox"/> Mardjan Shokoufi                  |
| <input checked="" type="checkbox"/> Oscar Hernandez      | <input checked="" type="checkbox"/> Alex Voldman                      |
| <input type="checkbox"/> Zhong Hu <u>Excused Absence</u> | <input checked="" type="checkbox"/> Lori Mazeroll, Counseling Liaison |
| <input checked="" type="checkbox"/> Jill Kitzmiller      |   |
| <input checked="" type="checkbox"/> Eric Lehtonen        |   |
| <input checked="" type="checkbox"/> Allyn Leon           |   |

**Guests:**

None

**Recorder: Ofelia Duarte**

- A. Call to Order by Allyn Leon, Math Coordinator @ 11:57 a.m.
- B. Review and Approval of Minutes of November 04, 2014 were approved unanimously. M/S/C  
R. Castrapel/M. Shokoufi
- C. **New Discussion – Communications**
  - A. Leon welcomed Dr. Nick Akinkuoye, VP of Academic Services. Dr. Nick thanked everyone for their hard work. Spoke briefly on the challenges we encounter everyday as educators/administrators. He asked that faculty/staff introduce themselves since he did not know everyone present. Encouraged faculty to see him with any questions/problems. He has an open door policy and also welcomes emails. He stated that two math faculty positions have been approved.
  - M. Shokoufi asked if with the new reorg would it possible for math and science departments to have their own chairs? Dr. Nick explained that it all comes down to budget.

**a. Applied Sciences Mathematics Course – A. Leon/J. Nelipovich**

- ✓ A. Leon mentioned that a few years ago he put together course outline and syllabi material. The intent was it would be a credit course that would serve specifically as fulfilling a math requirement for a degree/certificate specifically in that area. It would be terminal it wouldn't count as a pre-req to anything else.
- ✓ Didn't get completed. There was resistance to adding the math course to some of the requirements.
- ✓ Ongoing discussions with Dr. Nick and CTA and will try to revive again.

**b. Math Festival Update – A. Leon**

- ✓ He's been in communication with all the schools. Most have gotten back in terms of their testing schedules and what days are optimal for them. Also been in contact with student affairs to make sure that the dates that he's looking at are open.
- ✓ May 22<sup>nd</sup> or May 29<sup>th</sup> are better for the High Schools.
- ✓ Faculty agreed that May 29<sup>th</sup> would be better.
- ✓ B. Riehle suggests coming up with a theme to make it different from years before. Something along the lines of application of math. Will consist of a lot of word problems. Discussed examples. A. Leon will send out email with choices and have an online vote.
- ✓ Below is list of volunteers:

Mardjan	Calculus	????	Geometry
Zhong	Statistics	Rick	Shirts
Eric	Trigonometry	Alex C./Oscar	Snacks
Jill K.	Algebra I	Allyn Leon	MC
Betsy	Algebra II		

**c. Statway – A. Leon/J. Nelipovich**

- ✓ UC has accepted statway for transfer.
- ✓ We're going to research a little more and hopefully develop our own course.

**d. Math Lab Tutors/Update – C. Bennett**

- ✓ C. Bennett gave a power point presentation on the hiring process for math lab tutors.
- ✓ Attended Irvine meeting where they discussed similar problems that we have like lack of workshops and when they offer them nobody comes. One suggestion was to have a workshop request form. Students can fill out form, specify what course they want. Can have their own personalized workshop (30 min or so).
- ✓ Will send out email with announcement to share with students. Can turn the form in directly to C. Bennett at the lab.
- ✓ Hoping this will increase workshop participation.

**D. Action Items**

**a. Course Outline of Record M220 and M230 – A. Leon**

- ✓ Motion was made to approve edits to M220/M230 course outlines. Conditional approval now but we need to edit core content as well as course objectives. Motion to accept course outline of record as edited including edits during discussion was approved unanimously. M/S/C J. Kitzmiller/E. Lehtonen

**b. SLO Lead Selection**

- ✓ Motion was made to accept SLO lead selection as presented. Motion was approved unanimously. M/S/C E. Lehtonen/R. Castrapel

Rick	CS 170, CS 230		M. Shokoufi	M140
Eric	M190, M210			
Jill N.	M220			
Alex V.	M194			
Jill K.	M112			

✓ D. Gilison will send out updated email list to faculty

**E. Other**

**F. Next Meeting**

✓ April 14, 2015

**G. Adjournment**

✓ Math Coordinator A. Leon adjourned the meeting at 1:30 p.m.